

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
REPORT OF AUDIT ON FINANCIAL STATEMENTS
FOR THE FISCAL YEARS ENDED JUNE 30, 2016 AND 2015

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Burlington County Insurance Pool
Joint Insurance Fund P.O.
6000 Sagemore Drive, Suite 6203
Marlton, New Jersey 08053

Report on the Financial Statements

We have audited the accompanying financial statements of the Burlington County Insurance Pool Joint Insurance Fund (the "Fund") as of and for the fiscal years ended June 30, 2016 and 2015, and the related notes to the financial statements, which collectively comprise the Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and in compliance with audit requirements as prescribed by the Department of Banking and Insurance and the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Trustees
Burlington County Insurance Pool
Joint Insurance Fund

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Fund as of June 30, 2016 and 2015 and the changes in its financial position and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Fund's basic financial statements. The accompanying supplementary schedules as listed in the table of contents are not a required part of the basic financial statements and are presented for purposes of additional analysis. The accompanying supplementary schedules listed in the table of contents are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Board of Trustees
Burlington County Insurance Pool
Joint Insurance Fund

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated March 8, 2017 on our consideration of the Fund's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Fund's internal control over financial reporting and compliance.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Bowman & Company LLP".

Bowman & Company LLP
Certified Public Accountants
& Consultants

Woodbury, New Jersey
March 8, 2017

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Burlington County Insurance Pool
Joint Insurance Fund
P.O. Box 530
6000 Sagemore Drive, Suite 6203
Marlton, New Jersey 08053

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Department of Banking and Insurance and the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements of the Burlington County Insurance Pool Joint Insurance Fund (the "Fund") as of and for the fiscal year ended June 30, 2016, and the related notes to the financial statements, which collective comprise the Fund's basic financial statements, and have issued our report thereon dated March 8, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Fund's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. Accordingly, we do not express an opinion on the effectiveness of the Fund's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Fund's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, described in the accompanying Schedule of Findings and Recommendations that we consider to be material weakness: Finding No. 2016-001.

Board of Trustees
Burlington County Insurance Pool
Joint Insurance Fund

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Fund's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matter that is required to be reported under Government Auditing Standards, and audit requirements as prescribed by the Department of Banking and Insurance and the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which is described in the accompanying Schedule of Findings and Recommendations as Finding No. 2016-001.

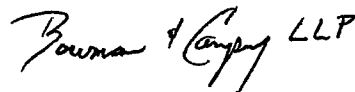
Burlington County Insurance Pool Joint Insurance Fund's Response to Findings

The Fund's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Recommendations. The Fund's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards and the audit requirements as prescribed by the Department of Banking and Insurance and the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully Submitted,



Bowman & Company LLP
Certified Public Accountants
& Consultants

Woodbury, New Jersey
March 8, 2017

Burlington County Insurance Pool Joint Insurance Fund

Management's Discussion and Analysis - Unaudited

This section of the annual financial report of the Burlington County Insurance Pool Joint Insurance Fund (the "Fund") presents a discussion and analysis of the financial performance of the Fund for the fiscal years ended June 30, 2016, 2015 and 2014. Please read it in conjunction with the basic financial statements that follow this section.

Overview of Basic Financial Statements

The Fund's basic financial statements are prepared on the basis of accounting principles generally accepted in the United States of America for governmental entities and insurance enterprises where applicable. The primary purpose of the Fund is to provide property and casualty insurance coverage for school districts that are members of the Fund. The Fund maintains separate enterprise funds by incurred years and line of coverage. The basic financial statements are presented on an accrual basis of accounting. The three basic financial statements presented are as follows:

Comparative Statements of Net Position – This statement presents information reflecting the Fund's assets, liabilities, reserves, and net position. Net position represents the amount of total assets less total liabilities and reserves.

Comparative Statements of Revenues, Expenses, and Changes in Net Position – This statement reflects the Fund's operating revenues and expenses, as well as non-operating items during the reporting period. The change in net position for an enterprise fund is similar to net profit or loss for any other insurance company.

Comparative Statements of Cash Flows – The statement of cash flows is presented on the direct method of reporting, which reflects cash flows from operating and investing activities. Cash collections and payments are reflected in this statement to arrive at the net increase or decrease in cash for the fiscal year.

Financial Highlights

The following tables summarize the net position and results of operations for the Fund as of and for the fiscal years ended June 30, 2016, 2015 and 2014.

