

# **Burlington County Insurance Pool Joint Insurance Fund**

**Voorhees Township BOE – Administration Office  
329 Route 73  
Voorhees, New Jersey 08043**

**Wednesday, November 9, 2022**

## **CLOSED SESSION MEETING MINUTES**

### **I. MEETING CALLED TO ORDER**

A closed session meeting of the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) was held at the Voorhees Township BOE Administration Offices, 329 Route 73, Voorhees, New Jersey, on Wednesday, November 9, 2022 beginning at 1:16 p.m., Mr. Nettleton, President, presiding.

### **II. ROLL CALL**

#### **2022-23 Trustees answering to roll call were:**

Dennis Nettleton, Ewing Township Public Schools, **President**  
Jennifer Gauld, Haddon Township BOE, **Vice President**  
Robert J. Wachter, Jr., Mt. Laurel Township BOE (SPELL Trustee)  
Michael Colling, Medford Lakes School District (SPELL Alternate)  
Kathleen Huder, Lindenwold BOE (SPELL Alternate)  
Beth Ann Coleman, Collingswood PS/Oaklyn PSD

#### **2022-23 Trustees absent were:**

John Recchinti, Evesham Township School District, **Secretary**  
Richard J. Kaz, Jr., Northern Burlington County RSD (SPELL Trustee)  
Greg Gontowski, Magnolia PS/Merchantville BOE/Woodlynne BOE

#### **2022-23 Alternate Trustees answering to roll call were:**

Laura Archer, Shamong Township School District/Woodland Twp BOE

#### **2022-23 Alternate Trustees absent were:**

Amy Lerner, North Hanover Township School District

#### **2022-23 Delegates answering to roll call were:**

Chifonda Henry, Bordentown RSD  
Stephen Burns, Delanco Township BOE  
Pat Austin, Interim, Eastampton Township BOE  
Kenneth Verrill, Eastern Camden County RSD, arrived at 1:22 p.m.  
Michael Catalano Haddonfield BOE  
Constance L. Stewart, Lenape Regional HSD, arrived at 1:22 p.m.

Debbie Donnelly, Mercer County SSSD/Area Vocational Technical Schools  
Bernard Biesiada, Millstone BOE/New Hanover, arrived at 1:21 p.m.  
James Heiser, Moorestown Township Public School District  
Robert O'Brien, Riverside Township BOE  
Meghann Risell, Springfield Township BOE

**2022-23 Delegates absent were:**

Deborah Roncace, Audubon PS  
Ingrid Walsh, Burlington City BOE  
Andrew Polo, Chesterfield BOE  
Diana Cawood, Interim, Clementon BOE  
Paul Todd, East Windsor RSD  
Michael Sloan, Haddon Heights BOE  
Mark Leung, Lumberton Township BOE  
Jonathan Yates, Medford Township Public Schools  
Christopher Eberly, Mount Ephraim BOE  
Casey DeJoseph, Southampton Township BOE  
Patricia Palmieri, Tabernacle Township School District  
Karen Greer, Westampton Township Public Schools

**2022-23 District personnel present were:**

Udaya Batchu, East Windsor RSD  
Stephen Morano, Assistant BA, Gloucester City BOE  
Mark Mignone, Voorhees Township BOE

**B. Fund Professionals answering to roll call were:**

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher  
Bradford Hoffman, Executive Director – RPA, a division of Gallagher  
Megan Matro, Marketing Specialist – RPA, a division of Gallagher  
Annette Reap, Account Manager - RPA, a division of Gallagher  
Kim Hill, Account Manager – RPA, a division of Gallagher  
Patrick J. Madden, Esquire – Fund Solicitor  
Danielle Colaiani, Student Accident Program - Hardenbergh  
Chris Roselli, Claims Administrator – Qual-Lynx  
John W. Geitz, Safety Coordinator – Risk Assessment Services, LLC  
James D. Weber, Assistant Safety Coordinator – Risk Assessment Services. LLC  
Jodi Lennon, Treasurer

**C. Risk Management Consultants answering to roll call were:**

Barclay Group – Bordentown/Chesterfield/North Hanover  
Conner Strong & Buckelew – Gloucester City  
Hardenbergh Insurance Group – Audubon/Collingswood/Eastern Camden  
County/Haddon Township/Haddon Heights/Lindenwold/Magnolia/Oaklyn

### III. **CLOSED SESSION DISCUSSIONS:**

1. #2022264809 – While cleaning off bus before bus route, claimant slipped and fell on ice, landing on left wrist. Total Incurred value: \$105,816.51.
2. #2017090031 – While walking/directing a special needs student, the student kicked the claimant's 5<sup>th</sup> finger. Total Incurred Value: \$52,063.00.
3. #2020197893 – Claimant was driving a school van, when a full-sized bus passed by, striking the van causing minor damage. Total Incurred Value: \$26,378.72.
4. #2022269740 – While on the school bus trying to assist with a student getting off the bus, the claimant injured her upper back. Total Incurred Value: \$146,707.00.
5. #2022259830 – While lifting pail of ice melt, claimant strained his left shoulder. Total Incurred Value: \$124,830.06.
6. #2018130011 – Playing in a basketball game, teachers vs students, claimant was hit full force by a student and fell onto the floor, injuring her right hip. Total Incurred Value: \$74,308.29.
7. #2022252197 – While walking up and down high-fiving students in the bus line, claimant tripped and landed on his left shoulder. Total Incurred Value: \$59,000.79.
8. #2021224558 – While using machinery/equipment, claimant's right middle finger was caught and lacerated. Total Incurred Value: \$35,742.72.
9. #2021212060 – Educator's Legal Dispute. Total Incurred Value: \$185,000.00.
10. #2021234786 – On playground or playground equipment. Total Incurred Value: \$230,000.00.
11. #2019182134 – Violation Civil Rights. Total Incurred Value: \$60,000.00.
12. #2023283225 – Water damage resulting from a ruptured ventilator. Total Incurred Value: \$61,000.00.
13. #20232278194 – Water leak resulting in damage and mold at Cold Springs School, 1194 Market Street, Gloucester City, NJ 08030. Total Incurred Value: \$31,000.00.

### IV. **MOTION REQUESTED**

Motion made by Ms. Donnelly, seconded by Mr. Heiser, to come out of closed session at 1:45 p.m. Motion carried by unanimous vote.