

ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND

CLOSED SESSION MINUTES

Wednesday, May 17, 2023

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on May 17, 2023 at 12:08 p.m., with Christopher Veneziani, Fund Chair, presiding.

ROLL CALL

2022-23 Trustees in attendance:

Christopher R. Veneziani, Folsom BOE (SPELL Trustee), **Chair**
Jonathan Houdart, Brigantine Public School District, **Vice Chair**
Mark Mallett, Lower Cape May Regional School District, **Secretary**
Michelle D. Richardson, Jackson Township BOE
Chandra Anaya, Mainland Regional High School (SPELL Alternate)

2022-23 Trustees not in attendance:

Linda Albright, Northfield BOE
Rose Millar, Estell Manor City SD/Cape May Point

2022-23 Alternate Trustees in attendance:

Dr. Diane Fox, Middle Township BOE (SPELL Alternate) (arrived 12:15 pm)

2022-23 Alternate Trustees not in attendance:

Barbara S. Prettyman, Hammonton BOE

2022-23 Fund Commissioners in attendance:

Linda Fiori, Avalon BOE/Stone Harbor BOE
Allyson Milazzo, Egg Harbor City School District
Joy Nixon, Galloway Township Public Schools
Thomas P. Grossi, Greater Egg Harbor RHSD (SPELL Trustee/Chair)
John Deserable, Interim, Hamilton Township School District
Tricia Ryan, Lower Township Elementary SD
Melina Skwarek, Margate City BOE
Karen Gfroehrer, Mullica Twp BOE/Washington Twp SD-Greenbank
Jamie Shoemaker, North Wildwood SD
Carisa Rose, Pitman BOE
Mary Conroy, Somers Point BOE
Laurie Ryan, Upper Township BOE
Andrew Lopez, Weymouth Twp School District

Fund Commissioners not in attendance:

Dan Smith, Egg Harbor Township School District
Kevin Byrnes, Linwood BOE
Teri Weeks, Longport BOE
James Lushok, Wildwood Crest BOE

District Personnel in attendance:

Karen Booth, Hammonton BOE

Fund Professionals

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher
Bradford Hoffman, Executive Director – RPA, a division of Gallagher
Patrick J. Madden, Esquire – Fund Solicitor
Denise Shallow, Claim Administrator – Qual-Lynx
Karen Beatty, Client Services Manager – Qual-Lynx
Jen Olson, Public Entity Director – Hardenbergh Insurance Group
John W. Geitz, Safety Coordinator – Risk Assessment Services
Kelly Batz-ACCASBO JIF Treasurer
Annette Reap – Recording Secretary

Risk Management Consultants

Glenn Insurance - Dennis M. Brown
Glenn Insurance – Robert DeVanna
Hardenbergh Insurance Group
J. Byrne Agency
Mossbrook & Hicks Insurance Agency

The following Workers' Compensation Payment Authorization Requests for May 2023 were presented to the Trustees and Fund Commissioners:

000984294 – The claimant slipped and fell on a slippery spot on the classroom floor. Total Incurred Value: \$1,069,903.94

2023297883 – Claimant was struck in the head by a basketball and fell off the chair. He was unconscious for 1-2 minutes. Total Incurred Value: \$265,255.00

2020191597 – While at an after school bowling outing, working one-on-one with a special need student, claimant fell onto the bleachers hitting her right knee, left calf and left ankle on metal brackets. Total Incurred Value: \$127,636.56

2023285719 – The claimant was coming off the roof hatch onto a ladder when the door shut. It was dark in the room and as the claimant reached up to get some light in the room, he felt a “pop” in his right shoulder and neck region. Total Incurred Value: \$124,120.28

2023284743 – While coming down a ramp, the claimant felt her left knee pop. Total Incurred Value: \$118,228.24

2023289094 - While exiting the bus, the claimant missed the last step, causing her to fall to the ground. Total Incurred Value: \$105,439.53

2022242922 – While walking through the parking lot, the claimant stepped into a dip in ground and rolled her left ankle. Total Incurred Value: \$77,492.44

2017086872 – While attempting to break up an altercation between two students, claimant injured his left elbow and shoulder. Total Incurred Value: \$63,581.00

2016078294 – While restraining a student, claimant felt a pop/twitch in his right shoulder. Total Incurred Value: \$37,079.00

2022267106 – Claimant was breaking up a fight when he strained his left knee/leg. Total Incurred Value: \$48,323.17

2018122856 – While walking across the parking lot, the claimant slipped on ice falling onto bilateral knees. Total Incurred Value: \$41,274.85

2022250355 – The claimant was taking a heavy piece of wood off of the top shelf and felt a pop in his right elbow. Total Incurred Value: \$39,955.00

The following General Liability Payment Authorization Requests for May 2023 were presented to the Trustees and Fund Commissioners:

2022242884 – Discrimination claim alleging hostile work environment. Proposed Authority: \$260,000.00

2022257101 – Motor vehicle hits pedestrian. Proposed Authority: \$55,000.00

2023279935 – Educator's legal dispute. Proposed Authority: \$60,000.00

2023292707 – Pipe froze and burst at high school field house. Total Incurred Value: \$144,000.00

2023295793 – Other vehicle rear-ended insured bus. Total Incurred Value: \$6,496.71

2023292761 – Air handlers froze and burst in school. Total Incurred Value: \$113,600.00

Motion by Mr. Mallett, second by Ms. Richardson to come out of Closed Session at 1:07 pm.