

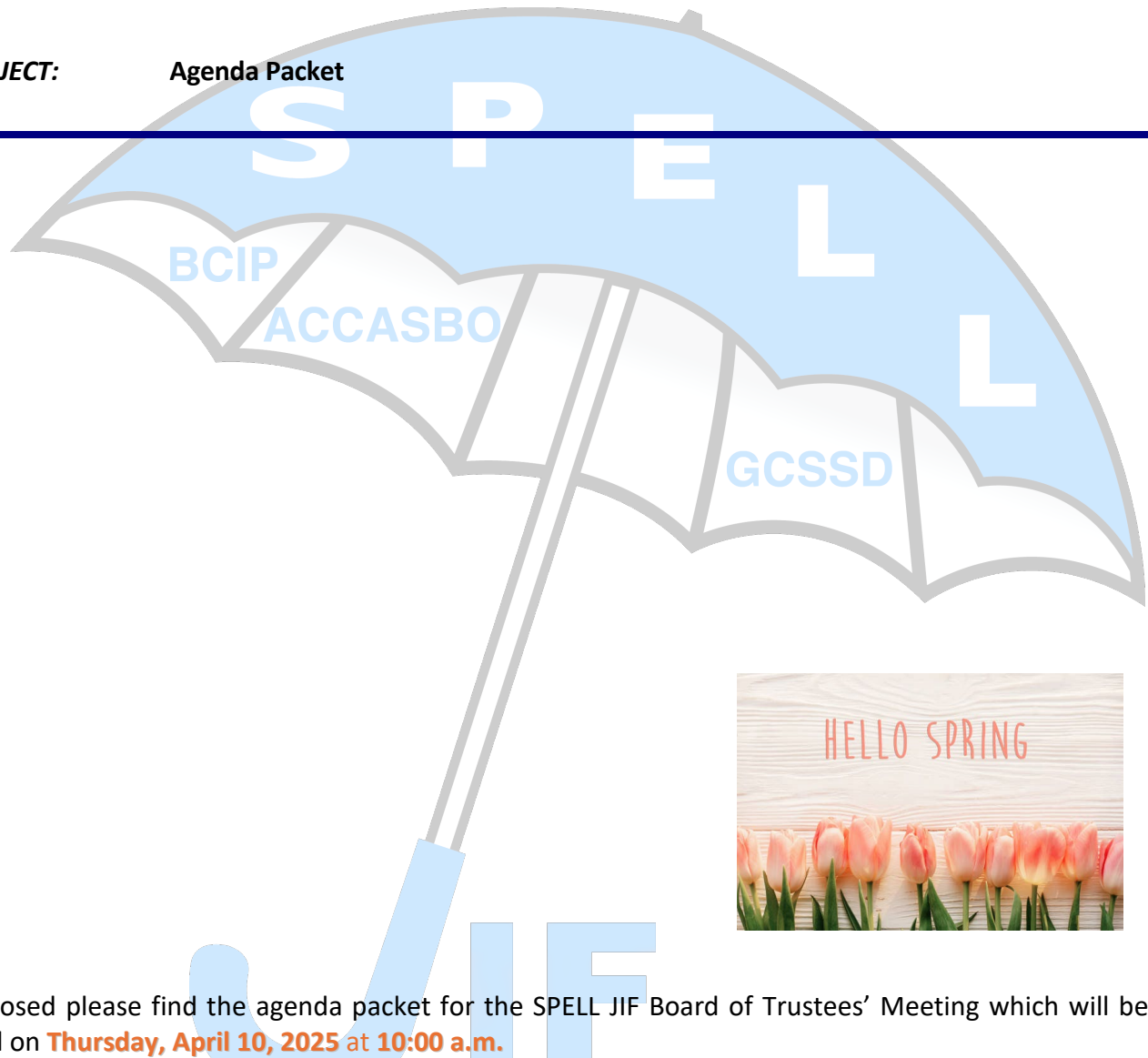
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: April 10, 2025

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees' Meeting which will be held on **Thursday, April 10, 2025 at 10:00 a.m.**

If you have any questions, please do not hesitate to contact Annette Reap of our office at Annette_Reap@RPAdmin.com

School Pool for Excess Liability Limits Joint Insurance Fund
SPELL JIF

Thursday, April 10, 2025 – 10:00 AM

MEETING AGENDA

- I. The Meeting is called to Order.

- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.

- III. Roll Call
 - A. **2024-2025 Trustees**
 - ☐ Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair** – ACCASBO JIF
 - ☐ Richard J. Kaz, Jr., Northern Burlington County RSD, **Vice Chair** – BCIP JIF
 - ☐ Christopher Veneziani, Hamilton Township SD, **Secretary** – ACCASBO JIF
 - ☐ Robert F. Wachter, Jr., Mt. Laurel Twp BOE, Trustee – BCIP JIF
 - ☐ Joseph Collins, Elk Twp/Delsea Regional, Trustee – GCSSD JIF
 - ☐ Scott Campbell, Greenwich Township, Trustee – GCSSD JIF

 - B. **2024-2025 Alternate Trustees**
 - ☐ Chandra Coady, Mainland Regional, Alternate Trustee – ACCASBO JIF
 - ☐ Dr. Diane Fox, Middle Township BOE, Alternate Trustee – ACCASBO JIF
 - ☐ Kathleen Huder, Lindenwold BOE, Alternate Trustee – BCIP JIF
 - ☐ Beth Ann Coleman, Alternate Trustee – BCIP JIF
 - ☐ Heather Mayhew, Pennsville PSD, Alternate Trustee – GCSSD JIF
 - ☐ Frank Maurer, Salem County SSSD/Salem County Vo-Tech School District – GCSSD JIF

 - C. **2024-2025 Fund Professionals**
 - ☐ Bradford Hoffman, Director of Program Administration – RPA, a subsidiary of Gallagher
 - ☐ Craig H. Wilkie, Sr. Program Administrator – RPA, a subsidiary of Gallagher
 - ☐ Scott C. Tennant, Sr. Program Strategist– RPA, a subsidiary of Gallagher
 - ☐ Pat Madden, Esquire, Fund Solicitor
 - ☐ Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - ☐ Rick Hillman, Virtual Safety Directory – Ironwood Consulting, LLC
 - ☐ Annette Reap, Recording Secretary

- IV. Approval of Minutes – **ADOPTION**
 - A. February 13, 2025 MinutesPages 4-7

V. Professional Reports

A. Treasurer – **MOTION REQUESTED**

1. Bill Lists (March-April 2025) Pages 8-9
2. Cash Reconciliation Reports (February-March 2025)Pages 10-11

B. Solicitor

C. Student Accident ProgramNo Report

D. SPELL Virtual Safety Program

1. Activity Report - April.....Pages 12-24

E. Executive Director/Underwriting & Finance Director Report.....Pages 25-27

1. UNDERWRITING & FINANCE DIRECTOR

- a. 2025-2026 Budget Process-Vendor Review..... Handout
- b. Budget Outlook 2025-2026-**MOTION REQUESTED** Page 28
- c. Reinsurance & Excess Insurance-Market Conditions/Concerns/Outlook Summary
- d. Group Purchase Coverages-Market Conditions/Concerns/Outlook..... Summary
- e. Financial Audit – June 30, 2024-**MOTION REQUESTED** Addendum A/Page 35

2. EXECUTIVE DIRECTOR

- a. 2025-2026 Membership RenewalSummary
- b. Marketing Update.....Summary
- c. AGRIP Spring Conference.....Pages 29-33
- d. NJASBO 2025 Workshop-**MOTION REQUESTED**Summary
- e. Safety 360 SeminarSummary
- f. SPELL 2025 Retreat UpdateSummary
- g. The Power and Importance of Courageous Conversation Seminar.....Summary
- h. Proposed Meeting Dates 2025-2026..... Page 34

VI. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Thursday, May 29, 2025** at 10:00 a.m. at the RPA/Gallagher offices, 6000 Sagamore Drive, Suite 6203, Marlton, NJ 08053.

VII. **MOTION REQUESTED** to Adjourn Meeting.