

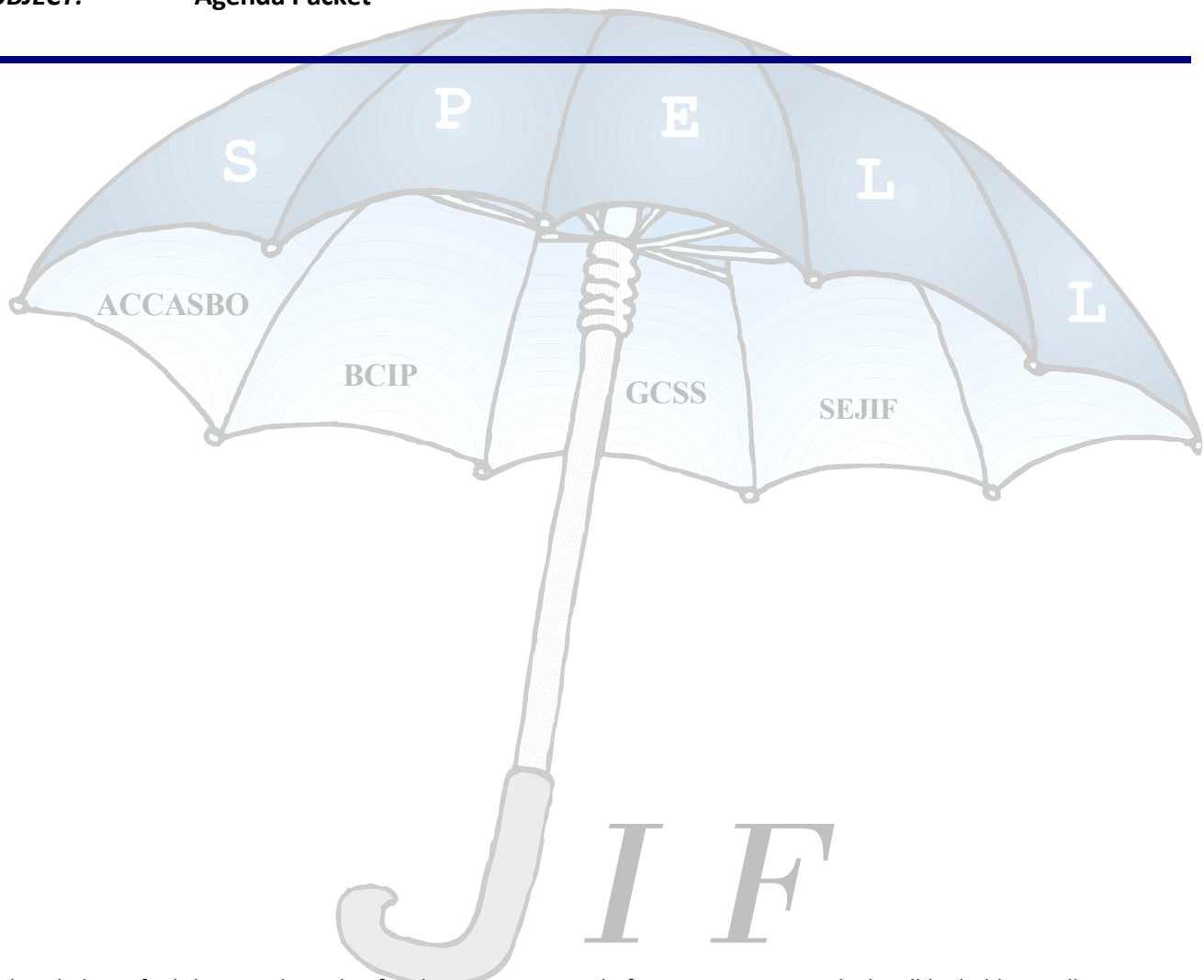
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: February 11, 2022

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees Meeting which will be held virtually via Zoom on **Friday, February 11, 2022** at **1:00 p.m.**

Join Zoom Meeting: <https://us06web.zoom.us/j/88274241786?pwd=WVJSVnNmNWZNaXBBUGxRb1gvUXBIUT09>
Dial 1 929 205 6099
Meeting ID: 882 7424 1786
Passcode: 129089

