

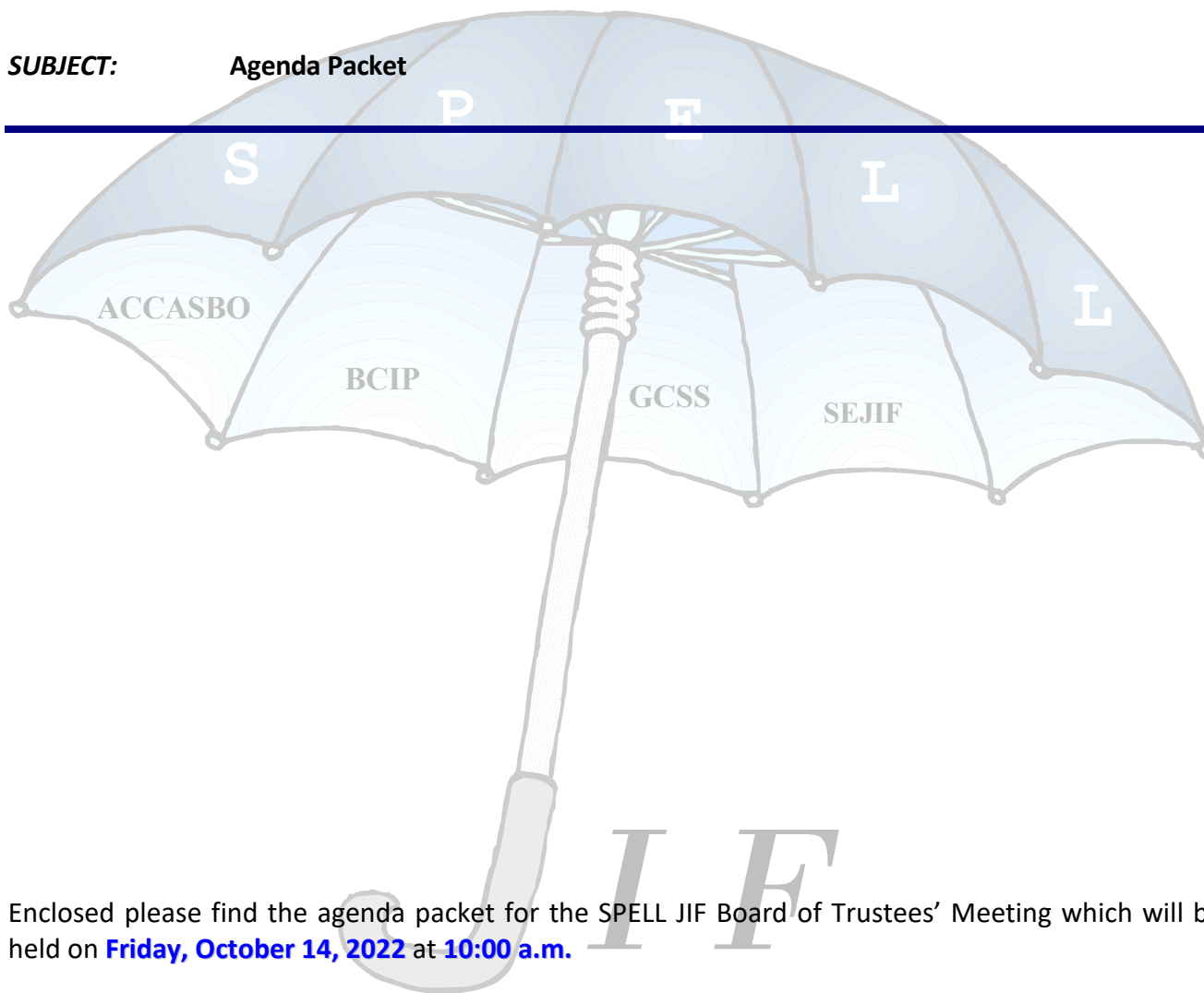
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: October 14, 2022

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees' Meeting which will be held on **Friday, October 14, 2022** at **10:00 a.m.**

If you have any questions, please do not hesitate to contact Annette Reap of our office at Annette_Reap@RPAdmin.com

**School Pool for Excess Liability Limits Joint Insurance Fund
SPELL JIF**

Friday, October 14, 2022 – 10:00 AM

MEETING AGENDA

- I. The Meeting is called to Order.

- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.

- III. Roll Call
 - A. **2022-23 Trustees**
 - Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair**– ACCASBO JIF
 - Richard J. Kaz, Jr., Northern Burlington County RSD, **Vice Chair** – BCIP JIF
 - Robert F. Wachter, Jr., Mt. Laurel Twp BOE, **Secretary** – BCIP JIF
 - Christopher Veneziani, Folsom BOE, Trustee– ACCASBO JIF
 - Donna Contrevo, Gateway/National Park, Trustee – GCSSD JIF
 - Joseph Collins, Elk Twp/Delsea Regional, Trustee – GCSSD JIF

 - B. **2022-23 Alternate Trustees**
 - Chandra Anaya, Egg Harbor Twp SD, Alternate Trustee – ACCASBO JIF
 - Dr. Diane Fox, Middle Township BOE, Alternate Trustee – ACCASBO JIF
 - Michael Colling, Medford Lakes SD, Alternate Trustee – BCIP JIF
 - Kathleen Huder, Lindenwold BOE, Alternate Trustee – BCIP JIF
 - Scott Campbell, Greenwich Township, Alternate Trustee – GCSSD JIF
 - Heather Mayhew, Pennsville PSD, Alternate Trustee – GCSSD JIF

 - C. **District Personnel**
 - Lameka Augustin., Passaic County Manchester Regional BOE– Suburban Metro JIF
 - David DiPisa, Nutley BOE – Suburban Metro JIF

 - D. **Fund Professionals**
 - Bradford Hoffman, Director of Program Administration – RPA, a division of Gallagher
 - Craig H. Wilkie, Sr. Program Administrator – RPA, a division of Gallagher
 - Scott C. Tennant, Sr. Program Strategist– RPA, a division of Gallagher
 - Pat Madden, Esquire, Fund Solicitor
 - Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - Annette Reap, Recording Secretary

- IV. Approval of Minutes – **ADOPTION**
 - A. May 26, 2022 Minutes.....Pages 4-8

V. Professional Reports

A. Accountant/Treasurer – **MOTION REQUESTED**

- 1. Bill Lists (June-October 2022) Pages 9-14
- 2. Cash Reconciliation Reports (May-August 2022).....Pages 15-18

B. Attorney

C. Student Accident Program ReportNo Report

D. Executive Director/Underwriting & Finance Director Report.....Pages 19-20

1. UNDERWRITING & FINANCE DIRECTOR

- a. Excess & Reinsurance Partner UpdateSummary
- b. 6/30/22 Process UpdateSummary
- c. Exposure Renewal Information Update/TimelineSummary

2. EXECUTIVE DIRECTOR

- a. 2023-2024 Membership RenewalSummary
- b. Marketing Update.....Summary
- c. NJSIA Workers' Compensation Conference-**MOTION REQUESTED**Summary
- d. Environmental Management Seminar-**MOTION REQUESTED**Summary
- e. Boiler Operator Training Held August 9, 2022 – **MOTION REQUESTED**.....Summary
- f. SPELL Joint Retreat-**MOTION REQUESTED**.....Pages 21-42
- g. NJSBA/NJASBO/NJASA 2022 Fall ConferenceSummary
- h. NADSTEC/NCAEE/PPI – Model Code of Ethics for EducatorsSummary
- i. Cyber Safety SpecialistPages 43-53

VII. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Friday, February 10, 2022** at 10:00 a.m. at the RPA/Gallagher offices, 6000 Sagamore Drive, Suite 6203, Marlton, NJ 08053. Discussion is needed to confirm or change the time of the meeting because of a conflict with the Burlington County ASBO meeting.

VIII. **MOTION REQUESTED** to Adjourn Meeting.