Net Position Summary	6/30/2016	6/30/2015	6/30/2014	2015 to 2016 Change	
				Amount	Percentage
Assets					
Cash & Cash Equivalents	\$28,702,187	\$27,066,772	\$26,575,939	\$ 1,635,415	6.0%
Other Assets	1,049,240	1,279,703	1,246,729	(230,463)	-18.0%
Total Assets	29,751,427	28,346,475	27,822,668	1,404,952	5.0%
Liabilities And Reserves & Net Position					
Liabilities And Reserves					
Loss Reserves	12,544,301	10,471,803	10,167,305	2,072,498	19.8%
Other Liabilities	7,009,153	7,135,231	7,956,923	(126,078)	-1.8%
Total Liabilities And Reserves	19,553,454	17,607,034	18,124,228	1,946,420	11.1%
Net Position - Unrestricted	\$10,197,973	\$10,739,441	\$ 9,698,440	\$ (541,468)	-5.0%

Statement of Revenues, Expenses, and Changes In Net Position Summary	6/30/2016	6/30/2015	6/30/2014	2015 to 2016 Change	
				Amount	Percentage
Operating Revenue					
Regular Contributions & Other Income	\$12,541,866	\$11,322,891	\$10,984,859	\$ 1,218,975	10.8%
Operating Expenses					
Provision For Claims and Claims Adjustment Expenses	6,562,782	4,893,185	4,779,056	1,669,597	34.1%
Insurance Premiums	4,228,430	3,778,597	3,718,343	449,833	11.9%
Change In Provisions For SPELL					
Aggregate Excess Insurance	(375,002)	(769,367)	536,337	394,365	-51.3%
Professional & Contractual Services	1,580,659	1,424,734	1,373,846	155,925	10.9%
Total Operating Expenses	11,996,869	9,327,149	10,407,582	2,669,720	28.6%
Operating Income	544,997	1,995,742	577,277	(1,450,745)	-72.7%
Permanent Transfers	(128,906)			(128,906)	-100.0%
Investment Income	42,441	45,259	61,490	(2,818)	-6.2%
Distributions To Members	(1,000,000)	(1,000,000)	(1,000,000)	-	0.0%
Change In Net Position	\$ (541,468)	\$ 1,041,001	\$ (361,233)	\$(1,582,469)	152.0%

Financial Highlights Continued

The Fund's overall budget increase for the 2015-2016 Fund Year was a 1.5% increase over the 2014-2015 fund year prior to the addition of Ewing Township BOE, North Hanover Township BOE, and Oaklyn BOE. The increases were driven by excess premium increases within the SPELL layer of the budget.

The Fund reported a deficit for the 2010-2011 and 1998-1999 fund years. The 2010-2011 fund year deficit was caused by current ultimate loss projections costs exceeding actuarial expectations. 1998-1999 fund year deficit was caused by current ultimate loss projections costs exceeding actuarial expectations. The ultimate liability to the applicable fund years were capped as a result of aggregate excess liability insurance protection.

The Fund authorized a surplus return of \$1,000,000 to its members. The Fund is taking a prudent approach toward surplus distribution in recognition of lower investment income and diminished present results in the more recent fund years.

Economic Conditions

Investment Income continues to decline, stemming from the sharp decline in the interest rate being offered to the Fund coupled with increasing banking fees. The Fund regularly monitors investment maturities in reference to liabilities and market conditions.

Reinsurance costs in the United States remain very stable as the global market remains soft, although premium levels do appear to be leveling off in some market segments as carrier results begin to deteriorate slightly and signs of a hardening market may be developing on the horizon. Workers' compensation costs continue to be influenced by medical inflation and increased indemnity awards. Generally, extended periods of economic stability are accompanied by corresponding stability in overall workers' compensation loss experience. Employment practice exposures are always a material concern and exposures continue to grow as a result of the development and expansion of laws in this area. The Fund monitors these economic conditions and continues an emphasis on employer & employee training to reduce accidents and claims.

Contacting the Fund's Management

This financial report is designed to provide the Burlington County Insurance Pool Joint Insurance Fund members and the Department of Banking and Insurance of the State of New Jersey with a general overview of the Fund's finances and to demonstrate the Fund's accountability for the public funds it receives. If you have any questions about this report or need additional financial information, contact the Executive Director of the Burlington County Insurance Pool Joint Insurance Fund office located at 6000 Sagemore Drive, Suite 6203, Marlton, New Jersey 08053 or by phone at (856) 446-9132.

BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND
COMPARATIVE STATEMENTS OF NET POSITION
AS OF JUNE 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
<u>ASSETS</u>		
Cash And Cash Equivalents	\$ 28,702,187	\$ 27,066,772
Due From SPELL	6,222	
Specific Excess Insurance Receivable	334,894	633,311
Aggregate Excess Insurance Receivable	<u>708,124</u>	<u>646,392</u>
Total Assets	<u>29,751,427</u>	<u>28,346,475</u>
<u>LIABILITIES AND RESERVES</u>		
Liabilities:		
Accrued Administrative Expenses	105,925	112,955
Provision For SPELL Aggregate Excess Insurance	1,701,185	2,076,187
Claims Payable	59,590	59,590
Unearned Contributions	407,571	397,505
Authorized Return Of Surplus	3,992,671	3,844,045
Accrued Interest On Authorized Return Of Surplus	<u>742,211</u>	<u>644,949</u>
Total Liabilities	<u>7,009,153</u>	<u>7,135,231</u>
Claims Reserves:		
Case Reserves	12,505,600	10,854,795
IBNR Reserves	<u>3,879,941</u>	<u>2,810,025</u>
	16,385,541	13,664,820
Provision For Excess Insurance Recoverable:		
Specific Recoverable	(3,759,503)	(3,029,100)
Aggregate Recoverable	<u>(81,737)</u>	<u>(163,917)</u>
Net Claims Reserves	<u>12,544,301</u>	<u>10,471,803</u>
Total Liabilities And Reserves	<u>19,553,454</u>	<u>17,607,034</u>
<u>NET POSITION</u>		
Unrestricted	<u>\$ 10,197,973</u>	<u>\$ 10,739,441</u>

The Accompanying Notes To Financial Statements Are An Integral Part Of This Statement.

BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE FISCAL YEARS ENDED JUNE 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
Operating Revenue:		
Regular Contributions	\$ 12,541,866	\$ 11,322,891
Operating Expenses:		
Provision for Claims and Claims Adjustment Expenses	6,562,782	4,893,185
Insurance Premiums:		
Excess Insurance	4,228,430	3,778,597
Change In Provisions For SPELL		
Aggregate Excess Insurance	(375,002)	(769,367)
Administrative Expenses:		
Actuary	24,408	23,929
Annual Dinner	5,059	6,986
Auditor	21,450	20,508
Claims Administration	286,007	273,696
Fidelity Bonds	1,113	1,113
Fund Administrator	669,317	585,413
Legal Fees	87,435	79,500
Miscellaneous Expenses	9,759	22,912
Postage/Copies/Faxes	824	933
Prima Conference	3,140	3,242
Recording Secretary	1,200	1,200
Right To Know Training	10,207	9,216
Risk Management Consultants	210,534	165,214
Safety Consultant	97,267	92,767
Safety Contingency	1,309	
Safety Incentive Program	89,500	86,500
Safety Training	39,570	30,055
State Of The Fund Dinner	8,060	7,050
Treasurer	14,500	14,500
Total Operating Expenses	11,996,869	9,327,149
Operating Income	544,997	1,995,742
Non-Operating Revenue (Expense):		
Permanent Transfers	(128,906)	
Investment Income	42,441	45,259
Change In Net Position	458,532	2,041,001
Net Position, Beginning	10,739,441	9,698,440
	11,197,973	11,739,441
Distributions To Members	1,000,000	1,000,000
Net Position, Ending	\$ 10,197,973	\$ 10,739,441

The Accompanying Notes To Financial Statements Are An Integral Part Of This Statement.

BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND
COMPARATIVE STATEMENTS OF CASH FLOWS
FOR THE FISCAL YEARS ENDED JUNE 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
Cash Flows From Operating Activities:		
Receipts From Regular Contributions	\$ 12,551,932	\$ 11,322,891
Payments For Claim Payments	(4,259,821)	(4,621,661)
Payments For Insurance Premiums	(4,228,430)	(3,788,789)
Payments To Professionals And Suppliers	<u>(1,587,689)</u>	<u>(1,415,865)</u>
Net Cash Flows Provided By Operating Activities	<u>2,475,992</u>	<u>1,496,576</u>
Cash Flows From Investing Activities:		
Investment Income	<u>42,441</u>	<u>45,259</u>
Cash Flows From Noncapital Financing Activities:		
Distributions To Members	(851,374)	(1,052,587)
Adjustments To Reconcile Noncapital Financing Activities To		
Net Cash Used In Noncapital Financing Activities:		
Permanent Transfers	(128,906)	
Increase In Accrued Interest On Surplus Distributions	<u>97,262</u>	<u>1,585</u>
Net Cash Used In Noncapital Financing Activities	<u>(883,018)</u>	<u>(1,051,002)</u>
Net Increase In Cash And Cash Equivalents	1,635,415	490,833
Cash And Cash Equivalents, Beginning	<u>27,066,772</u>	<u>26,575,939</u>
Cash And Cash Equivalents, Ending	<u><u>\$ 28,702,187</u></u>	<u><u>\$ 27,066,772</u></u>
Reconciliation of Operating Income To		
Cash Flows From Operating Activities:		
Operating Income	\$ 544,997	\$ 1,995,742
Adjustments To Reconcile Operating Income		
To Net Cash Provided By Operating Activities:		
Changes In Assets And Liabilities:		
Excess Insurance Receivable	236,685	(32,974)
Due From SPELL	(6,222)	
Accrued Expenses	(7,030)	8,869
Accrued Insurance	(375,002)	(769,367)
Unearned Contributions	10,066	(10,192)
Claims Reserves	<u>2,072,498</u>	<u>304,498</u>
Net Cash Flows Provided By Operating Activities	<u><u>\$ 2,475,992</u></u>	<u><u>\$ 1,496,576</u></u>

The Accompanying Notes To Financial Statements Are An Integral Part Of This Statement.

