

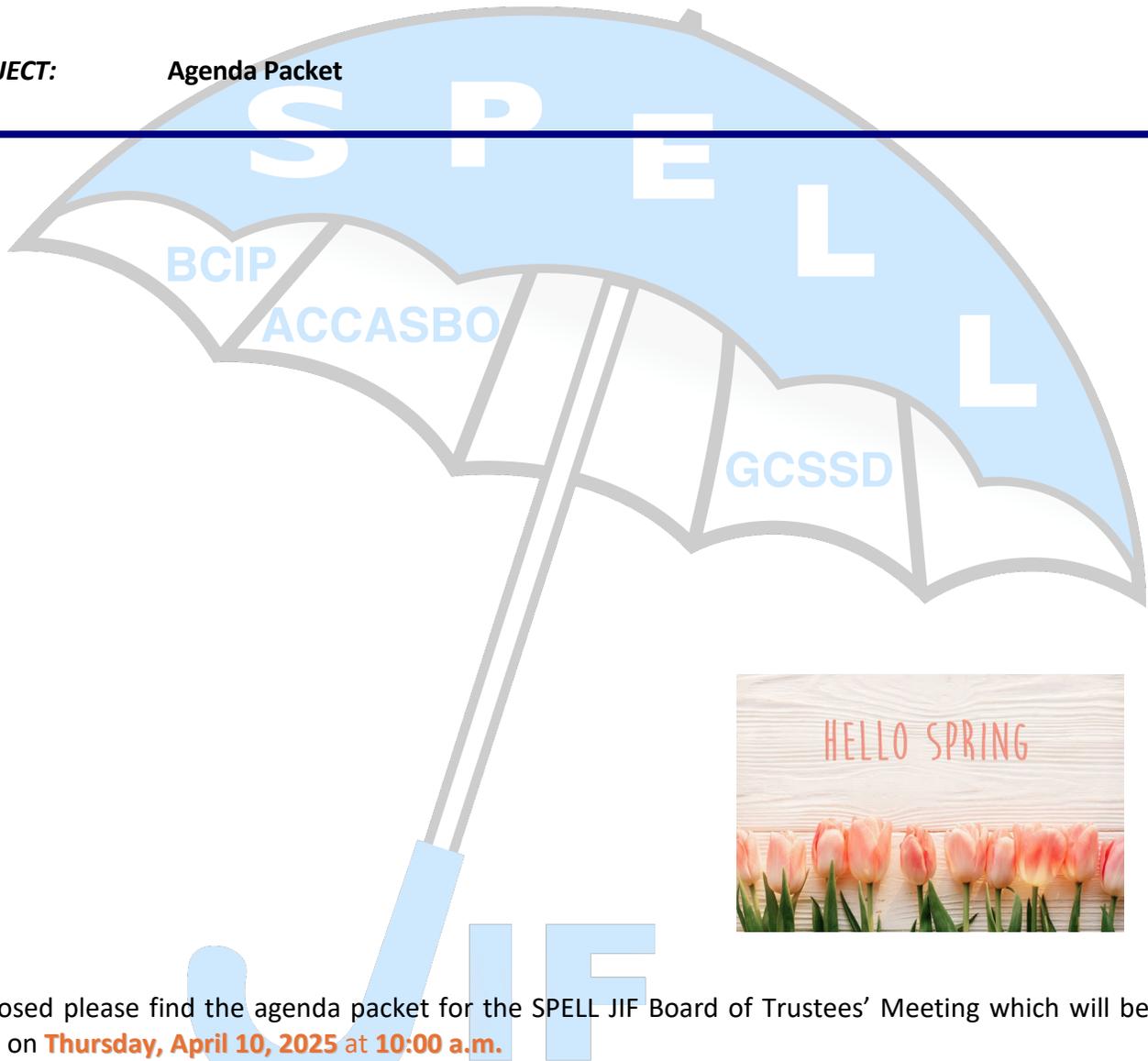
**SCHOOL POOL FOR EXCESS LIABILITY LIMITS
JOINT INSURANCE FUND**

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: April 10, 2025

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees' Meeting which will be held on **Thursday, April 10, 2025 at 10:00 a.m.**

If you have any questions, please do not hesitate to contact Annette Reap of our office at Annette_Reap@RPAdmin.com

**School Pool for Excess Liability Limits Joint Insurance Fund
SPELL JIF**

Thursday, April 10, 2025 – 10:00 AM

MEETING AGENDA

- I. The Meeting is called to Order.

- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.

- III. Roll Call
 - A. **2024-2025 Trustees**
 - Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair** – ACCASBO JIF
 - Richard J. Kaz, Jr., Northern Burlington County RSD, **Vice Chair** – BCIP JIF
 - Christopher Veneziani, Hamilton Township SD, **Secretary** – ACCASBO JIF
 - Robert F. Wachter, Jr., Mt. Laurel Twp BOE, Trustee – BCIP JIF
 - Joseph Collins, Elk Twp/Delsea Regional, Trustee – GCSSD JIF
 - Scott Campbell, Greenwich Township, Trustee – GCSSD JIF

 - B. **2024-2025 Alternate Trustees**
 - Chandra Coady, Mainland Regional, Alternate Trustee – ACCASBO JIF
 - Dr. Diane Fox, Middle Township BOE, Alternate Trustee – ACCASBO JIF
 - Kathleen Huder, Lindenwold BOE, Alternate Trustee – BCIP JIF
 - Beth Ann Coleman, Alternate Trustee – BCIP JIF
 - Heather Mayhew, Pennsville PSD, Alternate Trustee – GCSSD JIF
 - Frank Maurer, Salem County SSSD/Salem County Vo-Tech School District – GCSSD JIF

 - C. **2024-2025 Fund Professionals**
 - Bradford Hoffman, Director of Program Administration – RPA, a subsidiary of Gallagher
 - Craig H. Wilkie, Sr. Program Administrator – RPA, a subsidiary of Gallagher
 - Scott C. Tennant, Sr. Program Strategist– RPA, a subsidiary of Gallagher
 - Pat Madden, Esquire, Fund Solicitor
 - Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - Rick Hillman, Virtual Safety Directory – Ironwood Consulting, LLC
 - Annette Reap, Recording Secretary

- IV. Approval of Minutes – **ADOPTION**
 - A. February 13, 2025 MinutesPages 4-7

- V. Professional Reports
 - A. Treasurer – **MOTION REQUESTED**
 - 1. Bill Lists (March-April 2025) Pages 8-9
 - 2. Cash Reconciliation Reports (February-March 2025)Pages 10-11
 - B. Solicitor
 - C. Student Accident ProgramNo Report
 - D. SPELL Virtual Safety Program
 - 1. Activity Report - April.....Pages 12-24
 - E. Executive Director/Underwriting & Finance Director Report.....Pages 25-27
 - 1. UNDERWRITING & FINANCE DIRECTOR
 - a. 2025-2026 Budget Process-Vendor Review..... Handout
 - b. Budget Outlook 2025-2026-**MOTION REQUESTED** Page 28
 - c. Reinsurance & Excess Insurance-Market Conditions/Concerns/Outlook Summary
 - d. Group Purchase Coverages-Market Conditions/Concerns/Outlook..... Summary
 - e. Financial Audit – June 30, 2024-**MOTION REQUESTED** Addendum A/Page 35
 - 2. EXECUTIVE DIRECTOR
 - a. 2025-2026 Membership RenewalSummary
 - b. Marketing Update..... Summary
 - c. AGRIP Spring Conference.....Pages 29-33
 - d. NJASBO 2025 Workshop-**MOTION REQUESTED** Summary
 - e. Safety 360 Seminar Summary
 - f. SPELL 2025 Retreat Update Summary
 - g. The Power and Importance of Courageous Conversation Seminar.....Summary
 - h. Proposed Meeting Dates 2025-2026..... Page 34
- VI. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Thursday, May 29, 2025** at 10:00 a.m. at the RPA/Gallagher offices, 6000 Sagemore Drive, Suite 6203, Marlton, NJ 08053.
- VII. **MOTION REQUESTED** to Adjourn Meeting.