

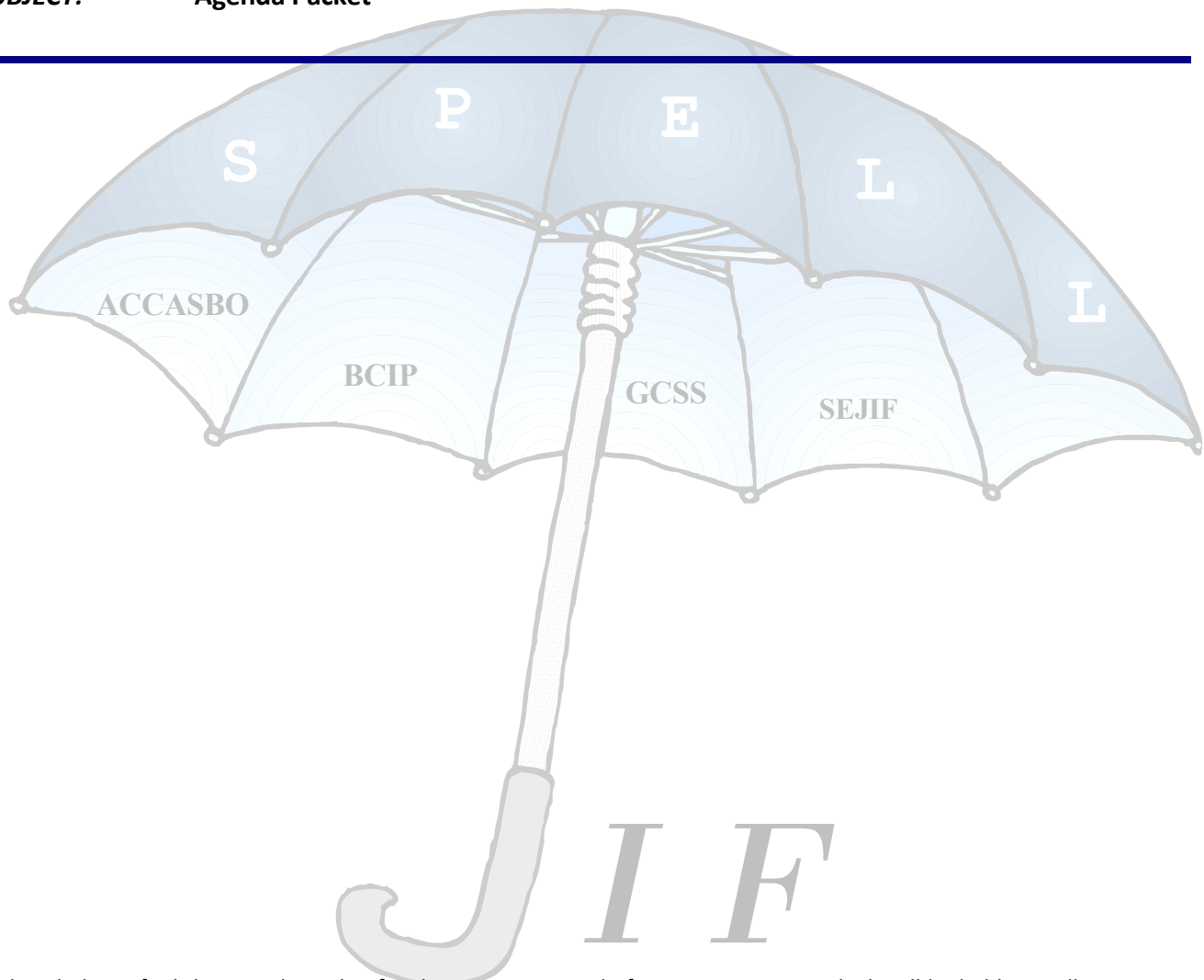
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: April 23, 2021

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees Meeting which will be held virtually via Zoom on **Friday, April 23, 2021** at **10:00 a.m.**

Join Zoom Meeting: <https://zoom.us/j/92253023142?pwd=UVBjWmQvSVZ3U1VjSm1JVTRaOHpldz09>
Dial +1 929 205 6099
Meeting ID: 922 5302 3142
Passcode: 448624