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS

Note 1: ORGANIZATION AND DESCRIPTION OF THE FUND

The Burlington County Insurance Pool (the "Pool") was formed on July 1, 1984, in accordance with P.L. 1983, C.108, entitled "An Act Concerning Board of Education Insurance", and supplementing Chapter 18B of Title 18A of the New Jersey Statutes. The initial participating Boards of Education established the Pool for the purpose of securing significant savings in insurance cost as well as providing stability in coverage. From July 1, 1984 to July 31, 1993, the Pool provided only workers' compensation coverage to its members. Effective August 1, 1993, the Pool expanded to all lines of coverage, forming the Burlington County Insurance Pool Joint Insurance Fund (the "Fund") under provisions of N.J.S.A. 18A: 18B1-10. The Fund is operated in accordance with regulations of the Department of Banking and Insurance and the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

The Board of Trustees of the Fund may approve the membership of any New Jersey School District by a majority vote or may terminate any member by a majority vote, after proper notice has been given. Approval of participation is granted for a minimum of one plan period and a maximum of three plan periods at a time.

During the fiscal year ended June 30, 2016, members of the Fund included the following School Districts: Burlington City, Clementon Borough, Collingswood Borough, Delanco Township, Eastampton Township, Eastern Camden County Regional High School District, Evesham Township, Ewing Township, Haddon Heights Borough, Haddon Township, Haddonfield Borough, Lenape Regional High School District, Lindenwold Borough, Lumberton Township, Magnolia Borough, Medford Lakes Borough, Medford Township, Mercer County Special Services School District, Merchantville Borough, Mercer County Vo-Tech School District, Moorestown Township, Mount Ephraim Borough, Mount Holly Township, Mount Laurel Township, North Hanover Township, Northern Burlington County Regional School District, Oaklyn Borough, Princeton Regional High School District, Riverside Township, Shamong Township, Southampton Township, Springfield Township, Tabernacle Township, Voorhees Township, Westampton Township, and Woodlynne Borough.

All members' contributions to the Fund, including a reserve for contingencies, are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Banking and Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

The Fund offers the following coverages to its members:

- Property (including Crime, Inland Marine and Auto Physical Damage)
- General Liability
- Automobile Liability
- Workers' Compensation
- Educators Legal Liability
- Boiler and Machinery (Group Purchase)
- Pollution/Environmental Legal Liability (Group Purchase)
- Student Accident Insurance (Group Purchase)

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant policies followed by the Fund in the preparation of the accompanying financial statements:

Component Unit

In evaluating how to define the Fund for financial reporting purposes, management has considered all potential component units. The decision to include any potential component units in the financial reporting entity was made by applying the criteria set forth in GASB Statements No. 14, The Financial Reporting Entity, as amended by GASB Statement No. 39, Determining Whether Certain Organizations are Component Units, and GASB Statement No. 61, The Financial Reporting Entity: Omnibus - an amendment of GASB Statements No. 14 and No. 34. Blended component units, although legally separate entities, are in-substance part of the primary entity's operations. Each discretely presented component unit would be or is reported in a separate column in the financial statements to emphasize that it is legally separate from the primary entity.

The basic-but not the only-criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the primary entity.

A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the primary entity is able to exercise oversight responsibilities. Finally, the nature and significance of a potential component unit to the primary entity could warrant its inclusion within the reporting entity.

Based upon the application of these criteria, the Fund has no component units and is not includable in any other reporting entity.

Basis of Presentation

The financial statements of the Fund have been prepared in accordance with accounting principles generally accepted in the United States of America applicable to enterprise funds of State and Local Governments on a going concern basis. The focus of enterprise funds is the measurement of economic resources, that is, the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Enterprise funds are accounted for using the accrual basis of accounting.

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Basis of Accounting (Cont'd)

Revenues - Exchange and Non-Exchange Transactions - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value is recorded on the accrual basis when the exchange takes place. Member Assessments are recognized as revenue at the time of assessment.

Expenses - On the accrual basis of accounting, expenses are recognized at the time they are incurred.

Cash, Cash Equivalents and Investments

Cash and cash equivalents include petty cash, change funds and cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. Such is the definition of cash and cash equivalents used in the statement of cash flows. U.S. treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey governmental units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments, which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

Additionally, the Fund has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act. In lieu of designating a depository, the cash management plan may provide that the local unit make deposits with the State of New Jersey Cash Management Fund.

Annual Contributions

Annual contributions, as determined by the Fund's Board of Trustees, are due within 30 days of the due date fixed by the Board of Trustees, but not later than February 1. Total contributions are recognized as earned revenue evenly over the fiscal contract period or period of risk, if different.

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Supplemental Contributions

The Board of Trustees shall by majority vote levy upon the participants additional assessments whenever needed or so ordered by the Commissioner of Banking and Insurance to supplement the Fund's claim, loss retention or administrative accounts, after consideration of anticipated investment income, to assure the payment of the Fund's obligations. Supplemental contributions to cover a deficit are recognized as revenue upon approval whether or not actually received.

Investment Income Allocation

Interest accruals and interest payments on cash instruments, net of investment management fees and unrealized gains and losses on the market value of investments are allocated every month based upon each line of coverage share of opening cash and investment balances.

