

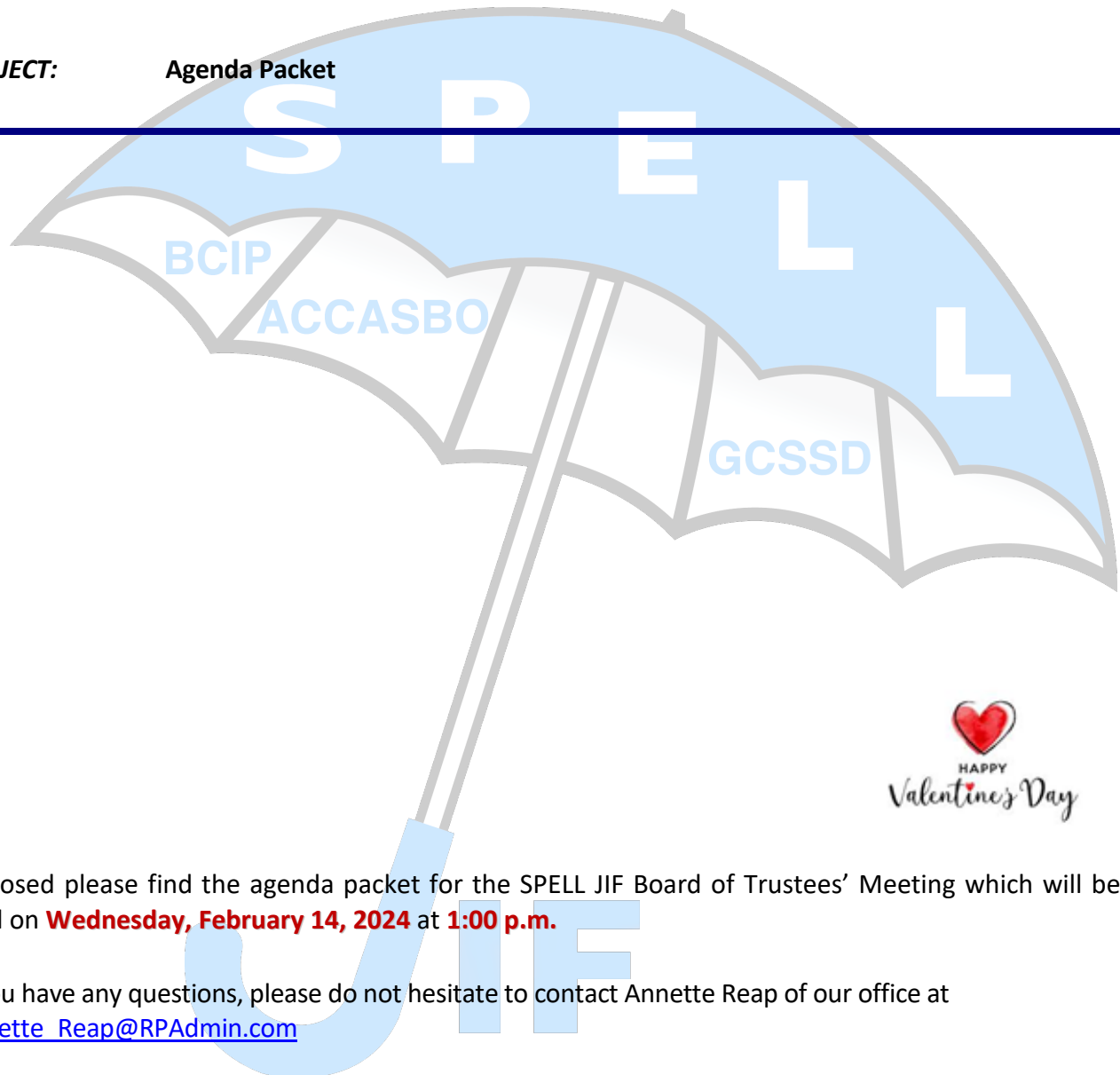
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: February 14, 2024

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees' Meeting which will be held on **Wednesday, February 14, 2024** at **1:00 p.m.**

