

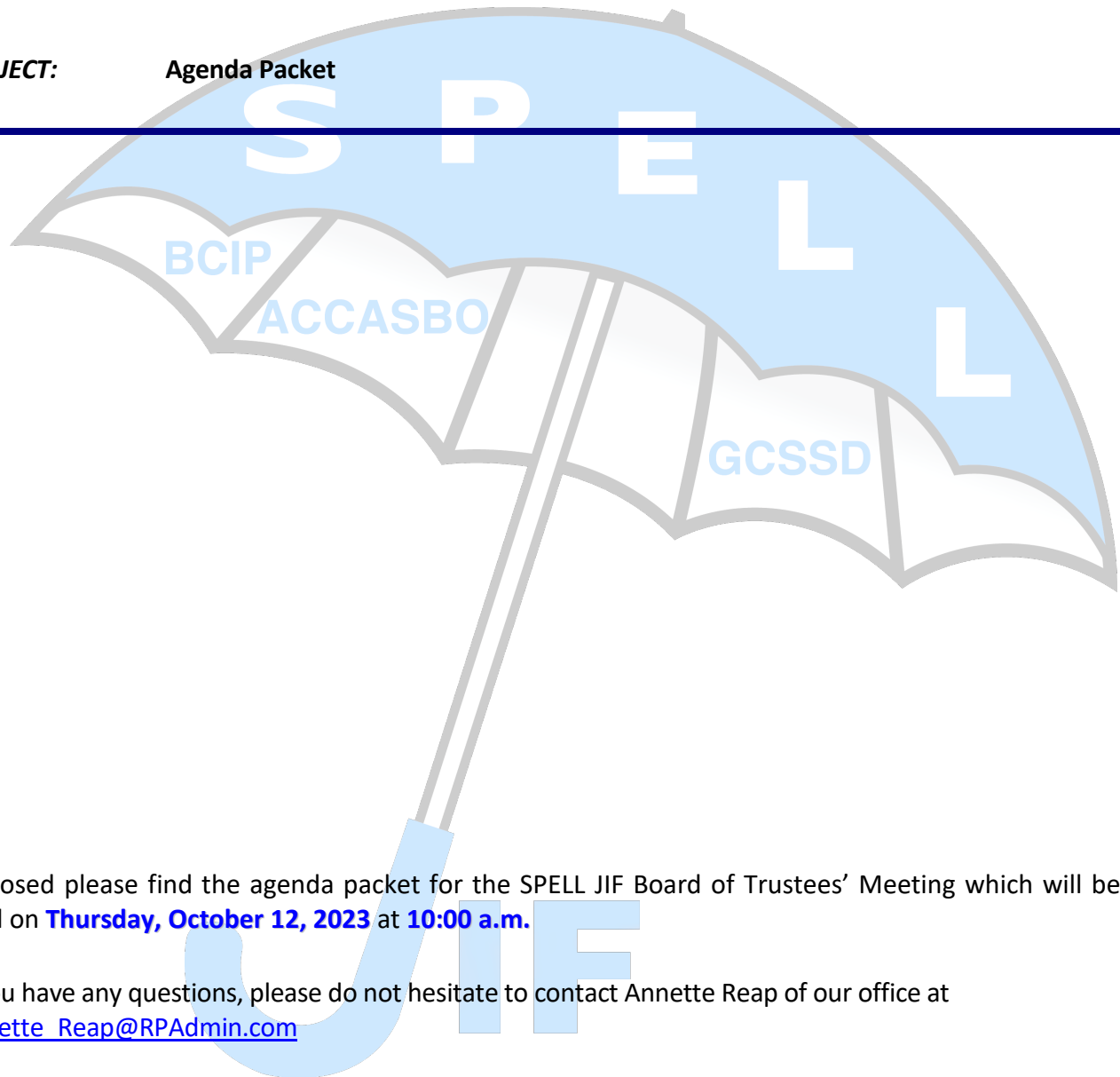
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: October 12, 2023

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees' Meeting which will be held on **Thursday, October 12, 2023** at **10:00 a.m.**

