

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

MEETING DATE: April 26, 2024

SUBJECT: Agenda Packet


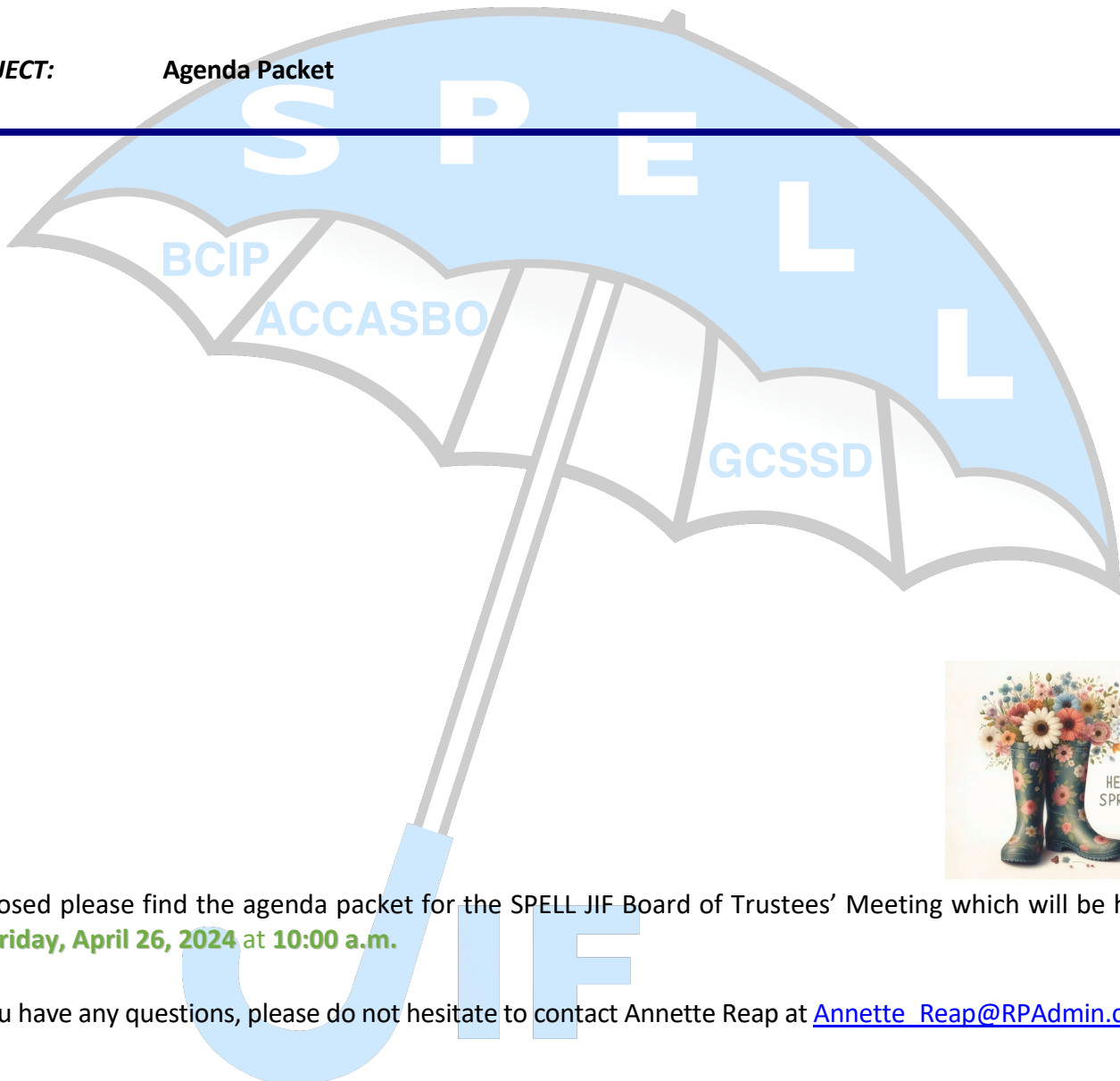
SPELL

BCIP
ACCASBO
GCSSD

JIF

Enclosed please find the agenda packet for the SPELL JIF Board of Trustees' Meeting which will be held on **Friday, April 26, 2024 at 10:00 a.m.**

