

# ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND

## CLOSED SESSION MINUTES

Wednesday, January 17, 2024

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on January 17, 2024 at 12:08 p.m., with Jonathan Houdart, Fund Chair, presiding.

### ROLL CALL

#### **2023-24 Trustees in attendance:**

Jonathan Houdart, Brigantine Public School District, **Chair**  
Mark Mallett, Lower Cape May Regional School District, **Vice Chair**  
Dr. Diane Fox, Middle Township BOE, **Secretary** (SPELL Alternate)  
Chandra Anaya, Mainland Regional High School (SPELL Alternate)  
Rose Millar, Estell Manor City SD/Cape May Point  
Laurie Ryan, Upper Township BOE

#### **2023-24 Trustees not in attendance:**

Joy Nixon, Galloway Township Public Schools

#### **2023-24 Alternate Trustees in attendance:**

Linda Fiori, Avalon BOE/Stone Harbor BOE

#### **2023-24 Alternate Trustees not in attendance:**

Barbara S. Prettyman, Hammonton BOE  
James Lushok, Wildwood Crest BOE

#### **2023-24 Fund Commissioners in attendance:**

Allyson Milazzo, Egg Harbor City School District  
Christopher R. Veneziani, Folsom BOE  
Thomas P. Grossi, Greater Egg Harbor RHSD (SPELL Trustee/Chair)  
Christopher R. Veneziani, Hamilton Township School District (SPELL Trustee/Secretary)  
Patricia Swanson, Linwood BOE  
Tricia Ryan, Lower Township Elementary SD  
Melina Skwarek, Margate City BOE  
Jamie Shoemaker, Northfield BOE  
Dawn Cottrell, North Wildwood SD

#### **2023-24 Fund Commissioners not in attendance:**

Dan Smith/Jennifer Germana, Egg Harbor Township School District  
Teri Weeks, Longport BOE  
Todd D'Anna, Mullica Twp BOE/Washington Twp SD-Greenbank  
Carisa Rose, Pitman BOE  
Mary Conroy, Somers Point BOE  
Dawn Leary, Weymouth Twp School District

#### **District Personnel in attendance:**

Rocco Rosetti, Galloway Township Public Schools  
Karen Booth, Hammonton BOE

### **Fund Professionals**

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher  
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher  
Patrick J. Madden, Esquire – Fund Solicitor  
Chris Roselli, Claim Administrator – Qual-Lynx  
Marizol Garced, Adjuster – Qual-Lynx  
Karen Beatty, Client Services Manager – Qual-Lynx  
Danielle Colaianne – Hardenbergh Insurance Group  
John W. Geitz, Safety Coordinator – Risk Assessment Services  
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC  
Kelly Batz – Fund Treasurer  
Joe Biluck, Asst Safety Coordinator – Risk Assessment Services  
Annette Reap – Recording Secretary

### **Risk Management Consultants**

Glenn Insurance - Dennis M. Brown  
Glenn Insurance - Robert DeVanna  
Hardenbergh Insurance Group  
J. Byrne Agency  
Marsh & McLennan Agency  
Mossbrook & Hicks Agency  
Syracusa-Kauffman Agency

The following Workers' Compensation Payment Authorization Requests for January 2024 were presented by Mr. Roselli:

2022275148 – While loosening a drain plug on a bus, claimant felt a “pop” in his right shoulder. Total Incurred Value: \$430,165.00

001217406 – While on the bus, a special needs student brought a stick onto the bus. When he dropped the stick, claimant bent down to pick it up and the student kicked the claimant on the side of her head. Total Incurred Value: \$191,459.00

001151181 – While the claimant was holding a student's hand, the student dropped down quickly and jerked the claimant's right shoulder. Total Incurred Value: \$170,344.93

2023307363 – Claimant was in the playground watching her students when a 4<sup>th</sup> grader accidentally ran into the claimant, causing her to fall on her right side. Total Incurred Value: \$146,506.10

2023306983 – Claimant was involved in a motor vehicle accident when she was stopped and struck from behind. Total Incurred Value: \$102,883.48

2024315743 – While on a school-sponsored field trip, claimant was exiting the site in her vehicle, when her car got stuck. She proceeded to exit her vehicle, when she tripped and fell causing her head to strike the ground. Total Incurred Value: \$73,001.37

2022268738 – While sitting on the carpet and watching a movie with a student, the student struck the claimant's head with his head. Total Incurred Value: \$60,483.09

2023282317 – While restraining a child, claimant strained her left shoulder and neck. Total Incurred Value: \$49,514.00

2022248782 – While climbing down a ladder, claimant missed the last rung and hyper-extended his right knee. Total Incurred Value: \$39,402.00

2023286040 – While in the classroom opening the filing drawer, claimant felt a sharp pain in his right elbow. Total Incurred Value: \$21,165.00

The following Liability Payment Authorization Requests for January 2024 were presented by Mr. Roselli:

2022276717 – Claim alleging discrimination. Proposed Authority: \$75,000.00

2022277198 – Claim alleging wrongful termination. Proposed Authority: \$185,000.00

2019177420 – Claim alleging harassment, bullying and discrimination. Proposed Authority: \$160,000.00

2024320508 – Insured vehicle rear-ended by another vehicle. Total Incurred Value: \$21,600.00