School Pool for Excess Liability Limits Joint Insurance Fund SPELL JIF

Teleconference Meeting via Zoom

Friday, April 23, 2021 – 10:00 AM

AGENDA

- I. The Meeting is called to Order.
- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.
- III. Roll Call
 - A. **2020-21 Trustees**
 - ☐ Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair** – ACCASBO JIF
 - ☐ Cherie Bratty, Ed.D., Upper Deerfield Twp School District, **Vice Chair** – GCSSD JIF
 - ☐ Robert F. Wachter, Jr., Mt. Laurel Twp BOE, **Secretary** – BCIP JIF
 - ☐ Christopher Veneziani, Folsom BOE, Trustee– ACCASBO JIF
 - ☐ Richard J. Kaz, Jr., Northern Burlington County RSD, Trustee – BCIP JIF
 - ☐ Joseph Collins, Elk Twp School District, Alternate Trustee – GCSSD JIF
 - B. **2020-21 Alternate Trustees**
 - ☐ Chandra Anaya, Egg Harbor Twp SD, Alternate Trustee – ACCASBO JIF
 - ☐ Diane Fox, Middle Township BOE – ACCASBO JIF
 - ☐ Michael Colling, Medford Lakes SD, Alternate Trustee – BCIP JIF
 - ☐ Kathleen Huder, Lindenwold BOE, Alternate Trustee – BCIP JIF
 - ☐ Chris Rodia, Westville/Woodbury Heights, Alternate Trustee – GCSSD JIF
 - ☐ Rose Wang Chin, Woodstown-Piles Grove RSD, Alternate Trustee – GCSSD JIF
 - C. **District Personnel**
 - ☐ John Serapiglia, Jr., Passaic County Manchester Regional BOE– SE JIF
 - ☐ Edward Appleton, Interim, Nutley BOE– SE JIF
 - D. **Fund Professionals**
 - ☐ Bradford Hoffman, Director of Program Administration – RPA, a division of Gallagher
 - ☐ Craig H. Wilkie, Sr. Program Administrator – RPA, a division of Gallagher
 - ☐ Scott C. Tennant, Sr. Program Strategist– RPA, a division of Gallagher
 - ☐ Jennifer Fox, Sr. Account Manager – RPA, a division of Gallagher
 - ☐ Louis J. Greco, Esquire, Fund Solicitor
 - ☐ Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - ☐ Annette Reap, Recording Secretary

- IV. Approval of Minutes – **ADOPTION**
 - A. February 5, 2021 Minutes Pages 4-9
- V. Professional Reports
 - A. Accountant/Treasurer – **MOTION REQUESTED**
 - 1. Bill Lists (February-April 2021) Pages 10-12
 - 2. Cash Reconciliation Reports (January-March 2021) Pages 13-15
 - B. Solicitor
 - C. Student Accident Program Report No Report
 - D. Executive Director/Underwriting & Finance Director Report..... Pages 16-17
 - 1. UNDERWRITING & FINANCE DIRECTOR
 - a. 2021-2022 Budget Process-Vendor Review..... Addendum A
 - b. 2021-2022 Renewal Update-Excess/Reinsurance Partner Update Summary
 - c. Aggregate Corridor Deductible Status Update Summary
 - d. Initial Budget Outlook 2021-2022 – **MOTION REQUESTED**..... Page 18
 - e. Certificates of Insurance Report Page 19
 - 2. EXECUTIVE DIRECTOR
 - a. 2021-2022 Membership Renewal Summary
 - b. 2021-22 SPELL Retreat..... Summary
 - c. NJSBA 2021 Virtual Fall Workshop Summary
 - d. Proposed Meeting Dates 2021-22 Page 20
- VI. **MOTION REQUESTED** to go into Closed Session
- VII. **MOTION REQUESTED – Resolution 2020-12** to approve PARs/Items presented in Closed Session
- VIII. **MOTION REQUESTED** to come out of Closed Session
- IX. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Thursday, May 27, 2021** at 10:00 a.m. either virtually via Zoom or at the Gallagher offices, 6000 Sagemore Drive, Suite 6203, Marlton, NJ 08053.
- X. **MOTION REQUESTED** to Adjourn Meeting.