

**ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION  
OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND**

Kramer Hall/Stockton University  
30 Front Street  
Hammonton, New Jersey 08037

**CLOSED SESSION MINUTES**

**Wednesday, January 16, 2019**

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on January 16, 2019 at 12:01 p.m., with Linda Albright, Northfield BOE, Chair, presiding.

**ROLL CALL**

(Board Members and Alternate Trustees identified in bold print.)

***2018-2019 Trustees in attendance***

**Linda Albright, Northfield BOE, Chair**  
**John Hansen, Lower Township Elementary School District, Vice Chair**  
**Christopher Veneziani, Folsom BOE, Secretary**  
**Jonathan Houdart, Brigantine Public Schools**  
**Michelle D. Richardson, Jackson Township BOE**

***2018-2019 Trustees absent***

**Joseph Smurlo, Egg Harbor City School District (SPELL Trustee)**  
**Kim Robinson, Mainland Regional High School, (SPELL Alternate #2)**

***2018-2019 Alternate Trustees in attendance***

**Mark Mallett, Lower Cape May Regional School District**

***2018-2019 Alternate Trustees absent***

**Chandra Anaya, Egg Harbor Township School District**  
**Rose Millar, North Wildwood School District**

***2018-2019 Fund Commissioners in attendance***

**Joy Nixon, Galloway Township Public Schools**  
**Tom Grossi, Greater Egg Harbor RHSD (SPELL Trustee)**  
**Barbara Prettyman, Hammonton, BOE**  
**Teri Weeks, Linwood BOE**  
**Karen Gfroehrer, Mullica Twp. BOE/Washington Twp. SD-Greenbank**  
**Kelly Brazelton, Pitman BOE**  
**Laurie Ryan, Upper Township BOE**  
**Patricia Palmieri, Weymouth Township School District**

***2018-2019 Fund Commissioners absent***

**Joe Rodio, Estell Manor City School District**  
**Ann Marie Fala, Hamilton Township School District**

Diane Fox, Middle Township BOE  
Susan Irons, Somers Point BOE

**District Personnel in Attendance**  
Betsy Overbey, Somers Point BOE

***Fund Professionals in attendance***

Craig H. Wilkie, Area Vice President, Gallagher  
Bradford W. Hoffman, Area Executive Vice President, Gallagher  
Scott C. Tennant, Area Vice President, Gallagher  
Jennifer Fox, Senior Account Manager, Gallagher  
Louis J. Greco, Esquire, Fund Solicitor  
Chris Roselli, Claims Administrator, Qual-Lynx  
John W. Geitz, Safety Coordinator, Risk Assessment Services  
James Weber, Assistant Safety Coordinator, Risk Assessment Services  
Karen Beatty, Client Services Manager, Qual-Lynx  
Kelly Batz, Fund Treasurer  
Annette Reap, Recording Secretary  
Cindy LaMantia, Regional President, Gallagher Global Brokerage US  
J.T. Babish, Senior Vice President, Gallagher Global Brokerage US

**Risk Management Consultants and members of the Public**

C. J. Adams Company  
D'Agostino Agency  
Len Eckman  
Glenn Insurance  
Marsh & McLennan Agency  
McMahon Agency  
Mossbrook & Hicks Agency  
M.L. Ruberton  
Siracusa-Kauffman

Mr. Roselli reviewed the following Workers' Compensation Payment Authorization Requests for January, 2019:

000894237 – Claimant was breaking up a fight between two students when he was struck in the left thoracic area with the student's head. Total Incurred Value: \$547,588.00.

2018121824 – After shoveling snow and using the snow blower, claimant experienced pain in the right groin area. Total Incurred Value: \$339,909.00.

2017105340 – Claimant tripped on a mat in the wood shop and injured her low back. Total Incurred Value: \$118,075.00.

2019146982 – While moving book cases back to the classroom, the claimant injured her lumbar spine. Total Incurred Value: \$113,390.42.

2019147541 – While lifting boxes and equipment, claimant felt a strain in his left shoulder and neck. Total Incurred Value: \$111,076.28.

2018144836 – While driving school bus, claimant was involved in a motor vehicle accident resulting in fractured right wrist and headaches. Total Incurred Value: \$90,471.76.

001199625 – Claimant was dropping off the last student on her bus run. Because of the rain, the student was slipping and falling and the claimant put the bus in park and went to help him, injuring her right knee. Total Incurred Value: \$55,443.00.

2016082196 – Student was helping with moving a desk and swung the desk to one side, hitting claimant on the back of her head. After some discussion, it was agreed that no approval would be requested at this time. Total Incurred Value: \$33,108.00.

Mr. Roselli reviewed the following Liability Payment Authorization Request for January, 2019:

001182257 – Claimant alleges violation of civil rights. Proposed Authority: \$135,000.00.

*Motion* by Mr. Hansen, second by Ms. Richardson, to return to Open Session at 12:26 p.m. All in favor. Motion carried by unanimous vote.