If you have any questions, please do not hesitate to contact Annette Reap of our office at Annette_Reap@RPAdmin.com

School Pool for Excess Liability Limits Joint Insurance Fund
SPELL JIF

Wednesday, February 14, 2024 – 1:00 pm

MEETING AGENDA

- I. The Meeting is called to Order.
- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.
- III. Roll Call
 - A. **2023-24 Trustees**
 - ☐ Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair** – ACCASBO JIF
 - ☐ Richard J. Kaz, Jr., Northern Burlington County RSD, **Vice Chair** – BCIP JIF
 - ☐ Christopher Veneziani, Folsom BOE, **Secretary** – ACCASBO JIF
 - ☐ Robert F. Wachter, Jr., Mt. Laurel Twp BOE, Trustee – BCIP JIF
 - ☐ Joseph Collins, Elk Twp/Delsea Regional, Trustee – GCSSD JIF
 - ☐ Scott Campbell, Greenwich Township, Alternate Trustee – GCSSD JIF
 - B. **2023-24 Alternate Trustees**
 - ☐ Chandra Anaya, Egg Harbor Twp SD, Alternate Trustee – ACCASBO JIF
 - ☐ Dr. Diane Fox, Middle Township BOE, Alternate Trustee – ACCASBO JIF
 - ☐ Kathleen Huder, Lindenwold BOE, Alternate Trustee – BCIP JIF
 - ☐ Beth Ann Coleman, Alternate Trustee – BCIP JIF
 - ☐ Heather Mayhew, Pennsville PSD, Alternate Trustee – GCSSD JIF
 - ☐ Frank Maurer, Salem County SSSD/Salem County Vo-Tech School District – GCSSD JIF
 - C. **Fund Professionals**
 - ☐ Bradford Hoffman, Director of Program Administration – RPA, a subsidiary of Gallagher
 - ☐ Craig H. Wilkie, Sr. Program Administrator – RPA, a subsidiary of Gallagher
 - ☐ Scott C. Tennant, Sr. Program Strategist– RPA, a subsidiary of Gallagher
 - ☐ Pat Madden, Esquire, Fund Solicitor
 - ☐ Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - ☐ Annette Reap, Recording Secretary
- IV. Approval of Minutes – **ADOPTION**
 - A. October 12, 2023 MinutesPages 4-7

V. Professional Reports

A. Accountant/Treasurer – **MOTION REQUESTED**

1. Bill Lists (November 2023 thru February 2024) Pages 8-11
2. Cash Reconciliation Reports (October thru December 2023).....Pages 12-14

B. Attorney - Defense Panel Items Discussion

C. Student Accident Program ReportPages 15-21

D. Executive Director/Underwriting & Finance Director Report.....Pages 22-23

1. UNDERWRITING & FINANCE DIRECTOR

- a. Initial Budget Outlook 2024-2025..... Discussion
- b. Reinsurance & Excess Insurance-Market Conditions/Concerns/Outlook Discussion
- c. Group Purchase Coverages-Market Conditions/Concerns/Outlook..... Discussion
- d. Safety 360 Budget Detail Discussion

2. EXECUTIVE DIRECTOR

- a. 2024-2025 Membership Renewal Discussion
- b. Marketing Update..... Discussion
- c. SPELL Virtual Safety Committee (SVSC)-MOTION REQUESTEDPages 24-28
- d. SPELL Virtual Safety Director ReportPages 29-38
- e. Development of SPELL Model Acceptable Use of Weapons Policy Update Page 39
- f. LinkedIn Page for SPELL JIF Discussion
- g. Resolution 2023-13 in Opposition to A5659-MOTION REQUESTED.....Pages 40-41
- h. Travel Expense Reimbursement Policy Revision-MOTION REQUESTEDPages 42-43

VI. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Friday, April 26, 2024** at 10:00 a.m. at the RPA/Gallagher offices, 6000 Sagemore Drive, Suite 6203, Marlton, NJ 08053.

VII. **MOTION REQUESTED** to Adjourn Meeting.