

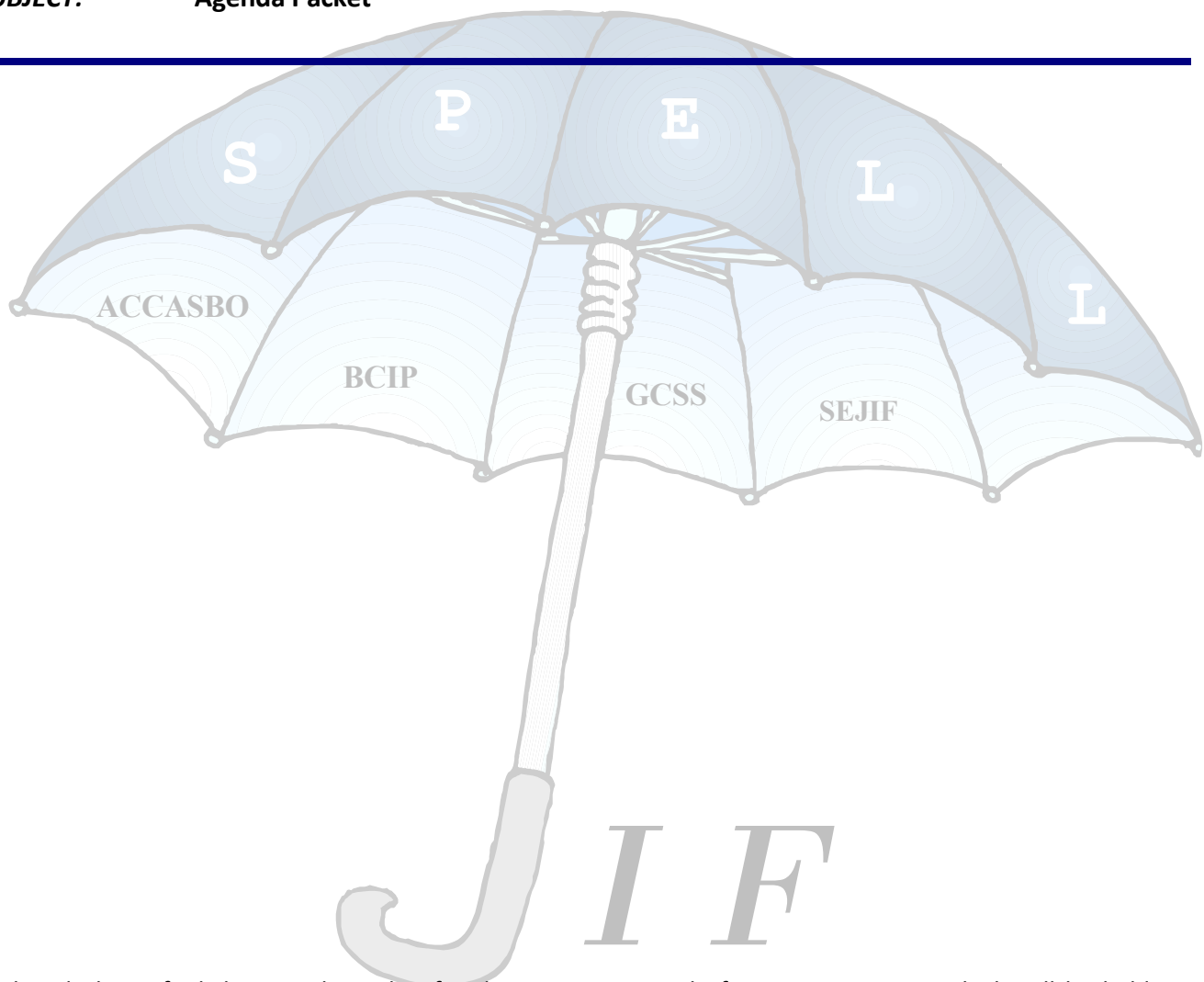
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: April 28, 2023

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees Meeting which will be held on **Friday, April 28, 2023** at **10:00 a.m.** at the offices of RPA/Gallagher, 6000 Sagemore Drive, Suite 6203, Marlton, New Jersey 08053.

