

ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND

CLOSED SESSION MINUTES

Wednesday, September 18, 2024

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on September 18, 2024 at 12:11 p.m., with Mark Mallett, Fund Chair, presiding.

ROLL CALL

2024-2025 Trustees in attendance:

Mark Mallett, Lower Cape May Regional School District, , **Chair**
Dr. Diane Fox, Middle Township BOE, **Vice Chair** (SPELL Alternate)
Rose Millar, Estell Manor City SD/Cape May Point, **Secretary**
Laurie Ryan, Upper Township BOE
Joy Nixon, Galloway Township Public Schools
Linda Fiori, Avalon BOE/Stone Harbor BOE
Melina Skwarek, Margate City BOE

2024-2025 Trustees not in attendance:

None

2024-2025 Alternate Trustees in attendance:

Thomas P. Grossi, Greater Egg Harbor RHSD (SPELL Trustee/Chair)
Christopher R. Veneziani, Hamilton Township School District (SPELL Trustee/Secretary)

2024-2025 Alternate Trustees not in attendance:

Chandra Coady, Mainland Regional High School (SPELL Alternate)

2024-2025 Fund Commissioners in attendance:

Allyson Milazzo, Egg Harbor City School District
Dan Smith, Egg Harbor Township School District
Sara Simpson, Folsom BOE
Patricia Swanson, Linwood BOE (arrived 12:31pm)
Tricia Ryan, Lower Township Elementary SD
Todd D'Anna, Mullica Twp BOE/Washington Twp SD-Greenbank
Jamie Shoemaker, Northfield BOE
Dawn Cottrell, North Wildwood SD
Robert Miles, Pitman BOE
Mark Leung, Somers Point BOE
Dawn Leary, Weymouth Twp School District

2024-2025 Fund Commissioners not in attendance:

Julie Velluzzi, Absecon City BOE
Jonathan Houdart, Brigantine Public School District
Teri Weeks, Dennis Township BOE/Longport BOE
James Lushok, Wildwood Crest BOE

District Personnel in attendance:

Donna Davison, Hammonton BOE

Fund Professionals

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher
Bradford Hoffman, Executive Director – RPA, a division of Gallagher
Kim Hill, Account Manager-RPA, a division of Gallagher
Patrick J. Madden, Esquire – Fund Solicitor
Chris Roselli, Claim Administrator – Qual-Lynx
Christine Gallagher, Client Services Manager – Qual-Lynx
Jennifer Olson, Public Entity Director – Hardenbergh Insurance Group
John W. Geitz, Safety Coordinator – Risk Assessment Services
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC
Joe Bulick, Assistant Safety Coordinator – Risk Assessment Services
Kelly Batz – Fund Treasurer
Annette Reap – Recording Secretary

Risk Management Consultants

Sameer Sarfraz, Alamo Insurance Group-Avalon/Stone Harbor
Dennis M. Brown/Pam Whitaker, Glenn Insurance – EHC/EHT/Estell Manor/Galloway/GEHRHSD/ Mainland/Somers Point/Weymouth Twp
Robert DeVanna, Glenn Insurance – Absecon/Linwood/Longport
Danielle Colaiani, Hardenbergh-Hamilton Twp
Harry Mossbrook, Sr., Mossbrook & Hicks Insurance Agency – Middle Twp

The following Workers' Compensation Payment Authorization Requests for September 2024 were presented to the Trustees and Fund Commissioners:

2023278130 – While moving a toilet off a pallet, claimant's right foot got caught causing him to fall and injure his right shoulder. Total Incurred Value: \$129,830.60

2024332685 – A student kicked claimant's feet out from under her, causing her to fall. Total Incurred Value: \$128,297.78

2024316723 – Claimant slipped on the et floor causing her to fall onto her left knee and low back. Total Incurred Value: \$115,903.45

2022267632 – Claimant was helping the nurse restrain a student and was hot on her right shoulder. Total Incurred Value: \$111,639.52

2024337731 – During field day, the claimant was running from the students when she heard a pop in her left ankle. Total Incurred Value: \$100,831.78

2023292592 – As the claimant walked into the restroom to wash her hands, she slipped on soap from a fallen soap dispenser and fell onto her buttocks causing injury to her right foot and lower back. Total Incurred Value: \$55,867.55

2023289652 – The claimant was pulling the tables in the middle to collapse them, when he strained his neck and left shoulder. Total Incurred Value: \$46,043.23

2022274899 – Claimant was walking off the bus, when she missed the last step causing her to fall onto her left knee. Total Incurred Value: \$44,806.78

2023301555 – While walking, the claimant tripped over a transition strip straining her right knee. Total Incurred Value: \$35,113.30

2024322089 – Claimant tripped over a speaker in the classroom, causing her to fall on her left arm. Total Incurred Value: \$30,045.45

2024312218 – While scrubbing the floors, the machine twisted claimant's right wrist and struck the claimant's right ribs. Total Incurred Value: \$26,673.16

The following General Liability Payment Authorization Requests for September 2024 were presented to the Trustees and Fund Commissioners:

2021241436 – Motor vehicle collision with another vehicle. Proposed Authority: \$60,000.00

2022257432 – Motor vehicle collision with another vehicle at intersection. Proposed Authority: \$120,000.00

2019177420 – Alleged HIB claim. Proposed Authority: \$210,000.00

2023277571 – During field day, plaintiff entered bounce house from the opposite direction and slipped and fell. Proposed Authority: \$50,000.00

2024340769 – Property claim for mold discovered at middle school. Total Incurred Value: \$21,000.00

2024324666 – Property claim when coil for air unit froze and broke. Total Incurred Value: \$107,900.00

2024330344 – Property claim resulting from water leak from a hot water heater. Total Incurred Value: \$61,000.00

Motion by Dr. Fox, second by Mr. Grossi, to come out of Closed Session at 1:03 pm.