

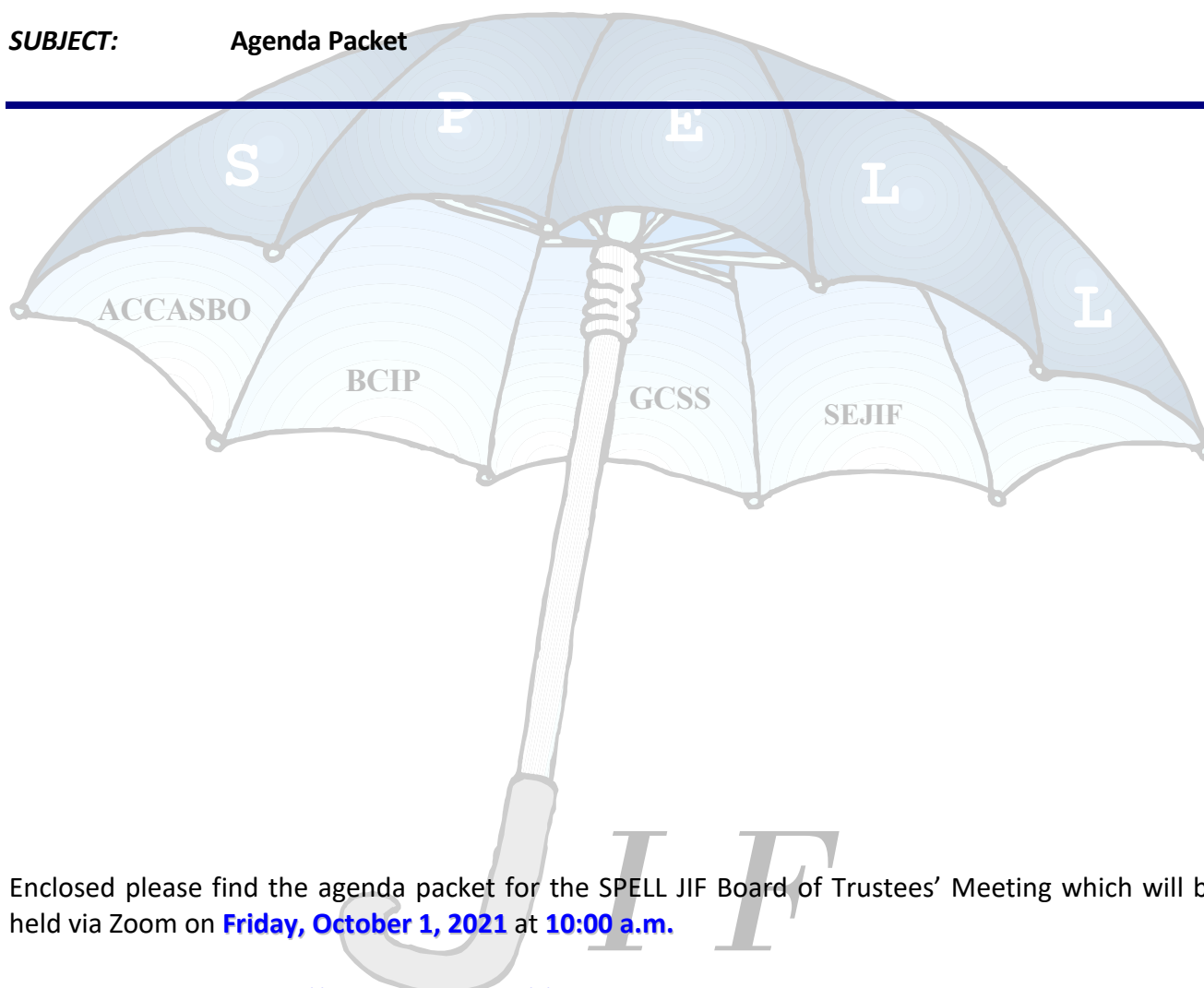
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: October 1, 2021

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees' Meeting which will be held via Zoom on **Friday, October 1, 2021** at **10:00 a.m.**

Join Zoom Meeting: <https://us06web.zoom.us/j/86166325843?pwd=eE41VFpuMEsrdUNjYXFVZ0FuTXR0UT09>

Meeting ID: 861 6632 5843

Passcode: 465798

If you have any questions, please do not hesitate to contact Annette Reap of our office at Annette_Reap@riskprogramadministrators.com

School Pool for Excess Liability Limits Joint Insurance Fund
SPELL JIF

Teleconference Meeting via Zoom

Friday, October 1, 2021 – 10:00 AM

AGENDA

- I. The Meeting is called to Order.

- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.

- III. Roll Call
 - A. **2021-22 Trustees**
 - Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair**– ACCASBO JIF
 - Vacancy, – GCSSD JIF
 - Robert F. Wachter, Jr., Mt. Laurel Twp BOE, **Secretary** – BCIP JIF
 - Christopher Veneziani, Folsom BOE, Trustee– ACCASBO JIF
 - Richard J. Kaz, Jr., Northern Burlington County RSD, Trustee – BCIP JIF
 - Joseph Collins, Elk Twp School District, Alternate Trustee – GCSSD JIF

 - B. **2021-22 Alternate Trustees**
 - Chandra Anaya, Egg Harbor Twp SD, Alternate Trustee – ACCASBO JIF
 - Dr. Diane Fox, Middle Township BOE – ACCASBO JIF
 - Michael Colling, Medford Lakes SD, Alternate Trustee – BCIP JIF
 - Kathleen Huder, Lindenwold BOE, Alternate Trustee – BCIP JIF
 - Chris Rodia, Westville/Woodbury Heights, Alternate Trustee – GCSSD JIF
 - Scott Campbell, Greenwich Township, Alternate Trustee – GCSSD JIF

 - C. **District Personnel**
 - John Serapiglia, Jr., Passaic County Manchester Regional BOE– Suburban Metro JIF
 - David DiPisa, Nutley BOE – Suburban Metro JIF

 - D. **Fund Professionals**
 - Bradford Hoffman, Director of Program Administration – RPA, a division of Gallagher
 - Craig H. Wilkie, Sr. Program Administrator – RPA, a division of Gallagher
 - Scott C. Tennant, Sr. Program Strategist– RPA, a division of Gallagher
 - Jennifer Fox, Sr. Account Manager – RPA, a division of Gallagher
 - Louis J. Greco, Esquire, Fund Solicitor
 - Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - Annette Reap, Recording Secretary

- IV. Approval of Minutes – **ADOPTION**
 - A. May 27, 2021 Minutes.....Pages 4-8
- V. Adoption of Amended Budget - **MOTION REQUESTED**Page 9
- VI. Professional Reports
 - A. Accountant/Treasurer – **MOTION REQUESTED**
 - 1. Bill Lists (June-September 2021) Pages 10-13
 - 2. Cash Reconciliation Reports (May-August 2021)Pages 14-17
 - B. Attorney
 - C. Student Accident Program ReportNo Report
 - D. Executive Director/Underwriting & Finance Director Report.....Pages 18-19
 - 1. UNDERWRITING & FINANCE DIRECTOR
 - a. Excess & Reinsurance Partner UpdateSummary
 - b. 6/30/21 Process UpdateSummary
 - c. Exposure Renewal Information Update/TimelineSummary
 - 2. EXECUTIVE DIRECTOR
 - a. 2022-2023 Membership RenewalSummary
 - b. Solicitor RFP Process UpdateSummary
 - c. Public School Works Contract Update.....Pages 20-21
 - d. NJSIA Workers’ Compensation ConferenceSummary
 - e. Environmental Management Seminar-**MOTION REQUESTED**Summary
 - f. SPELL JIF IT/Cyber Risk Management Committee.....Summary
 - g. SPELL Joint Retreat ReviewSummary
 - h. NJSBA 2021 Virtual Fall ConferenceSummary
 - i. Resolution 2021-12 Authorizing BCIP JIF to Authorize a Coverage Endorsement-**MOTION REQUESTED**.....Pages 22-23
- VII. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Friday, February 11, 2022** at 10:00 a.m. either virtually via Zoom or at the Gallagher offices, 6000 Sagamore Drive, Suite 6203, Marlton, NJ 08053.
- VIII. **MOTION REQUESTED** to Adjourn Meeting.