If you have any questions, please do not hesitate to contact Annette Reap of our office at Annette_Reap@RPAdmin.com

School Pool for Excess Liability Limits Joint Insurance Fund SPELL JIF

Thursday, October 12, 2023 – 10:00 AM

MEETING AGENDA

- I. The Meeting is called to Order.
- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.
- III. Roll Call
 - A. **2023-24 Trustees**
 - ☐ Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair** – ACCASBO JIF
 - ☐ Richard J. Kaz, Jr., Northern Burlington County RSD, **Vice Chair** – BCIP JIF
 - ☐ Christopher Veneziani, Folsom BOE, **Secretary** – ACCASBO JIF
 - ☐ Robert F. Wachter, Jr., Mt. Laurel Twp BOE, Trustee – BCIP JIF
 - ☐ Joseph Collins, Elk Twp/Delsea Regional, Trustee – GCSSD JIF
 - ☐ Scott Campbell, Greenwich Township, Alternate Trustee – GCSSD JIF
 - B. **2023-24 Alternate Trustees**
 - ☐ Chandra Anaya, Egg Harbor Twp SD, Alternate Trustee – ACCASBO JIF
 - ☐ Dr. Diane Fox, Middle Township BOE, Alternate Trustee – ACCASBO JIF
 - ☐ Kathleen Huder, Lindenwold BOE, Alternate Trustee – BCIP JIF
 - ☐ Beth Ann Coleman, Alternate Trustee – BCIP JIF
 - ☐ Heather Mayhew, Pennsville PSD, Alternate Trustee – GCSSD JIF
 - ☐ Frank Maurer, Salem County SSSD/Salem County Vo-Tech School District – GCSSD JIF
 - C. **Fund Professionals**
 - ☐ Bradford Hoffman, Director of Program Administration – RPA, a subsidiary of Gallagher
 - ☐ Craig H. Wilkie, Sr. Program Administrator – RPA, a subsidiary of Gallagher
 - ☐ Scott C. Tennant, Sr. Program Strategist– RPA, a subsidiary of Gallagher
 - ☐ Pat Madden, Esquire, Fund Solicitor
 - ☐ Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - ☐ Annette Reap, Recording Secretary
- IV. Approval of Minutes – **ADOPTION**
 - A. May 25, 2023 Minutes.....Pages 4-7
- V. Professional Reports
 - A. Accountant/Treasurer – **MOTION REQUESTED**

1. Bill Lists (June thru October 2023) Pages 8-12
2. Cash Reconciliation Reports (May thru September 2023)Pages 13-17

- B. AttorneyNo Report
- C. Student Accident Program ReportNo Report
- D. Executive Director/Underwriting & Finance Director Report.....Pages 18-19

1. UNDERWRITING & FINANCE DIRECTOR
 - a. Excess & Reinsurance Partner UpdateSummary
 - b. 6/30/23 Process UpdateSummary
 - c. Exposure Renewal Information Update/TimelineSummary

2. EXECUTIVE DIRECTOR
 - a. 2024-2025 Membership RenewalSummary
 - b. Marketing Update.....Summary
 - c. NJSIA Workers' Compensation Conference-**MOTION REQUESTED**Summary
 - d. Environmental Management Seminar-**MOTION REQUESTED**Summary
 - e. Managing Virtual Safety Symposium-**MOTION REQUESTED**Summary
 - f. SPELL 2024 Joint Retreat-**MOTION REQUESTED**Pages 20-42
 - g. NJSBA/NJASBO/NJASA 2023 Fall ConferenceSummary
 - h. Porzio ConsultingSummary
 - i. Sexual Abuse and Molestation (SAM) Coverage Discussion..... Page 43

- VII. **Miscellaneous Business and Public Comment**
The next meeting of the SPELL JIF is scheduled to be held on **Friday, February 9, 2024** at 10:00 a.m. at the RPA/Gallagher offices, 6000 Sagemore Drive, Suite 6203, Marlton, NJ 08053.

- VIII. **MOTION REQUESTED** to Adjourn Meeting.