

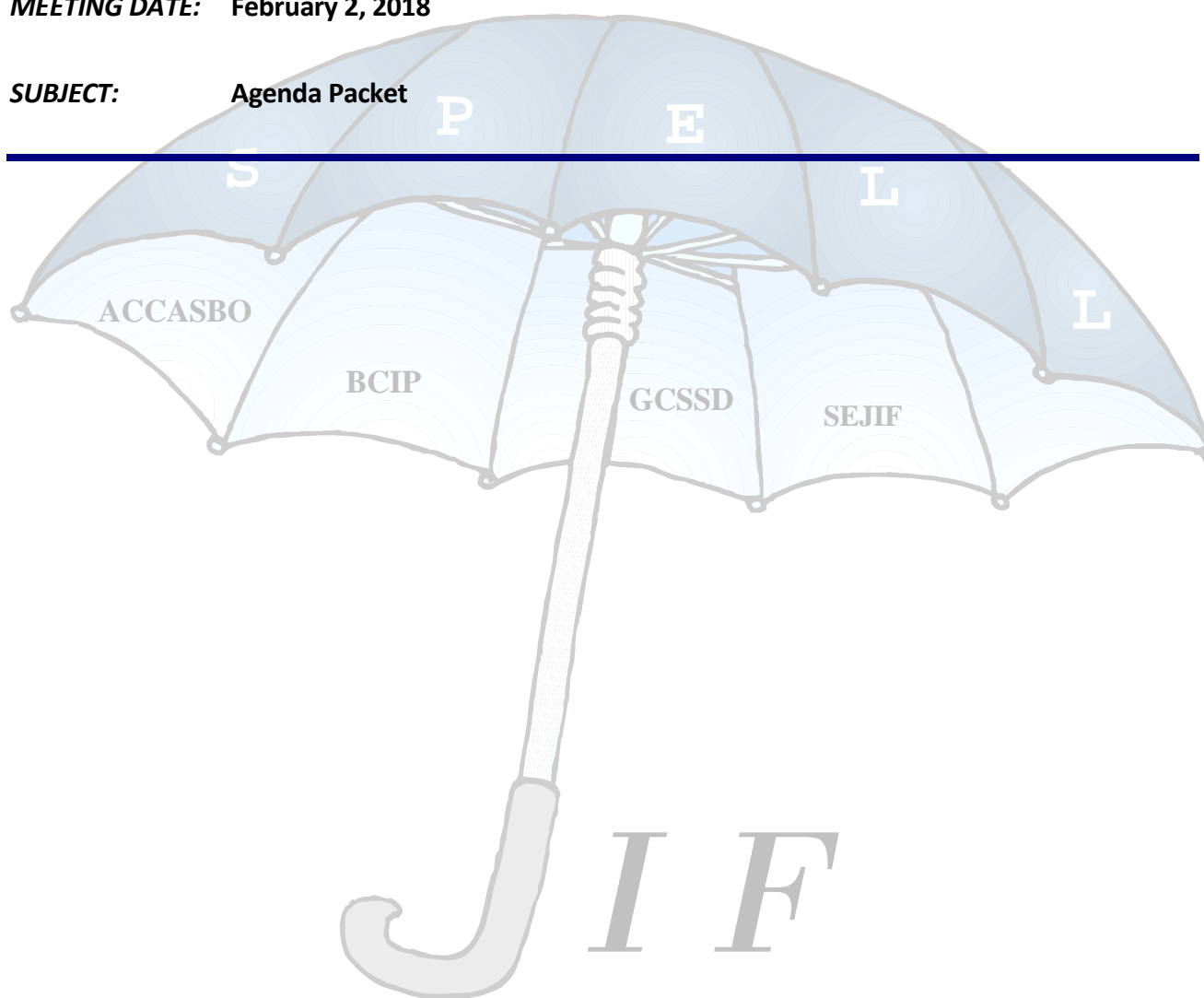
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director
Brad Hoffman, Deputy Executive Director

MEETING DATE: February 2, 2018

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees Meeting which will be held on **Friday, February 2, 2018** at **9:30 a.m.** at the office of **Arthur J. Gallagher Risk Management Services, Inc., 6000 Sagamore Drive, Suite 6203, Marlton, New Jersey 08053.**