If you have any questions, please do not hesitate to contact Annette Reap at Annette_Reap@RPAdmin.com



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School Pool for Excess Liability Limits Joint Insurance Fund
SPELL JIF

Friday, April 26, 2024 – 10:00 am

MEETING AGENDA

- I. The Meeting is called to Order.
- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.
- III. Roll Call
 - A. **2023-24 Trustees**
 - ☐ Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair** – ACCASBO JIF
 - ☐ Richard J. Kaz, Jr., Northern Burlington County RSD, **Vice Chair** – BCIP JIF
 - ☐ Christopher Veneziani, Hamilton Township SD, **Secretary** – ACCASBO JIF
 - ☐ Robert F. Wachter, Jr., Mt. Laurel Twp BOE, Trustee – BCIP JIF
 - ☐ Joseph Collins, Elk Twp/Delsea Regional, Trustee – GCSSD JIF
 - ☐ Scott Campbell, Greenwich Township, Alternate Trustee – GCSSD JIF
 - B. **2023-24 Alternate Trustees**
 - ☐ Chandra Anaya, Mainland Regional HS, Alternate Trustee – ACCASBO JIF
 - ☐ Dr. Diane Fox, Middle Township BOE, Alternate Trustee – ACCASBO JIF
 - ☐ Kathleen Huder, Lindenwold BOE, Alternate Trustee – BCIP JIF
 - ☐ Beth Ann Coleman, Collingswood PS/Oaklyn PSD, Alternate Trustee – BCIP JIF
 - ☐ Heather Mayhew, Pennsville PSD, Alternate Trustee – GCSSD JIF
 - ☐ Frank Maurer, Salem County SSSD/Salem County Vo-Tech School District – GCSSD JIF
 - C. Fund Professionals
 - ☐ Bradford Hoffman, Director of Program Administration – RPA, a subsidiary of Gallagher
 - ☐ Craig H. Wilkie, Sr. Program Administrator – RPA, a subsidiary of Gallagher
 - ☐ Scott C. Tennant, Sr. Program Strategist– RPA, a subsidiary of Gallagher
 - ☐ Kim Hill, Account Manager-RPA, a subsidiary of Gallagher
 - ☐ Pat Madden, Esquire, JIF Solicitor
 - ☐ Lorraine Verrill, CPA, JIF Treasurer – Verrill & Verrill, LLC
 - ☐ Annette Reap, Recording Secretary
- IV. Approval of Minutes – **ADOPTION**
 - A. February 14, 2024 MinutesPages 4-8

V. Professional Reports

A. Accountant/Treasurer – **MOTION REQUESTED**

1. Bill Lists (March-April 2024) Pages 9-10
2. Cash Reconciliation Reports (Feb-March 2024)Pages 11-12

B. Solicitor

C. Student Accident Program Report – no report

D. SPELL Virtual Safety Program

1. Activity Report as of April 22, 2024Pages 13-15
2. SPELL Virtual Safety Committee – 4/16/2024 Pages 16-19

E. Executive Director/Underwriting & Finance Director Report.....Pages 20-21

1. UNDERWRITING & FINANCE DIRECTOR

- a. 2024-2025 Budget Process-Vendor Review..... Handout
- b. Budget Outlook 2024-2025-**MOTION REQUESTED**Page 22
- c. Reinsurance & Excess Insurance-Market Conditions/Concerns/Outlook Summary
- d. Group Purchase Coverages-Market Conditions/Concerns/Outlook..... Summary
- e. Financial Audit – June 30, 2023-**MOTION REQUESTED** Addendum A

2. EXECUTIVE DIRECTOR

- a. 2024-2025 Membership RenewalSummary
- b. Marketing Update.....Summary
- c. AGRIP Spring Conference.....Pages 22-28
- d. New Jersey Self-Insurers' WorkshopSummary
- e. NJASBO WorkshopSummary
- f. Safety 360 SeminarSummary
- g. SPELL 2024 Retreat UpdateSummary
- h. Proposed Meeting Dates 2024-2025..... Page 29

VI. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Thursday, May 30, 2024** at 10:00 a.m. at the RPA/Gallagher offices, 6000 Sagamore Drive, Suite 6203, Marlton, NJ 08053.

VII. **MOTION REQUESTED** to Adjourn Meeting.