

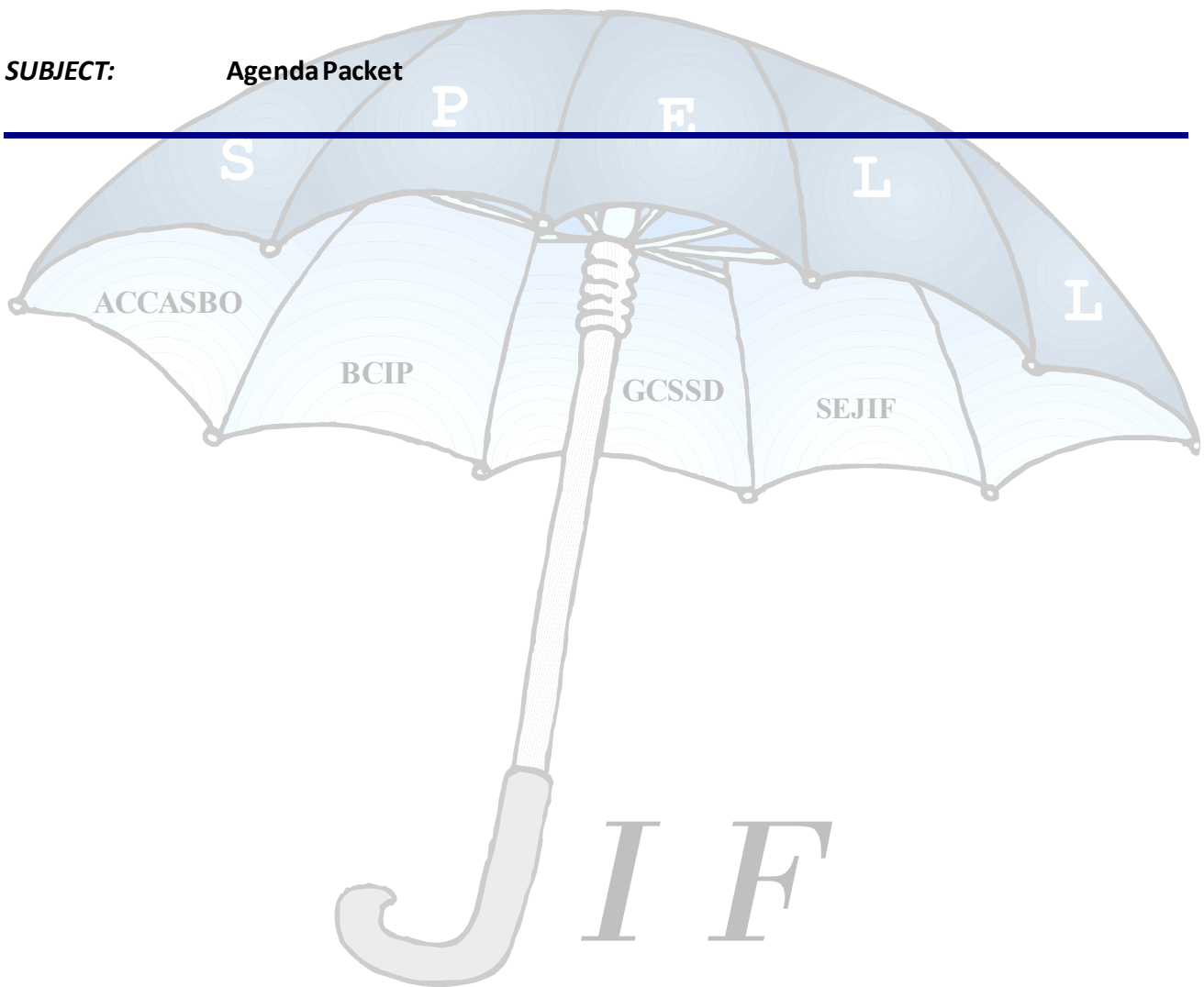
SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND

TO: Fund Trustees
Fund Alternate Trustees
Fund Professionals

FROM: Brad Hoffman, Executive Director
Craig H. Wilkie, Deputy Executive Director
Scott C. Tennant, Deputy Executive Director