If you have any questions, please do not hesitate to contact Annette Reap of our office at Annette_Reap@RPAdmin.com

School Pool for Excess Liability Limits Joint Insurance Fund SPELL JIF

Friday, April 28, 2023 – 10:00 AM

AGENDA

- I. The Meeting is called to Order.
- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.
- III. Roll Call
 - A. **2022-23 Trustees**
 - ☐ Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair**– ACCASBO JIF
 - ☐ Richard J. Kaz, Jr., Northern Burlington County RSD, **Vice Chair** – BCIP JIF
 - ☐ Robert F. Wachter, Jr., Mt. Laurel Twp BOE, **Secretary** – BCIP JIF
 - ☐ Christopher Veneziani, Folsom BOE, Trustee– ACCASBO JIF
 - ☐ Joseph Collins, Elk Twp/Delsea Regional, Trustee – GCSSD JIF
 - ☐ Scott Campbell, Greenwich Township, Alternate Trustee – GCSSD JIF
 - B. **2022-23 Alternate Trustees**
 - ☐ Chandra Anaya, Egg Harbor Twp SD, Alternate Trustee – ACCASBO JIF
 - ☐ Dr. Diane Fox, Middle Township BOE, Alternate Trustee – ACCASBO JIF
 - ☐ Kathleen Huder, Lindenwold BOE, Alternate Trustee – BCIP JIF
 - ☐ Beth Ann Coleman, Alternate Trustee – BCIP JIF
 - ☐ Heather Mayhew, Pennsville PSD, Alternate Trustee – GCSSD JIF
 - ☐ Frank Maurer, Salem County SSSD/Salem County Vo-Tech School District – GCSSD JIF
 - C. **District Personnel**
 - ☐ Lameka Augustin., Passaic County Manchester Regional BOE– Suburban Metro JIF
 - ☐ David DiPisa, Nutley BOE – Suburban Metro JIF
 - D. **Fund Professionals**
 - ☐ Bradford Hoffman, Director of Program Administration – RPA, a division of Gallagher
 - ☐ Craig H. Wilkie, Sr. Program Administrator – RPA, a division of Gallagher
 - ☐ Scott C. Tennant, Sr. Program Strategist– RPA, a division of Gallagher
 - ☐ Pat Madden, Esquire, Fund Solicitor
 - ☐ Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - ☐ Annette Reap, Recording Secretary
- IV. Approval of Minutes – **ADOPTION**
 - A. February 10, 2023.....Pages 4-6

V. Professional Reports

A. Accountant/Treasurer – **MOTION REQUESTED**

1. Bill Lists (March-April 2023) Pages 7-8
2. Cash Reconciliation Reports (Jan-Feb-March 2023)Pages 9-11

B. Solicitor

C. Student Accident Program Report

D. Executive Director/Underwriting & Finance Director Report.....Pages 12-13

1. UNDERWRITING & FINANCE DIRECTOR

- a. 2023-2024 Budget Process-Vendor Review..... Handout
- b. Budget Outlook 2023-2024-**MOTION REQUESTED** Page 14
- c. Reinsurance & Excess Insurance-Market Conditions/Concerns/Outlook Summary
- d. Group Purchase Coverages-Market Conditions/Concerns/Outlook..... Summary
- e. Aggregate Corridor Deductible Position Update Summary
- f. Financial Audit – June 30, 2022-**MOTION REQUESTED** Addendum A

2. EXECUTIVE DIRECTOR

- a. 2023-2024 Membership RenewalSummary
- b. Marketing Update.....Summary
- c. SPELL Virtual Safety DirectorPages 15-38
- d. AGRIP Spring Conference.....Pages 39-43
- e. New Jersey Self-Insurers’ WorkshopSummary
- f. Environmental Management SeminarSummary
- g. Virtual Vulnerability SeminarSummary
- h. SPELL 2023 Retreat UpdateSummary
- i. STOPit Activity Report.....Pages 44-53
- j. Proposed Meeting Dates 2023-24..... Page 54

VI. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Thursday, May 25, 2023** at 10:00 a.m. at the RPA/Gallagher offices, 6000 Sagamore Drive, Suite 6203, Marlton, NJ 08053.

VII. **MOTION REQUESTED** to Adjourn Meeting.