

**ATLANTIC & CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS  
JOINT INSURANCE FUND  
(ACCASBO JIF)  
RESOLUTION NO. 2023-06**

**Designating the Executive Director As The Public Agency  
Compliance Officer In Accordance With The Affirmative Action  
Regulations Issued By The New Jersey Department Of The Treasury**

**WHEREAS**, the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (the "Fund") is duly constituted as a School District Self Insurance Fund and has been organized in accordance with the provisions of *N.J.S.A. 18A:18B:1-10*; and

**WHEREAS**, the participating Boards of Education have made their respective designations of Commissioners who have elected a Board of Trustees for the Fund who will collectively serve as the Governing Body of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund; and

**WHEREAS**, the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund is a public agency with regard to the laws and regulations governing the award of contracts by public agencies; and

**WHEREAS**, the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund is required to designate a Public Agency Compliance Officer in accordance with Affirmative Action regulations issued by the New Jersey Department of the Treasury;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, assembled in public session on May 17, 2023, that Bradford W. Hoffman, Executive Director shall be the Public Agency Compliance Officer for purposes of the Affirmative Action regulations issued by the New Jersey Department of the Treasury, and that communications to him may be addressed to:

Bradford W. Hoffman, Executive Director  
Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund  
6000 Sagemore Drive, Suite 6203  
Marlton, NJ 08053  
Telephone: 856-446-9100  
Fax: 856-446-9149

Or

In Mr. Hoffman's absence, one of the following Deputy Executive Directors:  
Craig Wilkie or Scott Tennant

**BE IT FURTHER RESOLVED** that copies of this Resolution shall be provided to the Secretary, Executive Director, and Solicitor of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund and to the Affirmative Action Office in the New Jersey Department of the Treasury for their information and attention.

This Resolution was duly adopted by the Atlantic & Cape May Counties  
Association of School Business Officials Joint Insurance Fund Board of  
Trustees at a public meeting held on May 17, 2023.

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Secretary