

# ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND

ETTC/Stockton University  
10 West Jimmie Leeds Road  
Galloway, New Jersey

## CLOSED SESSION MINUTES

Wednesday, May 17, 2017

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on May 17, 2017 at 12:15 p.m., with Linda Albright, Northfield BOE, Vice Chair, presiding.

### **ROLL CALL**

(Board Members and Alternate Trustees identified in bold print.)

#### ***2016-2017 Trustees in attendance***

**Linda Albright, Northfield BOE, Vice Chair**  
**Suzanne Keller, Somers Point BOE, Secretary (SPELL Alternate #2)**  
**John Hansen, Lower Township Elementary School District**  
**Jonathan Houdart, Brigantine Public Schools**  
**Joseph Smurlo, Egg Harbor City School District (SPELL Trustee)**  
**Michelle D. Richardson, Jackson Township BOE**

#### ***2016-2017 Trustees absent***

**Kim Jensen, Mainland Regional High School, Chair (SPELL Alternate #2)**

#### ***2016-2017 Alternate Trustees in attendance***

**Christopher Veneziani, Folsom BOE**  
**Mark Mallett, Lower Cape May Regional School District (arrived at 12:32 p.m.)**  
**Rose Millar, North Wildwood School District**

#### ***2016-2017 Alternate Trustees absent***

**No One**

#### ***2016-2017 Fund Commissioners in attendance***

**Chandra Anaya, Egg Harbor Township School District (arrived at 12:19 p.m.)**  
**Tom Grossi, Greater Egg Harbor RHSD (SPELL Trustee)**  
**Ann Marie Fala, Hamilton Township School District (arrived at 12:44 p.m.)**  
**Diane Fox, Middle Township BOE**  
**Laurie Ryan, Upper Township BOE**  
**Patricia Palmieri, Weymouth Township School District**

#### ***2016-2017 Fund Commissioners absent***

**Abramo Vallese, Estell Manor City School District**  
**Deborah Roncace, Pitman BOE**

***Fund Professionals in attendance***

Craig H. Wilkie, Area Vice President, AJGRMS, Inc.  
Scott C. Tennant, Area Vice President – AJGRMS, Inc.  
Jennifer Fox, Senior Account Manager, AJGRMS, Inc.  
Annette Reap, Executive Coordinator, AJGRMS, Inc.  
John W. Geitz, Safety Coordinator, Risk Assessment Services  
Louis J. Greco, Esquire, Fund Solicitor  
Chris Roselli, Claims Administrator, Qual-Lynx  
Claudia Acosta, Claims Administrator, Qual-Lynx  
James Weber, Assistant Safety Coordinator, Risk Assessment Services  
Karen Beatty, Client Services Manager, QualCare Alliance Network, Inc.  
Bonnie Ridolfino, Public Entity Director – Hardenbergh Insurance Group  
Kelly Batz, Fund Treasurer  
Sharon Wilson, Recording Secretary

**Risk Management Consultants and members of the Public**

Glenn Insurance  
D'Agostino Agency  
C. J. Adams Company  
Marsh & McLennan Agency  
Mossbrook & Hicks Agency  
Len Eckman, Inc.  
J. Byrne Insurance  
Hardenbergh Insurance Group

**CLAIM ADMINISTRATOR'S REPORT**

Mr. Roselli introduced Claudia Acosta, who is the new Account Manager for the ACCASBO JIF, replacing Kathy Tyler Schohl.

Ms. Acosta reviewed the following Workers' Compensation Payment Authorization Requests for May, 2017:

2017085645 01 – Claimant was working on the floor of the handicap van, putting seats back in, when he went to get up and felt his right knee pop. Total Incurred Value: \$29,184.00.

0011180543 01 – A tree fell on the school bus, while traveling to the school. No students were on the bus. Total Incurred Value: \$44,591.00.

001182289 01 – Claimant was using wax stripper, when he slipped and fell on his right side. Total Incurred Value: \$44,700.00.