Unpaid Claims Liabilities

The Fund establishes claims liabilities based on estimates of the ultimate cost of claims (including future claim adjustment expenses) that have been reported but not settled, and of claims that have been incurred but not reported. The length of time for which such costs must be estimated varies depending on the coverage involved. Because actual claims costs depend on such complex factors as inflation, changes in doctrines of legal liability, and damage awards, the process used in computing claims liabilities does not necessarily result in an exact amount, particularly for coverage's such as general liability. Claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency and other economic and social factors.

A provision for inflation in the calculation of estimated future claims costs is implicit in the calculation because reliance is placed both on actual historical data that reflect past inflation and on other factors that are considered to be appropriate modifiers of past experience. Adjustments to claims liabilities are reflected in reserves and cumulative expenses in the periods being reported upon.

A. **Reported Claims Case Reserves**

Case reserves include estimated unpaid claims cost for both future payments of losses and related allocated claim adjustment expenses as reported by the service agent, Qual-Lynx, Inc.

B. **Claims Incurred But Not Reported (IBNR) Reserve**

In order to recognize claims incurred but not reported, a reserve is calculated by the Fund's actuary, The Actuarial Advantage, Inc.

Case and IBNR Reserves represent the estimated liability on expected future development on claims already reported to the Fund and claims incurred but not reported and unknown loss events that are expected to become claims. The liabilities for claims and related adjustment expenses are evaluated using Fund and industry data, case basis evaluations and other statistical analyses, and represent estimates of the ultimate net cost of all losses incurred through June 30, 2016. These liabilities are subject to variability between estimated ultimate losses determined as described and the actual experience as it emerges, including the impact of future changes in claim severity, frequency, and other factors.

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Unpaid Claims Liabilities (Cont'd)

Management believes that the liabilities for unpaid claims are adequate. The estimates are reviewed periodically and as adjustments to these liabilities become necessary, such adjustments are reflected in current operations.

Specific/Aggregate Excess Insurance

Specific Excess Insurance - The Fund records each claim at the estimated ultimate cost of settlement even if the costs should exceed the Fund's specific claim self-insured retention level.

Aggregate Excess Insurance - The Fund seeks to limit its exposure to loss in the aggregate by ceding reinsurance to excess carriers under excess coverage insurance contracts in the event that the accumulation of dollars spent within the Fund's retention reaches a predetermined value or attachment point.

Although the excess carrier is liable to the Fund for the amounts insured, the Fund remains liable to its insured's for the full amount of the policies written whether or not the excess carrier meets its obligations to the Fund. Failure of the excess carrier to honor its obligations could result in losses to the Fund. The Fund's Insurance Broker evaluates the financial condition of the excess carrier and monitors concentrations of credit risk arising from similar geographic regions, activities, or economic characteristics of the excess carrier to minimize the Fund's exposure to significant losses from excess carrier insolvencies.

Losses ceded to excess carriers for the fiscal years ended June 30, 2016 and 2015 amounted to \$823,037 and \$349,095, respectively.

Fund Transfers

All fund transfers are recognized at the time actual transfers take place.

Inter-trust fund transfers may be conducted by the fund at any time. Inter-trust fund transfers require prior approval of the Department of Banking and Insurance and may be conducted only where each member participates in every loss retention fund account during that fund year.

The Commissioner of the Department of Banking and Insurance shall waive the full participation requirement provided the Fund demonstrates to the Department that it maintains records of each members pro rata share of each claim or loss retention fund account, and that the transfer shall be made so that any potential dividend shall not be reduced for a member that did not participate in the account receiving the transfer.

Inter-year fund transfers require prior approval of the Department of Banking and Insurance. The Fund may seek approval from the Commissioner to make inter-year fund transfers at any time from a claims or loss retention trust account from any year that has been completed for at least twenty-four months. The inter-year fund transfer may be in any amount subject to the limitation that after the transfer, the remaining net current surplus must equal or exceed the surplus retention requirement outlined in N.J.A.C. 11:15-4.21.

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Fund Transfers (Cont'd)

The membership for each fiscal year involving inter-year transfers must be identical between fiscal years. The Commissioner of the Department of Banking and Insurance shall waive the identical membership requirement provided the fund demonstrates to the Department that it maintains records of each members pro rata share of each claim or loss retention fund account, and that the transfer shall be made so that any potential dividend shall not be reduced for a member that did not participate in the year receiving the transfer.

Subrogation

Subrogation and all other recoverable claim amounts, excluding excess insurance, are recognized upon receipt of cash only.

Return of Surplus/Dividends

Refunds (dividends) are recognized upon authorization by the Fund's Trustees. Any moneys for a Fund year in excess of the amount necessary to fund all obligations for that fiscal year may be declared to be refundable by the Fund not less than twenty-four months after the end of the fiscal year. The initial and any subsequent refund for any year from a Claim or Loss Retention Account may be in any amount subject to the limitation that after the transfer, the remaining net current surplus must equal or exceed the surplus retention requirement outlined in N.J.A.C. 11:15-4.21.

