

**ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION
OF SCHOOL BUSINESS OFFICIALS
JOINT INSURANCE FUND**

**ETTC/Stockton University
10 West Jimmie Leeds Road
Galloway, New Jersey**

CLOSED SESSION MINUTES

Tuesday, March 27, 2018

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on March 27, 2018 at 1:32 p.m., with Kim Jensen, Mainland Regional High School, Chair, presiding.

ROLL CALL

(Board Members and Alternate Trustees identified in bold print.)

2017-2018 Trustees in attendance

Kim Jensen, Mainland Regional High School, Chair (SPELL Alternate #2)

Linda Albright, Northfield BOE, Vice Chair (arrived at 1:35 pm)

Joseph Smurlo, Egg Harbor City School District (SPELL Trustee)

Christopher Veneziani, Folsom BOE

2017-2018 Trustees absent

John Hansen, Lower Township Elementary School District, Secretary

Jonathan Houdart, Brigantine Public Schools

Michelle D. Richardson, Jackson Township BOE

2017-2018 Alternate Trustees in attendance

Mark Mallett, Lower Cape May Regional School District

Rose Millar, North Wildwood School District

Chandra Anaya, Egg Harbor Township School District

2017-2018 Alternate Trustees absent

No One

2017-2018 Fund Commissioners in attendance

Tom Grossi, Greater Egg Harbor RHD (SPELL Trustee)

Ann Marie Fala, Hamilton Township School District (arrived at 1:45 pm)

Diane Fox, Middle Township BOE

Laurie Ryan, Upper Township BOE

2017-2018 Fund Commissioners absent

Joe Rodio, Estell Manor City School District

Teri Weeks, Linwood BOE

Deborah Roncace, Pitman BOE

Susan Irons, Somers Point BOE

Patricia Palmieri, Weymouth Township School District

District Personnel in Attendance

Randi Heller, Brigantine Public Schools

Betsy Overbey, Somers Point BOE

Fund Professionals in attendance

Craig H. Wilkie, Area Vice President, AJGRMS, Inc.

Scott C. Tennant, Area Vice President, AJGRMS, Inc.

Jennifer Fox, Senior Account Manager, AJGRMS, Inc.

Annette Reap, Executive Coordinator, AJGRMS, Inc.

Louis J. Greco, Esquire, Fund Solicitor

Kathy Kissane, Claims Administrator, Qual-Lynx

Bonnie Ridolfino, Public Entity Director, Hardenbergh Insurance Group

John W. Geitz, Safety Coordinator, Risk Assessment Services

James Weber, Assistant Safety Coordinator, Risk Assessment Services

Karen Beatty, Client Services Manager, QualCare Alliance Network, Inc.

Sharon Wilson, Recording Secretary

Risk Management Consultants and members of the Public

C. J. Adams Company

D'Agostino Agency

Glenn Insurance, Dennis Brown

Marsh & McLennan Agency

McMahon Agency

Mossbrook & Hicks Agency

Siracusa-Kauffman

CLAIM ADMINISTRATOR'S REPORT

Ms. Kissane reviewed the following Workers' Compensation Payment Authorization Requests for March, 2018:

001196455 01 – Claimant was driving from one high school to another, when another vehicle cut her off and caused a motor vehicle accident. Total Incurred Value: \$75,068.21. Through counsel's efforts, \$10,000.00 was recovered from GEICO, and matter is closed.

2016081189 01 – Claimant was chasing after a student, who fell to the floor, causing the claimant to jump over him. Total Incurred Value: \$21,204.00.

2017097695 01 – After bending down to make an adjustment to Sandpro machine, the claimant went to stand up and felt pain in his lower back. While walking to a different part of the field the claimant began to feel severe pain. Total Incurred Value: \$45,084.00.

2016076491 01 – Claimant was standing in doorway, when a student accidentally ran into her, pushing her right arm behind her. Total Incurred Value: \$90,158.00.

2018110525 01 – While weed-whacking on the grounds, claimant slipped in a partially open manhole that was covered with grass. Total Incurred Value: \$128,021.80.

000944430 01 – A special needs child pulled on claimant’s neck when she attempted to put swimmies on him. Total Incurred Value: \$199,181.35.

000843836 01 – The claimant picked up a box of juice to carry to the kitchen, when she felt her back give out. Total Incurred Value: \$671,116.00.

Ms. Kissane reviewed the following Liability Payment Authorization Request for March, 2018:

2017085305 01 – Claimant alleges harassment. Total Incurred Value: \$105,000.00.

2017084455 01 – Claimant alleges employment discrimination, intimidation and sexual harassment. Proposed Authority: \$55,000.00.

2018121544 01 – A water line and circular pump froze and burst in the high school cafetorium. Total Incurred Value: \$25,000.00.

Motion by Mr. Mallett, second by Ms. Millar, to return to Open Session at 1:53 p.m. All in favor. Motion carried by unanimous vote.

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