

ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND

CLOSED SESSION MINUTES

Wednesday, November 15, 2023

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on November 15, 2023 at 12:09 p.m., with Jonathan Houdart, Fund Chair, presiding.

ROLL CALL

2023-24 Trustees in attendance:

Jonathan Houdart, Brigantine Public School District, **Chair**
Mark Mallett, Lower Cape May Regional School District, **Vice Chair**
Dr. Diane Fox, Middle Township BOE, **Secretary** (SPELL Alternate)
Chandra Anaya, Mainland Regional High School (SPELL Alternate)
Rose Millar, Estell Manor City SD/Cape May Point
Laurie Ryan, Upper Township BOE

2023-24 Trustees not in attendance:

Joy Nixon, Galloway Township Public Schools

2023-24 Alternate Trustees in attendance:

Linda Fiori, Avalon BOE/Stone Harbor BOE
James Lushok, Wildwood Crest BOE

2023-24 Alternate Trustees not in attendance:

Barbara S. Prettyman, Hammonton BOE

2023-24 Fund Commissioners in attendance:

Allyson Milazzo, Egg Harbor City School District
Jennifer Germana, Egg Harbor Township School District
Christopher R. Veneziani, Folsom BOE (SPELL Trustee/Secretary)
Thomas P. Grossi, Greater Egg Harbor RHSD (SPELL Trustee/Chair)
John Deserable, Interim, Hamilton Township School District
Patricia Swanson, Linwood BOE
Tricia Ryan, Lower Township Elementary SD
Melina Skwarek, Margate City BOE
Karen Gfroehrer, Mullica Twp BOE/Washington Twp SD-Greenbank (arrived 12:14 pm)
Jamie Shoemaker, Northfield BOE
Dawn Cottrell, North Wildwood SD
Carisa Rose, Pitman BOE
Mary Conroy, Somers Point BOE
Andrew Lopez, Weymouth Twp School District

2023-24 Fund Commissioners not in attendance:

Teri Weeks, Longport BOE

District Personnel in attendance:

Karen Booth, Hammonton BOE
Elen Manalang, Galloway Township Public Schools

Fund Professionals

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher
Kim Hill, Account Manager-RPA, a division of Gallagher
Patrick J. Madden, Esquire – Fund Solicitor
Chris Roselli, Claim Administrator – Qual-Lynx
Karen Beatty, Client Services Manager – Qual-Lynx
Jennifer Olson – Hardenbergh Insurance Group
John W. Geitz, Safety Coordinator – Risk Assessment Services
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC
Kelly Batz – Fund Treasurer
Annette Reap – Recording Secretary

Risk Management Consultants

Glenn Insurance - Dennis M. Brown
Glenn Insurance - Robert DeVanna
Hardenbergh Insurance Group
J. Byrne Agency
Eckman Insurance
Marsh & McLennan Agency
Syracusa-Kauffman Agency

The following Workers' Compensation Payment Authorization Requests for November 2023 were presented by Mr. Roselli:

2021212721 – Claimant was lifting and pulling out bleachers that were stuck in the gymnasium causing injury to his left shoulder and neck. Total Incurred Value: \$730,213.26

2021213975 – A door slammed closed, striking claimant on her back. Total Incurred Value: \$229,135.00

2023301672 – While breaking up a fight with a student, claimant was elbowed in her jaw. Total Incurred Value: \$156,227.34

2024313255 – Claimant was closing the window blind, when she fell on top of a wooden chair, causing her to fall on her back. Total Incurred Value: \$149,101.81

2024313891 – The claimant was at soccer practice when he was teaching a student lunge moves. When the claimant bent forward on his left knee, his knee gave out causing all of his weight to go onto his left ankle. Total Incurred Value: \$133,391.95

2023303050 – While restraining a student, the student head-butted the claimant's shoulders, causing her to strike her head, arms and shoulders on the wall. Total Incurred Value: \$124,747.14

2022273194 – While cleaning a room, the claimant tripped and fell on his right knee. Total Incurred Value: \$124,034.80

2022248232 – Claimant was assisting a 10-year old special needs student in a crisis and injured her right shoulder. Total Incurred Value: \$101,440.00

2023302163 – A child was having a seizure and fell on the claimant, causing him to fall and injure his right knee. Total Incurred Value: \$92,922.98

2021232818 – While pushing food items into baggies for lunch, claimant experienced pain in her left wrist. Total Incurred Value: \$33,224.00

The following Liability Payment Authorization Requests for November, 2023 were presented by Mr. Roselli:

2023286709 – Claimant alleges employment discrimination as to gender and age. Proposed Authority: \$91,000.00

2023297194 – Property claim for lightning damage. Total Incurred Value: \$35,025.00

2024317051 – Insured vehicle struck a pole. Total Incurred Value: \$43,000.00