

**BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND
(BCIP JIF)**

RESOLUTION NO. 2018-23

CHANGE IN DESIGNATED EXECUTIVE DIRECTOR

WHEREAS, the Burlington County Insurance Pool Joint Insurance Fund is duly constituted as a School District Self Insurance Fund and has been organized in accordance with the provisions of *N.J.S.A.* 18A:18B:1-10, et seq.; and

WHEREAS, the participating School Districts have made their respective designations of Commissioners who, in turn, have elected a Board of Trustees for the Fund who will collectively serve as the Governing Body for same; and

WHEREAS, the Trustees of the Burlington County Insurance Pool Joint Insurance Fund find that it is necessary and appropriate to obtain certain professional and other extraordinary and unspecifiable services and, therefore, to make certain appointments and to authorize certain contracts for Extraordinary and Unspecifiable Services so that the work of the Burlington County Insurance Pool Joint Insurance Fund may proceed; and

Now, **THEREFORE BE IT RESOLVED**, by the Board of Trustees of the Burlington County Insurance Pool Joint Insurance Fund, assembled in public session on January 9, 2019, recognizes the following:

1) Per Resolution No. 2018-01 Appointing Professional Staff adopted May 9, 2018:

Arthur J. Gallagher Risk Management Services, Inc. is hereby appointed as Administrator for the Burlington County Insurance Pool Joint Insurance Fund with Paul J. Miola appointed as Executive Director. Bradford W. Hoffman, Scott Tennant, and Craig Wilkie are appointed as Deputy Executive Directors.

Effective November 19, 2018 the Fund Administrator designated Bradford W. Hoffman to replace Paul J. Miola as Executive Director of the Burlington County Insurance Pool Joint Insurance Fund.

2) Per Resolution No. 2018-04 Designation of Signatories – Operating Account adopted May 9, 2018:

The following officials of the Burlington County Insurance Pool Joint Insurance Fund are hereby authorized to sign checks or withdrawal slips where any two (2) of the following signatures are required:

President

Vice President

Secretary

Treasurer

Executive Director Paul J. Miola, Deputy Executive Directors Bradford Hoffman, Scott Tennant or Craig Wilkie (but never together)

Effective November 19, 2018 the Fund Administrator designated Bradford W. Hoffman to replace Paul J. Miola as Executive Director of the Burlington County Insurance Pool Joint Insurance Fund. As such, Paul J. Miola is hereby removed as a designated signatory.

3) Per Resolution No. 2018-14 Designating Public Records Custodian adopted May 9, 2018:

THEREFORE, BE IT RESOLVED by the Trustees of the Burlington County Insurance Pool Joint Insurance Fund, assembled in public session on May 9, 2018, that Paul J. Miola, Executive Director of the Fund, be and is hereby appointed Public Records Custodian. One of the following Deputy Executive Directors of the Fund is hereby authorized to act on behalf of the Executive Director in his absence: Bradford W. Hoffman, Scott Tennant

or Craig Wilkie.

Effective November 19, 2018 the Fund Administrator designated Bradford W. Hoffman to replace Paul J. Miola as Executive Director of the Burlington County Insurance Pool Joint Insurance Fund. As such, Paul J. Miola is hereby removed as a Public Records Custodian.

4) The 2018-2019 Administrator / Executive Director Service contract is hereby updated as follows:

XXV. NOTICES

Notices under this Agreement shall be sent to:

ADMINISTRATOR/EXECUTIVE DIRECTOR:

Paul J. Miola **Bradford W. Hoffman**, Executive Director
Arthur J. Gallagher Risk Management Services, Inc.
6000 Sagemore Drive, Suite 6203
P.O. Box 530
Marlton, NJ 08053

BCIP JIF/PRESIDENT:

Kathleen Huder, President
Business Administrator/Board Secretary
Lindenwold Board of Education
801 Egg Harbor Road
Lindenwold, NJ 08021

Be It Further Resolved, that copies of this Resolution shall be provided to the President, Vice President, Secretary, Treasurer and Administrator/Executive Director of the Burlington County Insurance Pool Joint Insurance Fund for their information and attention.

The foregoing resolution was duly adopted by the Board of Trustees of the Burlington County Insurance Pool Joint Insurance Fund at a public meeting held on January 9, 2019.

Secretary