

**ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION  
OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND**

ETTC/Stockton University  
10 West Jimmie Leeds Road  
Galloway, New Jersey

**CLOSED SESSION MINUTES**

**Wednesday, January 18, 2017**

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on January 18, 2017 at 12:06 p.m., with Kim Jensen, Mainland Regional High School District, Chair, presiding.

**ROLL CALL**

(Board Members and Alternate Trustees identified in bold print.)

***2016-2017 Trustees in attendance***

**Kim Jensen, Mainland Regional High School, Chair (SPELL Alternate #2)**  
**John Hansen, Lower Township Elementary School District**  
**Joseph Smurlo, Egg Harbor City School District (SPELL Trustee)**  
**Michelle D. Richardson, Jackson Township BOE**

***2016-2017 Trustees absent***

**Linda Albright, Northfield BOE, Vice Chair**  
**Suzanne Keller, Somers Point BOE, Secretary (SPELL Alternate #2)**  
**Jonathan Houdart, Brigantine Public Schools**

***2016-2017 Alternate Trustees in attendance***

**Christopher Veneziani, Folsom BOE**  
**Mark Mallett, Lower Cape May Regional School District**  
**Rose Millar, North Wildwood School District (arrived at 12:12 p.m.)**

***2016-2017 Alternate Trustees absent***

**No One**

***2016-2017 Fund Commissioners in attendance***

**Chandra Anaya, Egg Harbor Township School District**  
**Abramo Vallese, Estell Manor City School District**  
**Tom Grossi, Greater Egg Harbor RHSD (SPELL Trustee)**  
**Diane Fox, Middle Township BOE**  
**Deborah Roncace, Pitman BOE**  
**Laurie Ryan, Upper Township BOE**  
**Patricia Palmieri, Weymouth Township School District**

***2016-2017 Fund Commissioners absent***

**Ann Marie Fala, Hamilton Township School District**

**District Personnel in attendance**

Randi Heller, Brigantine Public Schools

***Fund Professionals in attendance***

Craig H. Wilkie, Area Vice President, AJGRMS, Inc.  
Scott C. Tennant, Area Vice President – AJGRMS, Inc.  
Jennifer Fox, Senior Account Manager, AJGRMS, Inc.  
Annette Reap, Executive Coordinator, AJGRMS, Inc.  
John W. Geitz, Safety Coordinator, Risk Assessment Services  
Louis J. Greco, Esquire, Fund Solicitor  
Chris Roselli, Claims Administrator, Qual-Lynx  
James Weber, Assistant Safety Coordinator, Risk Assessment Services  
Karen Beatty, Client Services Manager, Qual-Lynx  
Kelly Batz, Fund Treasurer  
Sharon Wilson, Recording Secretary

**Risk Management Consultants and members of the Public**

Glenn Insurance  
D'Agostino Agency  
C. J. Adams Company  
Marsh & McLennan Agency  
Mossbrook & Hicks Agency  
Len Eckman, Inc.  
J. Byrne Insurance

**CLAIM ADMINISTRATOR'S REPORT**

Mr. Roselli reviewed the following Workers' Compensation Payment Authorization Requests for January, 2017:

2016075564 01 – Claimant injured his low back while removing ceiling tiles and tossing debris into a dumpster. Total Incurred Value: \$51,018.00.

001112849 01 – Claimant strained her wrists, and struck her face while moving furniture. Total Incurred Value: \$49,650.00.

001226069 01 – Claimant slipped and fell on ice in the school parking lot. Total Incurred Value: \$63,280.00.

001137139 01 – Claimant felt a click and severe pain in her right shoulder while cleaning a smart board. Total Incurred Value: \$96,861.00.

Mr. Roselli reviewed the following Payment Authorization Requests for January, 2017:

2017087905 01 – Pool heater boiler caught fire. Total Incurred Value: \$27,000.00.

001216642 01 – Alleges discrimination and harassment of employee with disability. Proposed Authority: \$140,000.00.

001166278 – School bus struck claimant vehicle causing chain reaction collision with four additional vehicles. Total Proposed Authority: \$159,089.43.

*Motion* by Mr. Veneziani, second by Mr. Smurlo, to return to Open Session at 12:20 p.m. All in favor. Motion carried by unanimous vote.

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