

# **ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND**

## **CLOSED SESSION MINUTES**

**Wednesday, January 18, 2023**

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on Wednesday, January 18, 2023 at 12:10 p.m., with Christopher Veneziani, Fund Chair, presiding.

### **ROLL CALL**

#### **2022-23 Trustees in attendance:**

Christopher R. Veneziani, Folsom BOE (SPELL Trustee), **Chair**  
Jonathan Houdart, Brigantine Public School District, **Vice Chair**  
Mark Mallett, Lower Cape May Regional School District, **Secretary**  
Michelle D. Richardson, Jackson Township BOE  
Rose Millar, Estell Manor City SD/Cape May Point  
Chandra Anaya, Mainland Regional High School (SPELL Alternate)

#### **2022-23 Trustees not in attendance:**

Linda Albright, Northfield BOE

#### **2022-23 Alternate Trustees in attendance:**

Dr. Diane Fox, Middle Township BOE (SPELL Alternate)

#### **2022-23 Alternate Trustees not in attendance:**

Anne Marie Fala, Hamilton Township School District  
Barbara S. Prettyman, Hammonton BOE

#### **2022-23 Fund Commissioners in attendance:**

Linda Fiori, Avalon BOE/Stone Harbor BOE  
Allyson Milazzo, Egg Harbor City School District  
Jennifer Germana, Egg Harbor Township School District  
Thomas P. Grossi, Greater Egg Harbor RHSD (SPELL Trustee/Chair)  
Kevin Byrnes, Linwood BOE  
Tricia Ryan, Lower Township Elementary SD  
Melina Skwarek, Margate City BOE  
Karen Gfroehrer, Mullica Twp BOE/Washington Twp SD-Greenbank  
Jamie Shoemaker, North Wildwood SD  
Julie Gallagher, Somers Point BOE  
Laurie Ryan, Upper Township BOE  
Andrew Lopez, Weymouth Twp School District

#### **Fund Commissioners not in attendance:**

Joy Nixon, Galloway Township Public Schools  
Teri Weeks, Longport BOE  
Carisa Rose, Pitman BOE  
James Lushok, Wildwood Crest BOE

**District Personnel in attendance:**

Karen Booth, Hammonton BOE

**Fund Professionals**

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher  
Bradford Hoffman, Executive Director – RPA, a division of Gallagher  
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher  
Megan Matro, Marketing Specialist-RPA, a division of Gallagher  
Kim Hill, Account Manager- RPA, a division of Gallagher  
Patrick J. Madden, Esquire – Fund Solicitor  
Chris Roselli, Claim Administrator – Qual-Lynx  
Karen Beatty, Client Services Manager – Qual-Lynx  
Danielle Colaianni, Public Entity Director – Hardenbergh Insurance Group  
John W. Geitz, Safety Coordinator – Risk Assessment Services  
James D. Weber, Assistant Safety Coordinator – Risk Assessment Services  
Kelly Batz-ACCASBO JIF Treasurer  
Annette Reap – Recording Secretary

**Risk Management Consultants**

Glenn Insurance - Dennis M. Brown  
Hardenbergh Insurance Group  
J. Byrne Agency  
Marsh & McLennan  
Syracusa-Kauffman Agency

The following Workers' Compensation Payment Authorization Requests for January 2023 were presented by Mr. Roselli:

2021228016 – While leaving work, claimant slipped and fell on ice next to her vehicle. Total Incurred Value: \$182,717.99

2021228325 – While walking to the bus and starting her shift, the claimant slipped and fell on ice injuring her lower back. Total Incurred Value: \$158,859.00

2023282330 – Claimant was sitting with a six year old special needs child when the child yanked claimant's hair and struck her twice in the face with her hand. Total Incurred Value: \$105,819.61

2022267632 – Claimant tried to help the nurse who was being attacked by a student and while restraining the student, the claimant was scratched on her wrists and hit on her right shoulder. Total Incurred Value: \$103,770.00

2023278130 – While moving a toilet off a palette, claimant's right foot got caught causing him to fall and injure his right shoulder. Total Incurred Value: \$97,188.00

2023282711 – Due to a staffing shortage, claimant was working as a custodian when he was lifting a cafeteria table and felt pain in his stomach. Total Incurred Value: \$46,825.48

2021227097 – While attempting to assist an employee who had fallen, the claimant fell down onto her left knee. Total Incurred Value: \$29,745.67

2019157817 – The claimant tried to block a student from hitting her and was hit on the wrist. The student also threw a chair and claimant stopped the chair with her right hand, straining her right wrist. Total Incurred Value: \$20,769.00

The following Liability Payment Authorization Requests for January 2023 were presented by Mr. Roselli:

2020182866 – General liability claim for crush injury suffered to right dominant ring finger. Proposed Authority: \$107,000.00

2021219095 – Claim involving injury to right side when moving door/gate on bus came off hinges. Proposed Authority: \$70,000.00

2021222329 – Claim alleging discrimination and seeking compensatory and punitive damages. Proposed Authority: \$175,000.00

2023287610 – Property claim for water damage from ruptured valve connected to baseboard heating unit. Total Incurred Value: \$49,500.00

2019177998 – Claim alleging sexual harassment, discrimination and retaliation. Proposed Authority: \$320,000.00