

# Burlington County Insurance Pool

## Joint Insurance Fund

Teleconferencing meeting via Zoom

Wednesday, September 8, 2021 - 1:15 PM

### MINUTES

I. Call to Order of the Open Session

A meeting of the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF) was held remotely, via Zoom, on Wednesday September 8, 2021 beginning at 1:55 p.m., with Ms. Coleman, President presiding.

II. Statement of Compliance with Open Public Meetings Act

- A. Notice of this meeting was given by sending sufficient notice herewith to the *Burlington County Times*.
- B. Filing advance written notice of this meeting with each member district; and
- C. By emailing advance written notice to the clerk of the municipality located within the boundaries of all Burlington County Insurance Pool Joint Insurance Fund members.

III. Roll Call

A. **2021-22 Trustees answering to roll call were:**

Beth Ann Coleman, Collingswood PS/Oaklyn PSD, **President**  
Jennifer Gauld, Haddon Township BOE, **Secretary**  
Richard J. Kaz, Jr., Northern Burlington County RSD (SPELL Trustee)  
Robert J. Wachter, Jr., Mt. Laurel Township BOE (SPELL Trustee)  
Greg Gontowski, Magnolia PS/Merchantville BOE/Woodlynne BOE  
Michael Colling, Medford Lakes School District (SPELL Alternate)  
Kathleen Huder, Lindenwold BOE (SPELL Alternate)

**2021-22 Trustees absent were:**

Dennis Nettleton, Ewing Township Public Schools, **Vice President**  
John Recchinti, Evesham Township School District

**2021-22 Alternate Trustees answering roll call were:**

Marie Goodwin, Medford Township Public Schools  
Amy Lerner, North Hanover Township School District

**2021-22 Alternate Trustees absent were:**

None

**2021-22 Delegates answering roll call were:**

Andrew Polo, Chesterfield BOE  
Stephen Burns, Delanco Township BOE  
Paul Todd, East Windsor RSD  
Kenneth Verrill, Eastern Camden County RSD  
Teri Weeks, Gloucester City BOE  
Robert Delengowski, Interim, Haddon Heights BOE  
Michael Catalano Haddonfield BOE

Constance L. Stewart, Lenape Regional HSD  
Mark Leung, Lumberton Township BOE  
Debbie Donnelly, Mercer County SSD/Area Vocational Technical Schools  
Bernard Biesiada, Millstone BOE/New Hanover  
James Heiser, Moorestown Township Public School District  
Christopher Eberly, Mount Ephraim BOE  
Robert O'Brien, Riverside Township BOE  
Laura Archer, Shamong Township School District  
Meghann Risell, Springfield Township BOE  
Patricia Palmieri, Tabernacle Township School District  
Helen Haley, Voorhees Township BOE

**Other District Personnel Present were:**

Mark Mignone, Supervisor of Buildings and Grounds, Voorhees Township BOE

**2021-22 Delegates absent were:**

Deborah Roncace, Audubon PS  
Chifonda Henry, Bordentown RSD  
Ingrid Walsh, Burlington City BOE  
Donna Phillips, Clementon BOE  
Pat Austin, Interim, Eastampton Township BOE  
Casey DeJoseph, Southampton Township BOE  
Karen Greer, Westampton Township Public Schools

**B. Fund Professionals**

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher  
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher  
Bradford Hoffman, Executive Director - RPA, a division of Gallagher  
Jennifer Fox, Sr. Account Manager – RPA, a division of Gallagher  
Annette Reap, Account Manager – RPA, a division of Gallagher  
Megan Matro, RPA, a division of Gallagher  
Louis J. Greco, Esquire – Fund Solicitor  
Chris Roselli, Claims Administrator – Qual-Lynx  
Karen Beatty, Client Service Manager – Qual-Lynx  
John W. Geitz, Safety Coordinator – Risk Assessment Services, LLC  
James D. Weber, Assistant Safety Coordinator – Risk Assessment Services. LLC

**C. Risk Management Consultants**

Vicky Sjulander, Alliant Insurance Services – New Hanover  
Michael McCarthy, Barclay Group – Chesterfield  
Al Kirk, Conner Strong & Buckelew – Gloucester City  
Steve Walsh, EJA Capacity – Bordentown/New Hanover  
Danielle Colaianni, Hardenbergh Insurance Group – Audubon/Collingswood/Eastern Camden  
County/Haddon Township/Haddon Heights/Lindenwood/Magnolia/Merchantville/Oaklyn  
Tim Irons, T.C. Irons Agency – Medford Township

**III. CLOSED SESSION DISCUSSION:**

1. #2021231261 – While attempting to untangle wires wrapped around desk chair, the back of chair dislocated and the claimant fell backwards off the chair landing on lower back, left arm and right wrist. Total Incurred Value: \$175,052.78.
2. #2019150430 – While in auditorium searching for light switch in the dark, the claimant fell from stage area injuring right hand/wrist, thoracic spine, ribs and right shoulder. Total Incurred Value: \$150,693.02.
3. #2021234793 – While playing floor hockey, claimant went to take a shot when her knee buckled/popped, causing her to fall, injuring her right knee. Total Incurred Value: \$107,825.14.
4. #2019171302 – Occupational aggravation by way of physical stress & strain of occupational activities. Total Incurred Value \$216,972.00.
5. #2018110567 – While setting up classroom for the new school year, claimant was on a stepstool when she lost her footing, causing her to fall on the floor and onto her right foot. Total Incurred Value \$26,544.20.
6. #2021231655 – Educator’s Legal Dispute. Total Incurred Value \$210,000.00.
7. #2020184973 – Athletic Field and Equipment. Total Incurred value \$185,000.00.
8. #2022243793 – Insured collided with other vehicle in intersection. Total Incurred Value \$32,000.00.