

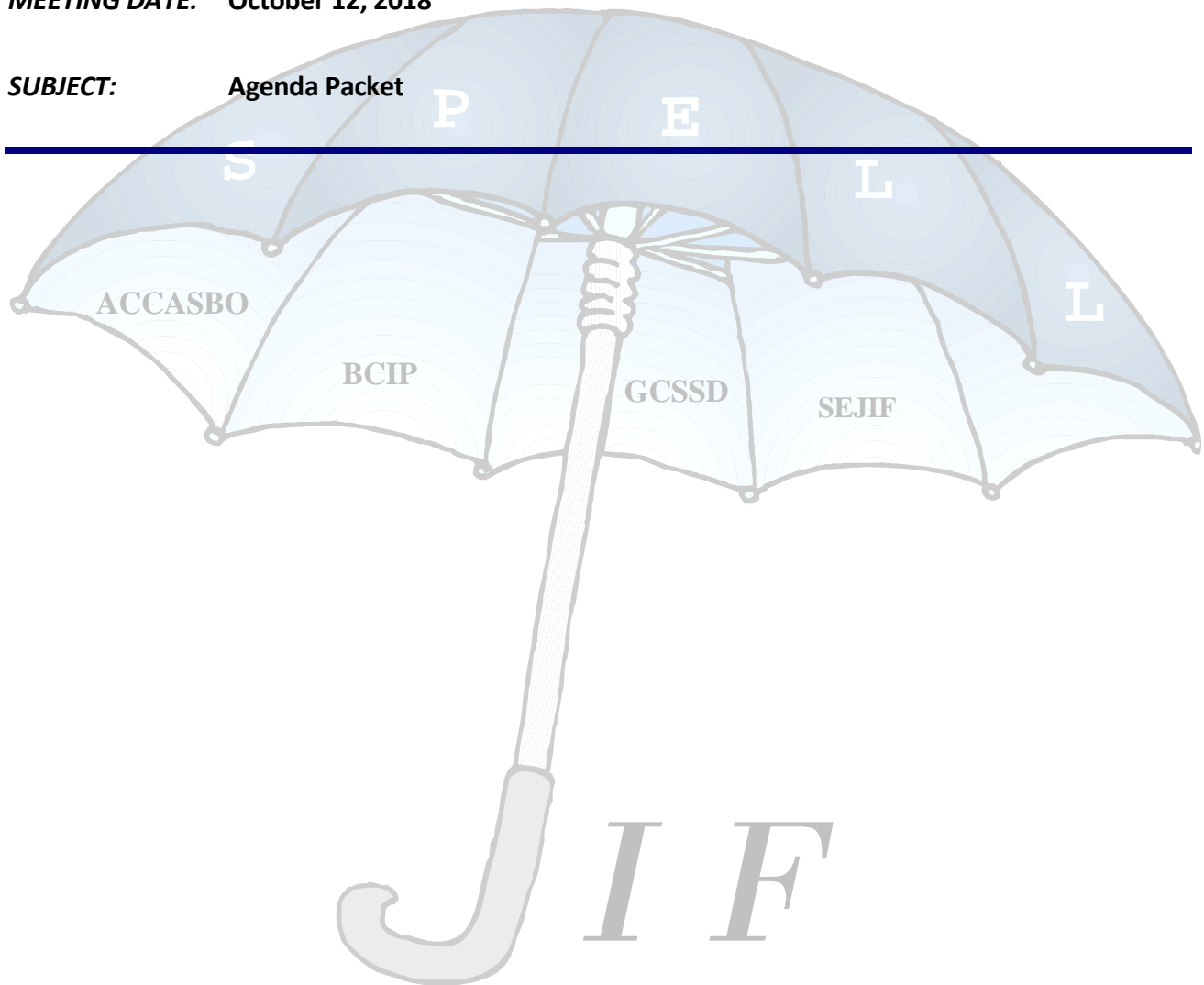
**SCHOOL POOL FOR EXCESS LIABILITY LIMITS
JOINT INSURANCE FUND**

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director
Brad Hoffman, Deputy Executive Director

MEETING DATE: October 12, 2018

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees Meeting which will be held on **Friday, October 12, 2018** at **10:00 a.m.** at the office of **Arthur J. Gallagher Risk Management Services, Inc., 6000 Sagamore Drive, Suite 6203, Marlton, New Jersey 08053.**