2017094555 01 – While walking off the basketball court after demonstrating a drill to the team, his right knee became sore and swollen. Total Incurred Value: \$50,000.00.

001185877 01 – While in the school van, a 10-year old special needs student repeatedly punched the claimant in the stomach. Total Incurred Value: 57,727.00.

2017087518 01 – While walking in the school parking lot on her way in to work (while it was still dark out) the claimant tripped, and fell on her right side and onto her back, hitting her head. She is unsure what caused her to trip. Total Incurred Value: \$59,635.00.

001170314 01 – The claimant was attempting to open a locker with bolt cutters. While applying force, the claimant lost her balance and fell into the locker, injuring her head and neck. Total Incurred Value: \$60,995.00.

2017084892 01 – While walking in hallway of a school, the claimant slipped on a wet floor, falling on left knee, injuring both shoulders, low back, and right wrist. Total Incurred Value: \$80,975.00.

001241411 01 – While driving insured's pickup truck, he was rear ended by another vehicle at 4-way stop on Leeville Road. Total Incurred Value: \$82,057.00.

001168498 01 – Claimant was walking towards the entrance of the school. It was raining that day and claimant's shoes were wet. The claimant slipped and fell on her left knee as she was walking into the building. Total Incurred Value: \$82,650.00.

2017097226 01 – Claimant was driving to a special services school in her personal vehicle, after a student evaluation at another school, when she was struck by another vehicle at an intersection. Total Incurred Value: \$114,144.00.

001210435 01 – While drying floors the claimant caught her right foot in a bucket and fell, injuring her upper back and knee. Total Incurred Value: \$125,200.00.

2017091575 01 – While walking in walk way area outside high school into work, claimant slipped and fell due to ice. Total Incurred Value: \$210,052.00.

001198674 01 – Claimant was working on the athletic fields using a "pro machine" to break frozen turf, when he hit a hole in the clay. Total Incurred Value: \$322,140.00.

001224174 01 – Claimant reported that he was pulling out bleachers when he felt pain in his back. Total Incurred Value: \$29,155.00.

001207144 01 – Claimant was setting up chairs in the gym, when he felt pain in his back and fell to the floor. Total Incurred Value: \$100,847.00.

001090459 01 – After plowing snow, claimant was exiting the truck on school property, when he slipped and fell on ice. Total Incurred Value: \$120,038.54.

001182926 01 – Claimant was working in the bus garage installing metallic piping overhead, when he felt pain in his right shoulder. Total Incurred Value: \$95,931.00.

001214043 01 – Claimant was walking into the school, when he tripped over the metal threshold in the doorway and fell to the floor. Total Incurred Value: \$113,854.00.

2017094325 01 – While walking down the hallway, claimant slipped on something wet, slid across the floor, and landed on her right side. Total Incurred Value: \$129,916.00.

2017084670 01 – While opening cafeteria tables to set up before the start of school, claimant injured her low back. Total Incurred Value: \$122,242.34.

2017094549 01 – While walking down the hallway, claimant slipped on wet floor, falling onto her right knee. Total Incurred Value: \$69,640.00.

Mr. Roselli reviewed the following Liability Payment Authorization Requests for May, 2017:

001203235 01 – Then 15-year old student was involved in a 2-year sexual relationship with her teacher. Total Incurred Value: \$85,000.00.

001227406 01 – Stolen cell phone. Total Incurred Value: \$90,000.00.

001166278 01 – Multiple claimants. School bus struck claimant vehicle causing a chain reaction collision with four additional vehicles. Total Incurred Value: \$1,122,214.94.

2016079828 01 – A vehicle proceeded through a stop sign and struck the insured vehicle. Total Incurred Value: \$29,300.00.

*Motion* by Ms. Keller, second by Ms. Richards, to return to Open Session at 1:10 p.m. All in favor. Motion carried by unanimous vote.