

# GLOUCESTER, CUMBERLAND, SALEM SCHOOL DISTRICTS

## JOINT INSURANCE FUND

### Resolution No. 2019 - 01

#### Appointing Professional Staff

**Whereas**, the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund is duly constituted pursuant to *N.J.S.A.* 18A:18B-1, et seq., as a Self Insurance Fund, and

**Whereas**, the participating Boards of Education have made their respective designations of Trustees who will collectively serve as the governing body of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund; and

**Whereas**, the Trustees of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund find that it is necessary and appropriate to obtain certain professional and other extraordinary and unspecifiable services and, therefore, to make certain appointments and to authorize certain contracts for professional and other extraordinary and unspecifiable services so that the work of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund may proceed, and

**Now, THEREFORE, BE IT RESOLVED**, by the Trustees of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund, assembled in a public session on [May 16, 2019](#) that:

1. Arthur J. Gallagher & Company is hereby appointed as Administrator/Executive Director for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund with Bradford W. Hoffman appointed as Executive Director and Craig Wilkie and Scott Tennant appointed as Deputy Executive Directors for a term commencing on [July 1, 2019](#) and continuing until [June 30, 2020](#), and until a successor is appointed.
2. Louis J. Greco, Esquire, an Attorney at Law of the State of New Jersey, is hereby appointed as the Attorney (Solicitor) for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#), and continuing until [June 30, 2020](#), and until a successor is appointed.
3. Verrill & Verrill, LLC, is hereby appointed as Treasurer of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#), and continuing until [June 30, 2020](#), and until a successor is appointed.
4. The Actuarial Advantage, Inc. with Dennis Henry as its designated representative is hereby appointed as Actuary for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#), and continuing until [June 30, 2020](#), and until a successor is appointed.
5. Qual-Lynx, with Alice Lihou, Senior Vice President and Chris Roselli, Account Manager, as its designated representatives, is hereby appointed as Claim Administrator for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#), and continuing until [June 30, 2020](#), and until a successor is appointed.
6. Risk Assessment Services, with John W. Geitz as its designated representative, is hereby appointed as Safety Coordinator for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#) and continuing until [June 30, 2020](#), and until a successor is appointed.

7. Risk Assessment Services, with John W. Geitz, President, and Hazard Mitigation Consultants, Inc., with David Roach, President, is/are hereby appointed as Right to Know Coordinators for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#) and continuing until [June 30, 2020](#), and until a successor is appointed.
8. Annette Reap or Arthur J. Gallagher & Company is hereby appointed as Recording Secretary of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#), and continuing until [June 30, 2020](#), and until a successor is appointed.
9. Bowman and Company LLP, with James Miles, CPA, as its designated representative, is hereby appointed as Auditor for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#) and continuing until [June 30, 2020](#), and until a successor is appointed.
10. Qual-Lynx, with Karen Beatty, Client Services Manager, as designated representative, is hereby appointed as the Managed Care and Network Provider for a term Commencing on July 1, 2019 and continuing until June 30, 2020.

**BE IT FURTHER RESOLVED** that the Trustees of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund find and determine that the appointments herein specified require either professional services for which the individuals designated are licensed to practice a profession or for extraordinary and unspecifiable services that cannot be adequately described in specifications that would make solicitation of bids for those services meaningful or advisable, or are not subject to public bidding as falling within the category of insurance services, and

**Be It Further Resolved**, that the compensation for the services shall be in accordance with the amounts budgeted for the specific services and subject to contracts hereby authorized and approved by the Trustees of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund, and

**Be It Further Resolved**, that the Chair and Secretary of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund are hereby authorized to execute Agreements with the individuals, partnerships and corporations hereby appointed for the performance of the professional or of extraordinary and unspecifiable services providing for compensation within the amounts budgeted for those services, as follows:

1. Arthur J. Gallagher & Company as Administrator/Executive Director for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#) and continuing until [June 30, 2020](#), in the amount of \$392,690, as set forth specifically in the Agreement.
2. Louis J. Greco, Esquire, an Attorney at Law of the State of New Jersey, is hereby appointed as the Attorney (Solicitor) for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#), and continuing until [June 30, 2020](#), in an amount not to exceed \$58,500, as set forth specifically in the Agreement.
3. Verrill & Verrill, LLC, is hereby appointed as Treasurer of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#), and continuing until [June 30, 2020](#), in the amount of \$10,200, as set forth specifically in the Agreement.
4. The Actuarial Advantage, Inc., with Dennis Henry as its designated representative, is hereby appointed as Actuary for the Gloucester, Cumberland Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#), and continuing until [June 30, 2020](#), in an amount not to exceed \$17,804, as set forth specifically in the Agreement.
5. Qual-Lynx, with Alice Lihou, Senior Vice President and Chris Roselli, Account Manager, as its designated representatives, is hereby appointed as Claims Administrator for the Gloucester,

Cumberland Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#), and continuing until [June 30, 2020](#), for a minimum amount not less than \$162,306, and a maximum amount not to exceed \$185,431, as set forth specifically in the Agreement.

6. Risk Assessment Services, with John W. Geitz as its designated representative, is hereby appointed as Safety Coordinator for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#) and continuing until [June 30, 2020](#), in the amount of \$66,255, of which \$45,255 is a guaranteed maximum amount for core services, and \$21,000 is a variable amount for training services, as set forth specifically in the Agreement.
7. Risk Assessment Services, with John W. Geitz, President, and Hazard Mitigation Consultants, Inc., with David Roach, President, is/are hereby appointed as Right to Know Coordinators for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#) and continuing until [June 30, 2020](#), in the amount of \$8,700 as set forth specifically in the Agreement.
8. Annette Reap or Arthur J. Gallagher & Company is hereby appointed as Recording Secretary of the Gloucester, Cumberland Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#), and continuing until [June 30, 2020](#), in the amount of \$250 per meeting and until a successor is appointed.
9. Bowman and Company LLP, with James Miles, CPA, as its designated representative, is hereby appointed as Auditor for the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund for a term commencing on [July 1, 2019](#) and continuing until [June 30, 2020](#), in an amount not to exceed \$16,600 as set forth specifically in the Agreement.
10. Qual-Lynx, with Karen Beatty, Client Services Manager, as designated representative, is hereby appointed as the Managed Care and Network Provider for a term commencing on July 1, 2019 and continuing until June 30, 2020 in the amount of \$505 per workers compensation file paid from the loss fund.

**Be It Further Resolved**, that all of the Agreements set forth above are subject to approval by the Trustees of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund, and

**Be It Further Resolved**, that copies of this Resolution shall be provided to the Treasurer of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund and those so appointed for their information and attention.

The foregoing resolution was duly adopted by the Board of Trustees of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund at a public meeting held on [May 16, 2019](#).

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Secretary