

ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND

CLOSED SESSION MINUTES

Wednesday, September 20, 2023

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on September 20, 2023 at 12:09 p.m., with Mark Mallett, Fund Vice Chair, presiding.

ROLL CALL

2023-24 Trustees in attendance:

Mark Mallett, Lower Cape May Regional School District, **Vice Chair**
Dr. Diane Fox, Middle Township BOE, **Secretary** (SPELL Alternate)
Chandra Anaya, Mainland Regional High School (SPELL Alternate)

2023-24 Trustees not in attendance:

Jonathan Houdart, Brigantine Public School District, **Chair**
Rose Millar, Estell Manor City SD/Cape May Point
Laurie Ryan, Upper Township BOE
Joy Nixon, Galloway Township Public Schools

2023-24 Alternate Trustees in attendance:

Linda Fiori, Avalon BOE/Stone Harbor BOE

2023-24 Alternate Trustees not in attendance:

Barbara S. Prettyman, Hammonton BOE
James Lushok, Wildwood Crest BOE

2023-24 Fund Commissioners in attendance:

Alysson Milazzo, Egg Harbor City School District
Dan Smith, Egg Harbor Township School District
Christopher R. Veneziani, Folsom BOE (SPELL Trustee/Secretary) (arrived 12:35 pm)
Thomas P. Grossi, Greater Egg Harbor RHSD (SPELL Trustee/Chair)
John Deserable, Interim, Hamilton Township School District
Patricia Swanson, Linwood BOE
Melina Skwarek, Margate City BOE
Karen Gfroehrer, Mullica Twp BOE/Washington Twp SD-Greenbank (arrived 12:13 pm)
Linda Albright, Northfield BOE
Jamie Shoemaker, North Wildwood SD
Carisa Rose, Pitman BOE
Andrew Lopez, Weymouth Twp School District

2023-24 Fund Commissioners not in attendance:

Teri Weeks, Longport BOE
Tricia Ryan, Lower Township Elementary SD
Mary Conroy, Somers Point BOE

District Personnel in attendance:

Karen Booth, Hammonton BOE

Elen Manalang, Galloway Township Public Schools

Fund Professionals

Craig H. Wilkie, Deputy Executive Director – RPA, a division of Gallagher
Scott C. Tennant, Deputy Executive Director – RPA, a division of Gallagher
Kim Hill, Account Manager-RPA, a division of Gallagher
Patrick J. Madden, Esquire – Fund Solicitor
Chris Roselli, Claim Administrator – Qual-Lynx
Karen Beatty, Client Services Manager – Qual-Lynx
Jennifer Olson – Hardenbergh Insurance Group
John W. Geitz, Safety Coordinator – Risk Assessment Services
Rick Hillman, Virtual Safety Director – Ironwood Consulting LLC
Kelly Batz – Fund Treasurer
Annette Reap – Recording Secretary

Risk Management Consultants

Glenn Insurance - Dennis M. Brown
Glenn Insurance - Robert DeVanna
Hardenbergh Insurance Group
J. Byrne Agency
Eckman Insurance
McMahon Agency
Siracusa-Kauffman Agency

The following Workers' Compensation Payment Authorization Requests for September 2023 were presented by Mr. Roselli:

000967090 – The claimant was lifting boxes when she experienced a pulling sensation in her lower back. Total Incurred Value: \$1,281,067.00

2022256077 – Claimant was adjusting the driver seat and as she pulled up the seat, she felt a sharp shooting pain in her back and left leg. Total Incurred Value: \$377,811.00

2023306425 – While in the main office, the claimant slipped on something wet causing her to fall and injure her right knee, while striking her left shoulder on the door jam. Total Incurred Value: \$136,644.00

2023280457 – Claimant was working outside with a co-worker. The co-worker was using a hammer, when the hammer slipped from his hands and struck the claimant on the left side of her face and jaw area. Total Incurred Value: \$113,307.25

2021236696 – A special needs student was having an outburst and began punching, kicking and pulling claimant's hair. Total Incurred Value: \$51,229.38

2022259556 – A special needs student was jumping on a trampoline when the student jumped off and into the claimant, causing her to twist her back and fall onto her knees. Total Incurred Value: \$45,052.72

2021236483 – While standing in the school parking lot for school event, a student stepped backwards and inadvertently tripped the claimant. Total Incurred Value: \$40,496.63

2022251354 – While stepping off the bus, claimant slipped and fell onto his left side. Total Incurred Value: \$38,276.07

2020196319 – Claimant was in the mechanic wood shop eating his lunch when three pieces of metal fell from a shelf, striking claimant on his head. Total Incurred Value: \$31,918.46

The following Liability Payment Authorization Requests for September, 2023 were presented by Mr. Roselli:

2022276717 – Educator's legal dispute. Proposed Authority: \$30,000.00

2022254011 – HIB claim alleging emotional distress. Proposed Authority: \$55,000.00

2021220132 – Student injured during a wrestling match. Proposed Authority: \$55,000.00

2022271656 – Educator's legal dispute after receipt of pro se complaint. Proposed Authority: \$55,000.00

2023277571 – Student sustained injuries during field day events. Proposed Authority: 35,000.00

2023300654 – Property claim for wind damage from tornado. Total Incurred Value: \$49,500.00

2024310338 – Property claim for water damage from rainstorm from roof/HVAC project. Total Incurred Value: \$25,021.71

2024310587 – Water damage to floor in woodshop classroom. Total Incurred Value: \$107,500.00

2024311173 – Property claim caused by other vehicle striking light pole in school parking lot. Total Incurred Value: \$25,000.00

2023286709 – Educator's legal claim alleging decimation. Proposed Authority: \$60,000.00