A full and final refund of net current surplus will not be allowed until all case reserves and all unpaid claim reserves are closed. A refund for any fiscal year shall be paid only in proportion to the member's participation (percentage of contribution to all contributions) to the fund for such year. Payment of a refund on a previous year shall not be contingent on the members' continued membership in the fund after that year.

Administrative Expenses

Administrative expenses are comprised mainly of compensation for services rendered by servicing organizations and appointed officials pursuant to written fee guidelines submitted and approved by a majority of the Delegates/Board of Trustees. In instances where invoices have not been submitted for specific periods, the maximum allowable contract amount has been accrued.

Income Taxes

The Fund is exempt from income taxes under Section 115 of the Internal Revenue Code.

Net Position

In accordance with the provisions of the Governmental Accounting Standards Board Statement 34, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments", the Fund has classified its net position as unrestricted. This component of net position consists of net positions that do not meet the definition of "restricted" or "net investment in capital assets" and includes net position that may be allocated for specific purposes by the Board.

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Operating and Non-Operating Revenues and Expenses

Operating revenues include all revenues derived from member contributions. Non-operating revenues principally consist of interest income earned on various interest-bearing accounts.

Operating expenses include expenses associated with the fund operations, including claims expense, insurance and administrative expenses.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Note 3: CASH AND CASH EQUIVALENTS

Custodial Credit Risk

Custodial credit risk is the risk that, in the event of a bank failure, the Fund's deposits might not be recovered. Although the Fund does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the Fund in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings or funds that may pass to the Fund relative to the happening of a future condition. If the Fund had any such funds, they would be shown as Uninsured and Uncollateralized.

Of the Fund's bank balance of \$28,273,255 as of June 30, 2016, \$760,315 was insured while \$27,512,940 was collateralized under GUDPA.

Of the Fund's bank balance of \$26,896,170 as of June 30, 2015, \$759,907 was insured while \$26,136,263 was collateralized under GUDPA.

New Jersey Cash Management Fund

During the year, the Fund participated in the New Jersey Cash Management Fund. The Cash Management Fund is governed by regulations of the State Investment Council, who prescribe standards designed to insure the quality of investments in order to minimize risk to the Funds participants. Deposits with the New Jersey Cash Management Fund are not subject to custodial credit risk as defined above. At June 30, 2016 and 2015 the Fund's deposits with the New Jersey Cash Management Fund was \$642,244 and \$640,683, respectively.

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS

Note 4: GROUP PURCHASE ACCOUNT

The Fund offers additional coverage to its members for Boiler and Machinery Liability, Pollution Legal Liability and Student Accident Liability. The assessments and premium expense for these coverages are treated as pass-through items in the Group Purchase Account.

Note 5: PROVISION FOR EXCESS INSURANCE RECOVERABLE

The provision for excess insurance recoverable is the estimated amount of claims recoverable under the Fund's excess insurance contracts. This provision is subject to the variability between the estimated ultimate net cost of claims incurred and the actual loss experience as claims develop.

The provision at June 30, 2016 represents the aggregate claim reserves in excess of the Fund's self-insured retention limits under the excess insurance contracts.

Note 6: CHANGES IN UNPAID CLAIMS LIABILITIES

As discussed in Note 2, the Fund establishes a liability for both reported and unreported insured events, which includes estimates of future payments of losses and related allocated claim adjustment expenses.

The following represents changes in those aggregate undiscounted reported and unreported liabilities for the fiscal years ended June 30, 2016 and 2015 and for all open Fund years net of excess insurance recoveries:

	<u>2016</u>	<u>2015</u>
Total Unpaid Claim And Claim		
Adjustment Expenses - Beginning	\$10,471,803	\$10,167,305
Incurred Claims And Claims Adjustment Expenses:		
Provision For Insured Events Of Current Fund Year	5,950,000	6,249,998
Changes In Provision For Insured Events Of		
Prior Fund Years	<u>612,776</u>	<u>(1,356,813)</u>
Total Incurred Claims And Claims Adjustment		
Expenses All Fund Years	<u>17,034,579</u>	<u>15,060,490</u>
Payments (Net Of Subrogation):		
Claims And Claims Adjustment Expenses:		
Attributable To Insured Events Of Current Fund Year	1,844,279	2,936,082
Attributable To Insured Events Of Prior Fund Years	<u>2,645,999</u>	<u>1,652,605</u>
Total Payments All Fund Years	<u>4,490,278</u>	<u>4,588,687</u>
Total Unpaid Claim And Claim		
Adjustment Expenses - Ending	<u><u>\$12,544,301</u></u>	<u><u>\$10,471,803</u></u>

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS

Note 7: SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

Effective July 1, 2001, the Fund joined the School Pool for Excess Liability Limits Joint Insurance Fund (the "SPELL"). The SPELL is a joint insurance fund formed to provide excess coverage for member school funds. Each member appoints two delegates to represent their respective joint insurance fund for the purpose of creating a governing body from which the board of trustees of the SPELL is elected.

