

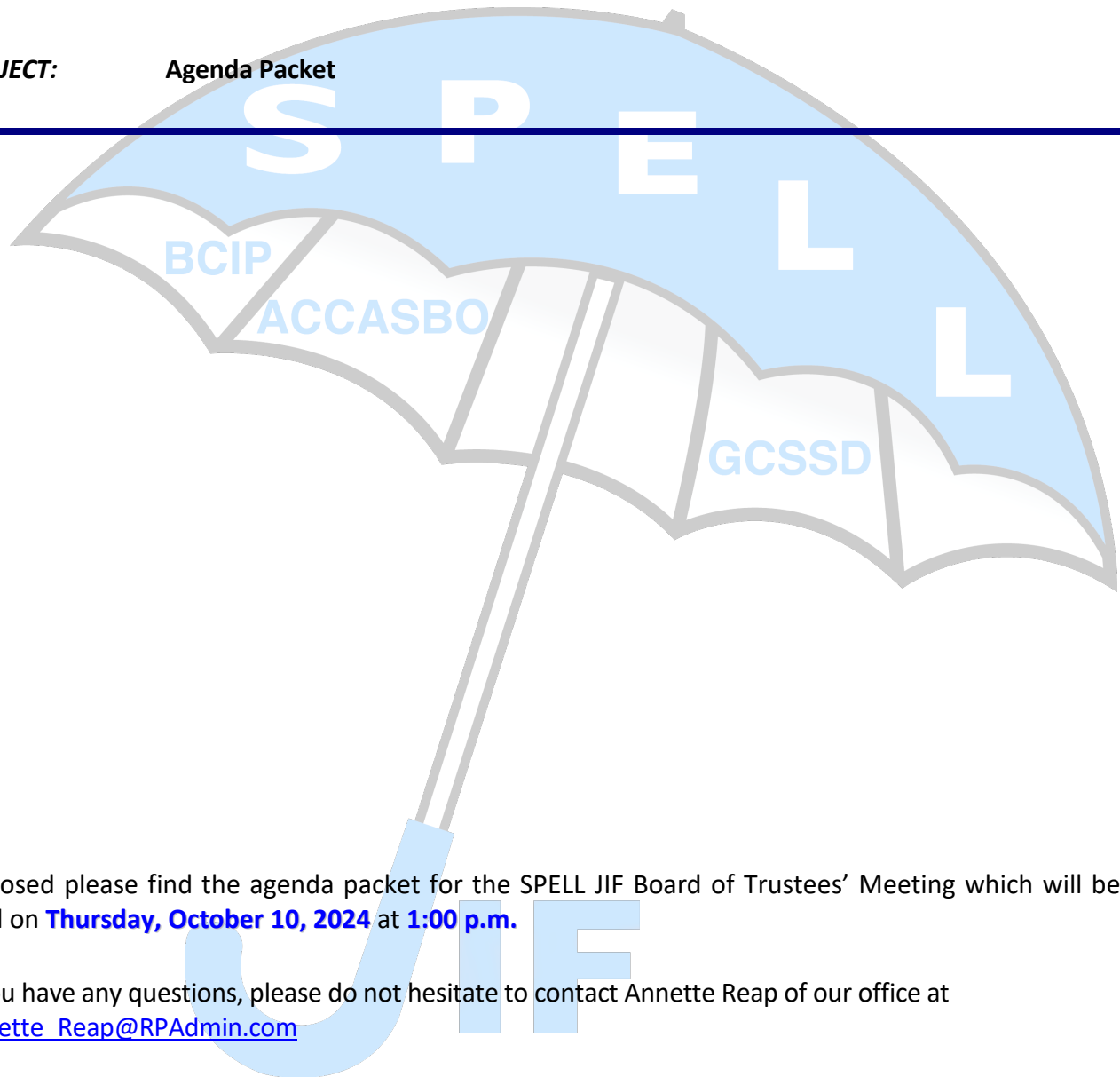
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: October 10, 2024

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees' Meeting which will be held on **Thursday, October 10, 2024** at **1:00 p.m.**

If you have any questions, please do not hesitate to contact Annette Reap of our office at Annette_Reap@RPAdmin.com