School Pool for Excess Liability Limits Joint Insurance Fund SPELL JIF

Teleconference Meeting via Zoom

Friday, February 11, 2022 – 1:00 PM

AGENDA

- I. The Meeting is called to Order.
- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.
- III. Roll Call
 - A. **2021-22 Trustees**
 - Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair**– ACCASBO JIF
 - Richard J. Kaz, Jr., Northern Burlington County RSD, **Vice Chair** – BCIP JIF
 - Robert F. Wachter, Jr., Mt. Laurel Twp BOE, **Secretary** – BCIP JIF
 - Christopher Veneziani, Folsom BOE, **Trustee**– ACCASBO JIF
 - Joseph Collins, Elk Twp School District, **Alternate Trustee** – GCSSD JIF
 - Donna Contrevo, Gateway Regional/National Park – GCSSD JIF
 - B. **2021-22 Alternate Trustees**
 - Chandra Anaya, Egg Harbor Twp SD, **Alternate Trustee** – ACCASBO JIF
 - Dr. Diane Fox, Middle Township BOE – ACCASBO JIF
 - Michael Colling, Medford Lakes SD, **Alternate Trustee** – BCIP JIF
 - Kathleen Huder, Lindenwold BOE, **Alternate Trustee** – BCIP JIF
 - Chris Rodia, Westville/Woodbury Heights, **Alternate Trustee** – GCSSD JIF
 - Scott Campbell, Greenwich Township, **Alternate Trustee** – GCSSD JIF
 - C. **District Personnel**
 - Emidio D’Andrea, Passaic County Manchester Regional BOE– Suburban Metro JIF
 - David DiPisa, Nutley BOE – Suburban Metro JIF
 - D. **Fund Professionals**
 - Bradford Hoffman, Director of Program Administration – RPA, a division of Gallagher
 - Craig H. Wilkie, Sr. Program Administrator – RPA, a division of Gallagher
 - Scott C. Tennant, Sr. Program Strategist– RPA, a division of Gallagher
 - Jennifer Fox, Sr. Account Manager – RPA, a division of Gallagher
 - Patrick J. Madden, Esquire - Fund Solicitor
 - Danielle Colaianni, Program Manager – Student Accident Program
 - Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - Annette Reap, Recording Secretary

- IV. Approval of Minutes – **ADOPTION**
 - A. October 1, 2021 Meeting and November 22, 2021 Special Meeting.....Pages 4-11
- V. Professional Reports
 - A. Accountant/Treasurer – **MOTION REQUESTED**
 - 1. Bill Lists (October 2021-January 2022) Pages 12-16
 - 2. Cash Reconciliation Reports (September-December 2021)Pages 17-20
 - B. SolicitorPages 21-23
 - C. Student Accident Program ReportPages 24-28
 - D. Executive Director/Underwriting & Finance Director Report.....Pages 29-30
 - 1. UNDERWRITING & FINANCE DIRECTOR
 - a. Financial Performance Update Summary
 - b. Initial Budget Outlook 2022-2023..... Summary
 - c. Reinsurance & Excess Insurance-Market Conditions/Concerns/Outlook Summary
 - d. Group Purchase Coverages-Market Conditions/Concerns/Outlook..... Summary
 - e. Enhanced SPELL JIF Bundled Risk Management Services-Proposed Budget Funding
..... Summary
 - f. Resolution 2021-13 Approving Transfers-**MOTION REQUESTED**Page 31
 - 2. EXECUTIVE DIRECTOR
 - a. 2022-2023 Membership Renewal Summary
 - b. Marketing Update..... Summary
 - c. Public School Works Contract Update - **MOTION REQUESTED**..... Summary
 - d. New Jersey Self-Insurers’ Workshop Summary
 - e. SPELL 2022 Retreat – **MOTION REQUESTED**..... Summary
 - f. Power of Professional Conversation Toolkit Summary
- VI. **MOTION REQUESTED** to go into Closed Session
- VII. **MOTION REQUESTED** – **Resolution 2021-14** to approve PARs/Items presented in Closed Session
- VIII. **MOTION REQUESTED** to come out of Closed Session
- IX. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Friday, April 29, 2022** at 10:00 a.m. either virtually via Zoom or at the RPA/Gallagher offices, 6000 Sagemore Drive, Suite 6203, Marlton, NJ 08053.
- X. **MOTION REQUESTED** to Adjourn Meeting.