The Fund could be subject to supplemental assessments in the event of deficiencies in the loss funds of the SPELL. If the assets of the SPELL were to be exhausted, its members would become jointly and severely liable for the SPELL's liabilities.

The SPELL can declare and refund surplus to its members upon approval of the State of New Jersey Department of Banking and Insurance.

The SPELL has recorded loss reserves resulting in deficits of \$4,012,261 and \$4,478,278 in its combined loss funds for all years as of June 30, 2016 and 2015, respectively. Accordingly, the Fund has recorded liabilities for accrued insurance in the combined amounts of \$1,701,185 and \$2,076,187 as of June 30, 2016 and 2015, respectively, which represents the Fund's respective share of the SPELL's deficit.

The liabilities have been expensed to the related Fund years as follows:

	<u>As of June 30th</u>	
	<u>2016</u>	<u>2015</u>
<u>Fund Year</u>		
2002	\$ 216,326	\$ 204,833
2003	168,217	130,496
2005	317,883	363,380
2006	218,341	224,100
2008	62,450	197,442
2009	493,157	534,673
2010	132,835	230,840
2012		48,442
2014	91,976	137,204
2015		4,777
	<hr/>	<hr/>
	<u>\$ 1,701,185</u>	<u>\$ 2,076,187</u>

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
NOTES TO FINANCIAL STATEMENTS

Note 8: RETURN OF SURPLUS

The Board of Trustees approved a surplus distribution in the amount of \$1,000,000 for the fiscal years ended June 30, 2016 and 2015, respectively. The surplus distribution has been expensed to the related Fund years as follows:

<u>Fund Year</u>	<u>As of June 30th</u>	
	<u>2016</u>	<u>2015</u>
2005		\$ 100,000
2006	\$ 150,000	225,000
2007	150,000	225,000
2008	100,000	100,000
2009	100,000	100,000
2012	250,000	250,000
2013	250,000	
	<hr/>	<hr/>
Distributions To Members	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>

Note 9: RELATED PARTY TRANSACTIONS

As disclosed in Note 7, the Fund is a member of the School Pool for Excess Liability Limits Joint Insurance Fund and accordingly has an ownership interest in the SPELL. Excess insurance premiums paid to the SPELL as of June 30, 2016 and 2015 were \$4,228,430 and \$3,778,597, respectively.

Note 10: SUBSEQUENT EVENTS

Effective 7/1/16, Princeton Public Schools left the Fund.

BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND
REQUIRED SUPPLEMENTARY INFORMATION

BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND
RECONCILIATION OF CLAIMS LIABILITIES BY FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

	<u>Property</u>	<u>General Liability</u>	<u>Automobile</u>	<u>Workers' Compensation</u>	<u>Educator's Legal Liability</u>	<u>Total</u>
Total Unpaid Claim And Claim Adjustment Expenses - Beginning	\$ 433,688	\$ 2,365,015	\$ 214,127	\$ 6,658,506	\$ 800,467	\$ 10,471,803
Incurred Claims And Claims Adjustment Expenses:						
Provision For Insured Events Of Current Fund Year	274,999	820,000	95,000	4,145,000	615,001	5,950,000
Changes In Provision For Insured Events Of Prior Fund Years	(197,224)	884,974	(58,763)	144,123	(160,334)	612,776
Total Incurred Claims And Claims Adjustment Expenses All Fund Years	511,463	4,069,989	250,364	10,947,629	1,255,134	17,034,579
Payments (Net Of Subrogation):						
Claims And Claims Adjustment Expenses:						
Attributable To Insured Events Of Current Fund Year	192,471	20,921	22,674	1,606,988	1,225	1,844,279
Attributable To Insured Events Of Prior Fund Years	239,196	577,594	15,041	1,662,399	151,769	2,645,999
Total Payments All Fund Years	431,667	598,515	37,715	3,269,387	152,994	4,490,278
Total Unpaid Claim And Claim Adjustment Expenses - Ending	\$ 79,796	\$ 3,471,474	\$ 212,649	\$ 7,678,242	\$ 1,102,140	\$ 12,544,301

BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND
TEN-YEAR CLAIMS DEVELOPMENT INFORMATION
AS OF JUNE 30, 2016

	Policy Period Ended June 30									
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Net Earned Required Contribution And Investment Revenue:										
Earned	\$ 8,658,337	\$ 9,255,976	\$ 9,117,514	\$ 8,253,745	\$ 8,549,905	\$ 9,158,826	\$ 10,522,345	\$ 11,007,069	\$ 11,338,597	\$ 12,551,151
Ceded	2,243,434	2,459,917	2,923,671	2,635,769	2,866,092	3,124,423	3,545,416	3,810,318	3,778,597	4,228,430
	6,414,903	6,796,059	6,193,843	5,617,976	5,683,813	6,034,403	6,976,929	7,196,751	7,560,000	8,322,721
Unallocated Expenses	888,397	977,173	989,546	1,041,232	1,129,043	1,217,316	1,342,052	1,427,113	1,399,351	1,489,580
Estimated Claims And Expenses, End Of Policy Year:										
Incurred	5,178,950	5,182,956	5,095,582	4,720,000	5,898,479	4,828,842	5,317,605	6,034,999	6,249,998	6,576,185
Ceded	748,950	700,000	16,000	5,000	928,478	130,342	594,400	791,446	1,010,414	626,185
Net Incurred	4,430,000	4,482,956	5,079,582	4,715,000	4,970,001	4,698,500	4,723,205	5,243,553	5,239,584	5,950,000
Paid (Cumulative) As Of:										
End Of Policy Year	1,680,240	1,306,051	1,324,850	1,380,407	1,665,514	1,461,814	1,677,862	1,941,788	2,518,223	1,844,279
One Year Later	2,556,186	2,274,341	2,369,979	2,403,261	3,285,040	2,249,691	2,826,495	2,936,082	4,307,650	
Two Years Later	3,148,332	2,832,498	3,155,865	2,806,082	3,893,984	2,421,086	3,139,437	3,196,364		
Three Years Later	3,885,314	3,223,838	3,465,093	3,096,003	4,551,286	2,594,669	3,623,676			
Four Years Later	4,169,546	8,318,020	3,748,259	3,551,977	4,832,895	2,726,050				
Five Years Later	4,372,633	8,432,329	3,870,221	3,850,972	5,089,045					
Six Years Later	4,415,229	8,554,030	4,132,216	3,886,828						
Seven Years Later	4,461,786	8,614,363	4,250,336							
Eight Years Later	4,579,409	8,775,494								
Nine Years Later	4,640,555									
Re-Estimated Ceded Claims And Expenses	1,558,461	5,122,459	434,848	543,042	1,076,984	202,688	387,052	360,100	2,137,222	626,185
Re-Estimated Incurred Claims And Expenses:										
End Of Policy Year	4,430,000	4,482,956	5,079,582	4,715,000	4,970,001	4,698,500	4,723,205	5,243,553	5,239,584	5,950,000
One Year Later	4,481,896	4,310,295	4,655,001	4,368,500	4,970,000	4,102,722	4,636,389	5,491,031	6,270,001	
Two Years Later	4,090,770	4,298,120	4,579,480	4,124,547	4,970,593	3,283,265	4,140,938	5,681,867		
Three Years Later	3,896,272	4,038,118	4,238,529	3,985,402	4,970,003	3,044,590	4,580,477			
Four Years Later	3,728,736	4,139,310	4,084,174	3,842,661	4,970,002	3,006,903				
Five Years Later	3,513,500	4,187,256	4,149,599	3,744,716	4,970,001					
Six Years Later	3,455,345	4,071,257	4,150,248	3,731,716						
Seven Years Later	3,450,346	4,149,256	4,087,933							
Eight Years Later	3,455,347	4,180,256								
Nine Years Later	3,483,346									
Increase (Decrease) In Estimated Incurred Claims And Expenses From End Of Policy Year	\$ (946,654)	\$ (302,700)	\$ (991,649)	\$ (963,264)	\$ -	\$ (1,691,597)	\$ (142,728)	\$ 438,314	\$ 1,030,417	\$ -

SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and in compliance with audit requirements as prescribed by the Department of Banking and Insurance and the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

SCHEDULE OF FINANCIAL STATEMENT FINDINGS

Finding No. 2016-001

Criteria or Specific Requirement

Effective internal controls include the reconciliation of subsidiary records to the general ledger on a timely basis to reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements be detected within a timely period by the Fund's management in the normal course of performing their assigned functions.

Condition

Subsidiary account records were not reconciled to the general ledger on a timely basis.

Effect

Management was unable to prepare complete accurate financial reports on a timely basis. This caused an adjustment of \$128,906 to the general ledger paid claims and 2014-2015 fund year loss contingency permanent transfers.

Cause

The Claims Administrator initiated changes to their claims accounting system during the year, which included new reports and schedules. Management, the Treasurer and the General Ledger Manager were unable to reconcile their subsidiary accounts to the general ledger in a timely and efficient manner.

Recommendation

That subsidiary account records be reconciled to the general ledger on a timely basis. Subsidiary account records should be reconciled to the general ledger quarterly.

View of Responsible Officials and Planned Corrective Action

Upon discovery of the compliance matter, the management of the Fund made immediate corrections. The responsible officials agreed with the finding and will address the matter as part of their corrective action plan.

SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AS PREPARED BY MANAGEMENT

This section identifies the status of prior year audit findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

There were no findings in the prior year.

APPRECIATION

We express our appreciation for the assistance provided to us during our audit.

Respectfully submitted,

Bowman & Company LLP
Certified Public Accountants
& Consultants

A handwritten signature in black ink, appearing to be "J. Miles", enclosed within a circular scribble.

James J. Miles
Certified Public Accountant