School Pool for Excess Liability Limits Joint Insurance Fund
SPELL JIF

Thursday, October 10, 2024 – 1:00 PM

MEETING AGENDA

- I. The Meeting is called to Order.
- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.
- III. Roll Call
 - A. **2024-2025 Trustees**
 - ☐ Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair** – ACCASBO JIF
 - ☐ Richard J. Kaz, Jr., Northern Burlington County RSD, **Vice Chair** – BCIP JIF
 - ☐ Christopher Veneziani, Hamilton Township SD, **Secretary** – ACCASBO JIF
 - ☐ Robert F. Wachter, Jr., Mt. Laurel Twp BOE, Trustee – BCIP JIF
 - ☐ Joseph Collins, Elk Twp/Delsea Regional, Trustee – GCSSD JIF
 - ☐ Scott Campbell, Greenwich Township, Trustee – GCSSD JIF
 - B. **2024-2025 Alternate Trustees**
 - ☐ Chandra Coady, Mainland Regional, Alternate Trustee – ACCASBO JIF
 - ☐ Dr. Diane Fox, Middle Township BOE, Alternate Trustee – ACCASBO JIF
 - ☐ Kathleen Huder, Lindenwood BOE, Alternate Trustee – BCIP JIF
 - ☐ Beth Ann Coleman, Alternate Trustee – BCIP JIF
 - ☐ Heather Mayhew, Pennsville PSD, Alternate Trustee – GCSSD JIF
 - ☐ Frank Maurer, Salem County SSSD/Salem County Vo-Tech School District – GCSSD JIF
 - C. **Fund Professionals**
 - ☐ Bradford Hoffman, Director of Program Administration – RPA, a subsidiary of Gallagher
 - ☐ Craig H. Wilkie, Sr. Program Administrator – RPA, a subsidiary of Gallagher
 - ☐ Scott C. Tennant, Sr. Program Strategist– RPA, a subsidiary of Gallagher
 - ☐ Pat Madden, Esquire, Fund Solicitor
 - ☐ Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - ☐ Rick Hillman, Virtual Safety Directory – Ironwood Consulting, LLC
 - ☐ Annette Reap, Recording Secretary
- IV. Approval of Minutes – **ADOPTION**
 - A. May 30, 2024 Minutes.....Pages 4-7

- V. Professional Reports
 - A. Accountant/Treasurer – **MOTION REQUESTED**
 - 1. Bill Lists (June thru October 2024) Pages 8-12
 - 2. Cash Reconciliation Reports (May thru August 2024)Pages 13-16
 - B. AttorneyNo Report
 - C. Student Accident Program ReportNo Report
 - D. SPELL Virtual Safety Program
 - 1. Activity Report - October, 2024.....Pages 17-18
 - E. Executive Director/Underwriting & Finance Director Report.....Pages 19-20
 - a. Excess & Reinsurance Partner UpdateSummary
 - b. 6/30/24 Process UpdateSummary
 - c. Exposure Renewal Information Update/TimelineSummary
 - d. 2024-2025 Certificate of Coverage ReviewSummary
 - 2. EXECUTIVE DIRECTOR
 - a. 2025-2026 Membership RenewalSummary
 - b. Marketing Update.....Summary
 - c. NJSBA/NJASBO/NJASA 2024 Fall ConferenceSummary
 - d. NJSIA Workers’ Compensation Conference-**MOTION REQUESTED**Summary
 - e. Safety 360 Seminar-**MOTION REQUESTED**Summary
 - f. SPELL 2025 Joint Retreat-**MOTION REQUESTED**Pages 21-42
 - g. SPELL Event Code of Conduct Policy-**MOTION REQUESTED** Page 43
 - h. STOPit Handle With Care (HWC) Module-**MOTION REQUESTED**.....Pages 44-45
 - i. School Security Draft Survey Update.....Summary
- VI. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Thursday, February 13, 2025** at 10:00 a.m. at the RPA/Gallagher offices, 6000 Sagamore Drive, Suite 6203, Marlton, NJ 08053.
- VII. **MOTION REQUESTED** to Adjourn Meeting.