School Pool for Excess Liability Limits Joint Insurance Fund

SPELL JIF

**Arthur J. Gallagher Risk Management Services, Inc.
6000 Sagemore Drive, Suite 6203
Marlton, New Jersey 08053**

Friday, February 2, 2018 – 9:30 AM

AGENDA

- I. The Meeting is called to Order.
- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.
- III. Roll Call
 - A. **2017-18 Trustees**
 - Thomas J. Fanuka, Lumberton Twp BOE – BCIP JIF
 - Joseph Smurlo, Egg Harbor City School District – ACCASBO JIF
 - Margaret F. Meehan, Washington Twp BOE – GCSSD JIF
 - Thomas P. Grossi, Greater Egg Harbor RHSD, Trustee – ACCASBO JIF
 - Richard J. Kaz, Jr., Northern Burlington County RSD, Trustee – BCIP JIF
 - Cherie Bratty, Upper Deerfield Twp School District – Trustee – GCSSD JIF
 - B. **2017-18 Alternate Trustees**
 - Christopher Veneziani, Folsom BOE, Alternate Trustee– ACCASBO JIF
 - Kim Jensen, Mainland Regional High School, Alternate Trustee – ACCASBO JIF
 - Barbara A. Godfrey, Southampton Twp BOE, Alternate Trustee – BCIP JIF
 - Robert F. Wachter, Jr., Mt. Laurel Twp BOE, Alternate Trustee – BCIP JIF
 - Joseph Collins, Elk Twp School District, Alternate Trustee – GCSSD JIF
 - Brian Ferguson, Penns Grove-Carneys Point Regional BOE, Alternate Trustee – GCSSD JIF
 - C. **District Personnel**
 - John Serapiglia, Jr., Passaic County Manchester Regional BOE– SE JIF
 - Karen Yeamans, Nutley BOE– SE JIF
 - D. **Fund Professionals**
 - Craig H. Wilkie, Area Vice President – AJGRMS, Inc.
 - Scott C. Tennant, Area Vice President – AJGRMS, Inc.
 - Bradford Hoffman, Area Vice President – AJGRMS, Inc.
 - Jennifer Fox, Sr. Account Manager – AJGRMS, Inc.
 - Louis J. Greco, Esquire, Fund Solicitor
 - Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - Sharon Wilson, Recording Secretary

- IV. Approval of Minutes – **ADOPTION**
 - A. October 13, 2017 MinutesPages 4-7

- V. Professional Reports
 - A. Accountant/Treasurer – **MOTION REQUESTED**
 - 1. Bill Lists (November-December 2017/January 2018) Pages 8-10
 - 2. February 2018 Bill List..... Handout
 - 3. Cash Reconciliation Reports (October-December 2017)Pages 11-13

 - B. Student Accident Program UpdateVerbal

 - C. Attorney.....No Report

 - D. Executive Director/Underwriting & Finance Director Report.....Pages 14-16
 - 1. EXECUTIVE DIRECTOR
 - a. 2018-2019 Membership RenewalSummary
 - b. Potential Members UpdateSummary
 - c. SPELL JIF Website Enhancements.....Summary
 - d. 2018 Environmental Management SeminarSummary
 - e. 2018 Boiler Operator Refresher TrainingSummary
 - f. NJASA Techspo.....Summary
 - g. SPELL JIF Technology Committee UpdateSummary
 - h. Boundary Respect Education Committee.....Summary
 - i. SPELL Joint Retreat.....Summary
 - j. 2018 Conference Dates.....Summary

 - 2. UNDERWRITING & FINANCE DIRECTOR
 - a. Financial Audit Summary ReviewSummary
 - b. 2018-2019 Renewal UpdateSummary
 - c. Excess/Reinsurance Partner Update-Preliminary Indications.....Summary
 - d. Initial Budget Outlook 2018-2019-**MOTION REQUESTED** Handout

- VI. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Friday, April 13, 2018** at 9:30 a.m. at Arthur J. Gallagher Risk Management Services, Inc., 6000 Sagamore Drive, Suite 6203, Marlton, NJ 08053.

- VII. **MOTION REQUESTED** to Adjourn Meeting.