

**ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION
OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND**

ETTC/Stockton University
10 West Jimmie Leeds Road
Galloway, New Jersey

CLOSED SESSION MINUTES

Wednesday, March 15, 2017

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on March 15, 2017 at 12:07 p.m., with Kim Jensen, Mainland Regional High School District, Chair, presiding.

ROLL CALL

(Board Members and Alternate Trustees identified in bold print.)

2016-2017 Trustees in attendance

Kim Jensen, Mainland Regional High School, Chair (SPELL Alternate #2)
Linda Albright, Northfield BOE, Vice Chair
Jonathan Houdart, Brigantine Public Schools
Michelle D. Richardson, Jackson Township BOE

2016-2017 Trustees absent

Suzanne Keller, Somers Point BOE, Secretary (SPELL Alternate #2)
John Hansen, Lower Township Elementary School District
Joseph Smurlo, Egg Harbor City School District (SPELL Trustee)

2016-2017 Alternate Trustees in attendance

Christopher Veneziani, Folsom BOE
Mark Mallett, Lower Cape May Regional School District (arrived at 12:12 pm)
Rose Millar, North Wildwood School District (arrived at 12:12 pm)

2016-2017 Alternate Trustees absent

No One

2016-2017 Fund Commissioners in attendance

Chandra Anaya, Egg Harbor Township School District (arrived at 12:08 pm)
Tom Grossi, Greater Egg Harbor RHSD (SPELL Trustee)
Diane Fox, Middle Township BOE

2016-2017 Fund Commissioners absent

Abramo Vallese, Estell Manor City School District
Ann Marie Fala, Hamilton Township School District
Deborah Roncace, Pitman BOE
Laurie Ryan, Upper Township BOE
Patricia Palmieri, Weymouth Township School District

Fund Professionals in attendance

Craig H. Wilkie, Area Vice President, AJGRMS, Inc.
Scott C. Tennant, Area Vice President – AJGRMS, Inc.
Jennifer Fox, Senior Account Manager, AJGRMS, Inc.
Annette Reap, Executive Coordinator, AJGRMS, Inc.
Megan Matro, Marketing Specialist, AJGRMS, Inc.
John W. Geitz, Safety Coordinator, Risk Assessment Services
Kathy Kissane, Claims Administrator, Qual-Lynx
James Weber, Assistant Safety Coordinator, Risk Assessment Services (arrived at 12:17 pm)
Karen Beatty, Client Services Manager, Qual-Lynx
Bonnie Ridolfino, Public Entity Director Hardenbergh Insurance Group
Sharon Wilson, Recording Secretary

Risk Management Consultants and members of the Public

Glenn Insurance
D'Agostino Agency
Mossbrook & Hicks Agency
Hardenbergh Insurance Group

CLAIM ADMINISTRATOR'S REPORT

Ms. Kissane reviewed the following Workers' Compensation Payment Authorization Requests for March, 2017:

001188425 01 – A Claim Petition, alleging injury to the left shoulder while taking out trash, was first notice of this loss. Total Incurred Value: \$41,975.00.

2017091979 01 – While chaperoning a wrestling match, the claimant was moving students away from the wrestling mats, and a child bumped into his thumb. Total Incurred Value: \$32,180.00.

001230054 01 – A special needs student was throwing his head back during a tantrum, and struck the claimant's pinky finger. Total Incurred Value: \$40,662.00.

001222050 01 – While pulling out bleachers, claimant lost her grip and fell backwards, injuring her right knee and low back. Total Incurred Value: \$45,000.00.

001230515 01 – Claimant was driving a school bus when she veered into a guard rail in construction area. Total Incurred Value: \$45,637.00.

2017085443 01 – While claimant was going to sit down into her chair, it slid out from under her and she fell to the ground. Total Incurred Value: \$50,015.00.

2016076224 01 – While walking on school sidewalk on his way in to school, the claimant slipped on ice and fell, causing injury to his low back and left knee. Total Incurred Value: \$52,635.00.

2017085669 01 – While attempting to break up a fight between students, the claimant fell to the ground with one of the students falling on the claimant's shoulder. Total Incurred Value: \$83,353.00.

001201595 01 – Claimant bent over to change a vacuum cleaner bag and felt pain in his low back and pain in left leg. Total Incurred Value: \$85,165.00.

001223211 01 – Claimant tripped over projector wires. She was able to catch herself and did not fall to the ground. Total Incurred Value: \$87,728.00.

001199514 01 – Claimant was on the loading dock, when he slipped on ice and fell, injuring his left knee. Total Incurred Value: \$87,972.00.

001015976 01 – Claimant was putting child in seat, when she turned and struck her left knee against the bench seat. Total Incurred Value: \$113,000.00.

2016075328 01 – The claimant was vacuuming when she tripped over an extension cord causing injury to her left shoulder and left hip. Total Incurred Value: \$158,261.00.

2017084633 01 – While applying liquid stripper on floor, the claimant lost his footing, slipped and fell on the floor. Total Incurred Value: \$162,907.00.

001018321 01 – As the claimant was walking with the students in the hallway, a student's book bag hit her leg, causing her to trip and fall on the floor. Total Incurred Value: \$254,637.00.

000908293 01 – The claimant was putting down a heavy crate of juice and felt a pop in her right shoulder. Total Incurred Value: \$456,860.00.

000975550 01 – While breaking up a fight between two students, the claimant injured his left shoulder and neck. Total Incurred Value: \$523,586.00.

001127275 01 – The claimant was climbing down a ladder, when he missed a rung and twisted his right knee and low back. Total Incurred Value: \$194,676.00.

Ms. Kissane reviewed the following Payment Authorization Requests for March, 2017:

2017083570 01 – Student alleges continuous sexual harassment. Total Incurred Value: \$55,000.00.

2017093119 01 – Wind damaged roof at district high school. Total Incurred Value: \$34,800.00.

001216642 01 – Alleges discrimination and harassment of employee with disability. Total Incurred Value: \$215,000.00.

Motion by Ms. Richardson, second by Ms. Albright, to return to Open Session at 1:17 p.m. All in favor. Motion carried by unanimous vote.