

# **Burlington County Insurance Pool Joint Insurance Fund**

**Voorhees Administration Offices  
Conference Training Room  
329 Route 73  
Voorhees, NJ 08043**

**Wednesday, November 10, 2021- 1:15 PM**

## **CLOSED SESSION MINUTES**

I. Call to Order Closed Executive Session of the Board of Trustees

A meeting of the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) was held at Voorhees Township BOE – Administrative Offices, 329 Route 73, Voorhees, New Jersey, on Wednesday November 10, 2021 beginning at 1:19 p.m., Ms. Coleman, President, presiding.

II. Roll Call

A. **2021-22 Trustees answering to roll call were:**

Beth Ann Coleman, Collingswood PS/Oaklyn PSD, **President**  
Richard J. Kaz, Jr., Northern Burlington County RSD (SPELL Trustee)  
Robert J. Wachter, Jr., Mt. Laurel Township BOE (SPELL Trustee)  
Greg Gontowski, Magnolia PS/Merchantville BOE/Woodlynne BOE  
John Recchinti, Evesham Township School District, arrived at 1:44 pm  
Michael Colling, Medford Lakes School District (SPELL Alternate)  
Kathleen Huder, Lindenwold BOE (SPELL Alternate)

**2021-22 Trustees Absent were:**

Dennis Nettleton, Ewing Township Public Schools, **Vice President**  
Jennifer Gauld, Haddon Township BOE, **Secretary**

**2021-22 Alternate Trustees answering to roll call were:**

Amy Lerner, North Hanover Township School District

**2021-22 Alternate Trustees Absent were:**

Marie Goodwin, Medford Township Public Schools

**2021-22 Delegates answering to roll call were:**

Stephen Burns, Delanco Township BOE  
Pat Austin, Interim, Eastampton Township BOE  
Kenneth Verrill, Eastern Camden County RSD  
Michael Catalano Haddonfield BOE  
Constance L. Stewart, Lenape Regional HSD  
Bernard Biesiada, Millstone BOE/New Hanover  
Christopher Eberly, Mount Ephraim BOE  
Meghann Risell, Springfield Township BOE  
Helen Haley, Voorhees Township BOE  
Karen Greer, Westampton Township Public Schools

**2021-22 Delegates Absent were:**

Deborah Roncace, Audubon PS  
Chifonda Henry, Bordentown RSD  
Ingrid Walsh, Burlington City BOE  
Andrew Polo, Chesterfield BOE  
Donna Phillips, Clementon BOE  
Paul Todd, East Windsor RSD  
Teri Weeks, Gloucester City BOE  
Michael Sloan, Haddon Heights BOE  
Mark Leung, Lumberton Township BOE  
Debbie Donnelly, Mercer County SSSD/Area Vocational Technical Schools  
James Heiser, Moorestown Township Public School District  
Robert O'Brien, Riverside Township BOE  
Laura Archer, Shamong Township School District/Woodland Twp BOE  
Casey DeJoseph, Southampton Township BOE  
Patricia Palmieri, Tabernacle Township School District

**Other District Personnel Present:**

Heidi Caruso, Asst B.A., Ewing Township School District  
Lisa Flynn, Mercer County SSSD/Area Vocational Technical Schools  
Sue Ellen Endick, Tabernacle Township School District  
Mark Mignone, Supervisor of Buildings and Grounds, Voorhees Township BOE

**B. Fund Professionals answering to roll call were:**

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher  
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher  
Bradford Hoffman, Executive Director – RPA, a division of Gallagher  
Annette Reap, Account Manager - RPA, a division of Gallagher  
Megan Matro, Marketing Specialist, RPA, a division of Gallagher  
Chris Roselli, Claims Administrator – Qual-Lynx  
Karen Beatty, Client Service Manager – Qual-Lynx  
John W. Geitz, Safety Coordinator – Risk Assessment Services, LLC  
James D. Weber, Assistant Safety Coordinator – Risk Assessment Services. LLC

**C. Risk Management Consultants answering to roll call were:**

Alliant Insurance Services – New Hanover  
Barclay Group - Chesterfield  
EJA Capacity – Bordentown/North Hanover  
Hardenbergh Insurance Group – Audubon/Collingswood/Eastern Camden County/Haddon Township/Haddon Heights/Lindenwold/Magnolia/Merchantville/Oaklyn

**III. CLOSED SESSION DISCUSSION:**

1. #2021240834 – Water damage from heavy rains at the Elementary School. Total Incurred Value \$92,500.00.
2. #001222764 – Claimant was breaking up a fight between two female students, when he injured his neck and back. Total Incurred Value: \$832,773.05.

3. #2019177564 – While painting library the claimant climbed ladder and stepped onto a bookcase which collapsed. The claimant fell to the floor, injuring her left shoulder, head and cervical spine. Total Incurred Value: \$244,901.30.
4. #2019170316 – The claimant was cleaning the floors and scraping the walls when she strained her right shoulder. Total Incurred Value: \$203,362.00.
5. #2022249755 – While outside at lunch with students, claimant leaned back on a table. The table collapsed, causing claimant to fall on her back. Total Incurred Value \$153,301.46.
6. #2021232725 – Claimant fell to the ground and jolted her right shoulder, on which she just had non work-related surgery 4 weeks prior. Total Incurred Value \$144,743.47.
7. #2020191812 – The claimant was standing in the doorway of the classroom, attempting to stop a student from exiting, when the student pushed past her and went out. Claimant reported pain in the shoulder and back. Total Incurred Value \$113,080.00.
8. #2020184558 – While walking student to the office, the student became agitated and kicked the claimant in lower left shin and left knee. Total Incurred Value \$57,572.61.
9. #2021229137 – While clearing bus steps the claimant slipped and fell down steps and onto concrete, injuring head and lower back. Total Incurred Value \$38,181.89.
10. #2022242840 – Heavy rain down pours flooded the high school. Total Incurred Value \$278,500.00.

III. Mr. Wilkie led a discussion regarding the appointment of the new Fund Attorney.

IV. **MOTION REQUESTED** – Motion by Mr. Kaz, seconded by Mr. Verrill, to come out of closed session. Motion passed by unanimous vote. Ended at 1:47 pm.