MEETING DATE: May 28, 2020

SUBJECT: Agenda Packet



Enclosed please find the agenda packet for the SPELL JIF Board of Trustees Meeting which will be held electronically on [Thursday, May 28, 2020](#) at [10:00 a.m.](#)

School Pool for Excess Liability Limits Joint Insurance Fund

SPELL JIF

Teleconferencing Meeting via WebEx
Call 1 630 285 5999
Access Code: 995 681 880

Thursday, May 28, 2020 – 10:00 AM

AGENDA

- I. The Meeting is called to Order.
- II. Statement of Compliance with the Open Public Meetings Act
 - A. Notice of this meeting was given by sending sufficient notice herewith to the newspapers recognized by owner groups;
 - B. Filing advance written notice of this meeting with each owner group and their member districts; and
 - C. Posting notice on the public bulletin boards of all municipalities served by the member districts of each owner group.
- III. Roll Call
 - A. **2019-20 Trustees**
 - Thomas P. Grossi, Greater Egg Harbor RHSD, **Chair** – ACCASBO JIF
 - Cherie Bratty, Upper Deerfield Twp School District, **Vice Chair** – GCSSD JIF
 - Robert F. Wachter, Jr., Mt. Laurel Twp BOE, **Secretary** – BCIP JIF
 - Joseph Smurlo, Egg Harbor City School District – ACCASBO JIF
 - Richard J. Kaz, Jr., Northern Burlington County RSD, Trustee – BCIP JIF
 - Joseph Collins, Elk Twp School District, Alternate Trustee – GCSSD JIF
 - B. **2019-20 Alternate Trustees**
 - Christopher Veneziani, Folsom BOE, Alternate Trustee – ACCASBO JIF
 - Kim Robinson, Mainland Regional High School, Alternate Trustee – ACCASBO JIF
 - Michael Colling, Medford Lakes SD, Alternate Trustee – BCIP JIF
 - Diana Schiraldi, Eastern Camden County RSD, Alternate Trustee – BCIP JIF
 - Chris Rodia, Westville/Woodbury Heights, Alternate Trustee – GCSSD JIF
 - Rose Wang Chin, Woodstown-Pilesgrove, Alternate Trustee – GCSSD JIF
 - C. **District Personnel**
 - John Serapiglia, Jr., Passaic County Manchester Regional BOE – SE JIF
 - Edward Appleton, Nutley BOE – SE JIF
 - D. **Fund Professionals**
 - Bradford Hoffman, Director of Program Administration – RPA, a division of Gallagher
 - Craig H. Wilkie, Sr. Program Administrator – RPA, a division of Gallagher
 - Scott C. Tennant, Sr. Program Strategist – RPA, a division of Gallagher
 - Jennifer Fox, Sr. Account Manager – RPA, a division of Gallagher
 - Louis J. Greco, Esquire, Fund Solicitor
 - Lorraine Verrill, CPA, Fund Treasurer – Verrill & Verrill, LLC
 - Annette Reap, Recording Secretary

IV. Approval of Minutes – **ADOPTION**
A. February 7, 2020 Minutes..... Pages4-10

V. Professional Reports

A. Accountant/Treasurer – **MOTION REQUESTED**

- 1. Bill Lists (February-March-April-May 2020) Pages 11-14
- 2. Cash Reconciliation Reports (January-February-March-April 2020),..... Pages 15-18

B. Attorney.....No Report

C. Student Accident Program Report.....No Report

D. Executive Director/Underwriting & Finance Director Report Page 19

1. UNDERWRITING & FINANCE DIRECTOR

- a. 2020-2021 Budget Process – Vendor Review..... Handout
- b. 2020-2021 Renewal Update-**MOTION REQUESTED** Handout
- c. Certificates of Insurance Report..... Page 20

2. EXECUTIVE DIRECTOR

- a. 2019-2020 Membership Renewal..... Summary
- b. Proposed Meeting Dates for 2020-21..... Page 21

VI. **Miscellaneous Business and Public Comment**

The next meeting of the SPELL JIF is scheduled to be held on **Friday, June 26, 2020** at 10:00 a.m. at the offices of Arthur J. Gallagher Risk Management Services, Inc., 6000 Sagemore Drive, Suite 6203, Marlton, NJ 08053.

VII. **MOTION REQUESTED** to Adjourn Meeting