School Pool for Excess Liability Limits Joint Insurance Fund

SPELL JIF

**Arthur J. Gallagher Risk Management Services, Inc.
6000 Sagemore Drive, Suite 6203
Marlton, New Jersey 08053**

Friday, October 12, 2018 – 10:00 AM

AGENDA

- I. The Meeting is called to Order.
- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.
- III. Roll Call
 - A. **2018-19 Trustees**
 - Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair** – ACCASBO JIF
 - Cherie Bratty, Upper Deerfield Twp School District, **Vice Chair** – GCSSD JIF
 - Robert F. Wachter, Jr., Mt. Laurel Twp BOE, **Secretary** – BCIP JIF
 - Joseph Smurlo, Egg Harbor City School District – ACCASBO JIF
 - Richard J. Kaz, Jr., Northern Burlington County RSD, Trustee – BCIP JIF
 - Margaret F. Meehan, Washington Twp BOE – GCSSD JIF
 - B. **2018-19 Alternate Trustees**
 - Christopher Veneziani, Folsom BOE, Alternate Trustee– ACCASBO JIF
 - Kim Robinson, Mainland Regional High School, Alternate Trustee – ACCASBO JIF
 - Michael Colling, Medford Lakes SD, Alternate Trustee – BCIP JIF
 - Diana Schiraldi, Eastern Camden County RSD, Alternate Trustee – BCIP JIF
 - Joseph Collins, Elk Twp School District, Alternate Trustee – GCSSD JIF
 - Brian Ferguson, Penns Grove-Carneys Point Regional BOE, Alternate Trustee – GCSSD JIF
 - C. **District Personnel**
 - John Serapiglia, Jr., Passaic County Manchester Regional BOE– SE JIF
 - Karen Yeamans, Nutley BOE– SE JIF
 - D. **Fund Professionals**
 - Craig H. Wilkie, Area Vice President – Gallagher
 - Scott C. Tennant, Area Vice President – Gallagher
 - Bradford Hoffman, Area Vice President – Gallagher
 - Jennifer Fox, Sr. Account Manager – Gallagher
 - Louis J. Greco, Esquire, Fund Solicitor
 - Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - Sharon Wilson, Recording Secretary

- IV. Approval of Minutes – **ADOPTION**
 - A. May 24, 2018 Minutes.....Pages 4-8
- V. Adoption of Amended Budget - **MOTION REQUESTED**Page 9
- VI. Professional Reports
 - A. Accountant/Treasurer – **MOTION REQUESTED**
 - 1. Bill Lists (June-October 2018)Pages 10-14
 - 2. Cash Reconciliation Reports (May-August 2018)Pages 15-18
 - B. Attorney.....No Report
 - C. Student Accident Program ReportSummary
 - D. Executive Director/Underwriting & Finance Director Report.....Pages 19-20
 - 1. EXECUTIVE DIRECTOR
 - a. 2018-19 New MembersSummary
 - b. 2019-2020 Membership RenewalSummary
 - c. SPELL JIF Website EnhancementsSummary
 - d. Environmental Management Seminar-**MOTION REQUESTED**Pages 21-24
 - e. Boiler Operator Refresher TrainingSummary
 - f. SPELL Joint Retreat-**MOTION REQUESTED**Pages 25-27/Handout
 - g. Mold Preparedness ConsultantSummary
 - h. SPELL JIF Technology Committee..... Handout
 - i. StopIt Users GroupSummary
 - j. AGRIPPages 28-29
 - k. NJSBA Fall ConferenceSummary
 - 2. UNDERWRITING & FINANCE DIRECTOR
 - a. Exposure Renewal Information Update/Timeline.....Summary
 - b. Excess & Reinsurance Partner UpdateSummary
 - c. Financial Performance Update
 - I. Owner Group Performance ReviewSummary
 - II. 6/30/17 Process UpdateSummary
- VII. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Friday, February 1, 2019** at 10:00 a.m. at the office of Arthur J. Gallagher Risk Management Services, Inc., 6000 Sagemore Drive, Suite 6203, Marlton, NJ 08053.
- VIII. **MOTION REQUESTED** to Adjourn Meeting.