

# **ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND**

## **CLOSED SESSION MINUTES**

**Wednesday, January 15, 2025**

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on January 15, 2025 at 1:28 p.m., with Rose Millar, Fund Secretary, presiding.

### **ROLL CALL**

#### **2024-2025 Trustees in attendance:**

Dr. Diane Fox, Middle Township BOE, **Vice Chair** (SPELL Alternate) (arrived 1:35 pm)  
Rose Millar, Estell Manor City SD/Cape May Point, Secretary  
Joy Nixon, Galloway Township Public Schools  
Linda Fiori, Avalon BOE/Stone Harbor BOE  
Melina Skwarek, Margate City BOE

#### **2024-2025 Trustees not in attendance:**

Mark Mallett, Lower Cape May Regional School District, **Chair**  
Laurie Ryan, Upper Township BOE

#### **2024-2025 Alternate Trustees in attendance:**

Thomas P. Grossi, Greater Egg Harbor RHSD (SPELL Trustee/Chair) (arrived 1:35 pm)  
Chandra Coady, Mainland Regional High School (SPELL Alternate)

#### **2024-2025 Alternate Trustees not in attendance:**

Christopher R. Veneziani, Hamilton Township School District (SPELL Trustee/Secretary)

#### **2024-2025 Fund Commissioners in attendance:**

Jonathan Houdart, Brigantine Public School District  
Allyson Milazzo, Egg Harbor City School District  
Sara Simpson, Folsom BOE  
Patricia Swanson, Linwood BOE  
Tricia Ryan, Lower Township Elementary SD  
Jamie Shoemaker, Northfield BOE  
Dawn Cottrell, North Wildwood SD

#### **2024-2025 Fund Commissioners not in attendance:**

Julie Velluzzi, Absecon City BOE  
Teri Weeks, Dennis Township BOE/Longport BOE  
Dan Smith/Jennifer Germana, Egg Harbor Township School District  
Barbara S. Prettyman, Hammonton BOE  
Todd D'Anna, Mullica Twp BOE/Washington Twp SD-Greenbank  
Robert Miles, Pitman BOE  
Mark Leung, Somers Point BOE  
Dawn Leary, Weymouth Twp School District  
James Lushok, Wildwood Crest BOE

**District Personnel in attendance:**

Kelsey Fiadino, Egg Harbor Township School District  
Dawn Mazza, Hammonton BOE

**Fund Professionals**

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher  
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher  
Patrick J. Madden, Esquire – Fund Solicitor  
Chris Roselli, Claim Administrator – Qual-Lynx  
Christine Gallagher, Client Services Manager – Qual-Lynx  
Jen Olson, Student Accident Program – Hardenbergh Insurance Group  
John W. Geitz, Safety Coordinator – Risk Assessment Services  
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC  
Kelly Batz – Fund Treasurer  
Annette Reap – Recording Secretary

**Risk Management Consultants**

Sameer Sarfraz, Alamo Insurance Group-Avalon/Stone Harbor  
Dennis M. Brown/Pam Whitaker, Glenn Insurance – EHC/EHT/Estell Manor/Galloway/GEHRHSD/  
Mainland/Somers Point/Weymouth Twp  
Robert DeVanna, Glenn Insurance – Absecon/Linwood/Longport  
Jennifer Olson, Hardenbergh-Hamilton Twp  
Jim Ridgway, J. Byrne Agency – Lower Cape May/Lower Twp/Wildwood Crest  
Bill McMahon, McMahon Agency - Upper Twp  
Harry Mossbrook, Sr., Mossbrook & Hicks Insurance Agency – Middle Twp  
Gene Siracusa, Siracusa-Kauffman Agency – Brigantine/Margate

The following Workers' Compensation Payment Authorization Requests for January 2025 were presented to the Trustees and Fund Commissioners:

001095852 – Claimant was riding on a bus that was struck by a motor vehicle. Total Incurred Value: \$1,009,277.72

2019155115 - Claimant was breaking up concrete and putting it in a wheelbarrow when he felt a "pop" in his low back. Total Incurred Value: \$279,011.30

2025340322 – Claimant was cleaning a ceiling vent when it fell on her head, causing her to fall to the floor and injure her left shoulder. Total Incurred Value: \$150,876.42

001237504 – Claimant was walking in the school parking lot, when she tripped over the median and fell to the ground. Total Incurred Value: \$140,738.23

2023284743 – Claimant felt her left knee pop while coming down a ramp. Total Incurred Value: \$133,122.71

2024334830 – Claimant was dizzy while at her desk and upon standing up, the chair slid out from underneath her, causing her to hit her head on a filing cabinet. Total Incurred Value: \$118,898.00

2025349940 – Claimant was kicked by a student, injuring her left pinky finger. Total Incurred Value: \$77,653.60

2024328391 – While attempting to break up a fight, claimant stepped in front of a male student and was knocked to the ground and injured both knees. Total Incurred Value: \$74,623.97

001055180 – Claimant was walking into the building while a co-worker was exiting and jammed her right thumb in the door. Total Incurred Value: \$54,565.08

2023278160 – While walking in the hallway, the claimant slipped on a puddle of water. Total Incurred Value: \$22,019.69

The following General Liability Payment Authorization Requests for January 2025 were presented to the Trustees and Fund Commissioners:

2022267327 – Motor vehicle collided with another vehicle at intersection. Proposed Authority: \$60,000.00

2021220132 – Claimant injured in wrestling match. Proposed Authority: \$85,000.00

2021241436 – Motor vehicle rear-ended by district bus. Proposed Authority: \$110,000.00

2019177420 – Claim alleging harassment. Proposed Authority: \$235,000.00

2025340472 – Water damage at high school. Total Incurred Value: \$59,478.69

2025351101 – Vehicle entered roadway from parking lot into insured vehicle's lane causing collision. Total Incurred Value: \$21,917.16

2025353753 – Water damage causing gym floor to warp. Total Incurred Value: \$33,250.00

2025347522 – Insured vehicle made a left turn in front of another vehicle. Total Incurred Value: \$138,000.00

2025353186 – Other vehicle struck insured vehicle. Total Incurred Value: \$42,018.81

Motion by Mr. Grossi, second by Ms. Skwarek, to come out of Closed Session at 2:12 pm.