

**ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION  
OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND**

**Kramer Hall/Stockton University  
30 Front Street  
Hammonton, New Jersey 08037**

**CLOSED SESSION MINUTES**

**Wednesday, November 28, 2018**

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on November 28, 2018 at 12:04 p.m., with Linda Albright, Northfield BOE, Chair, presiding.

**ROLL CALL**

(Board Members and Alternate Trustees identified in bold print.)

***2018-2019 Trustees in attendance***

**Linda Albright, Northfield BOE, Chair**  
**John Hansen, Lower Township Elementary School District, Vice Chair**  
**Christopher Veneziani, Folsom BOE, Secretary**  
**Jonathan Houdart, Brigantine Public Schools**  
**Joseph Smurlo, Egg Harbor City School District (SPELL Trustee)**  
**Michelle D. Richardson, Jackson Township BOE**

***2018-2019 Trustees absent***

**Kim Robinson, Mainland Regional High School, (SPELL Alternate #2)**

***2018-2019 Alternate Trustees in attendance***

**Mark Mallett, Lower Cape May Regional School District**  
**Chandra Anaya, Egg Harbor Township School District**

***2018-2019 Alternate Trustees absent***

**Rose Millar, North Wildwood School District**

***2018-2019 Fund Commissioners in attendance***

**Joe Rodio, Estell Manor City School District**  
**Joy Nixon, Galloway Township Public Schools**  
**Tom Grossi, Greater Egg Harbor RHSD (SPELL Trustee)**  
**Barbara Prettyman, Hammonton, BOE**  
**Diane Fox, Middle Township BOE**  
**Kelly Brazelton, Pitman BOE**  
**Laurie Ryan, Upper Township BOE**  
**Patricia Palmieri, Weymouth Township School District**

***2018-2019 Fund Commissioners absent***

**Ann Marie Fala, Hamilton Township School District**  
**Teri Weeks, Linwood BOE**

Karen Gfroehrer, Mullica Twp. BOE/Washington Twp. SD-Greenbank  
Susan Irons, Somers Point BOE

**District Personnel in Attendance**

Lew Improta, Hamilton Township School District  
Betsy Overbey, Somers Point BOE

***Fund Professionals in attendance***

Craig H. Wilkie, Area Vice President, AJGRMS, Inc.  
Bradford W. Hoffman, Area Vice President, AJGRMS, Inc.  
Scott C. Tennant, Area Vice President, AJGRMS, Inc.  
Jennifer Fox, Senior Account Manager, AJGRMS, Inc.  
Annette Reap, Executive Coordinator, AJGRMS, Inc.  
Louis J. Greco, Esquire, Fund Solicitor  
Chris Roselli, Claims Administrator, Qual-Lynx  
Denise Shallow, Claims Adjuster, Qual-Lynx  
John W. Geitz, Safety Coordinator, Risk Assessment Services  
James Weber, Assistant Safety Coordinator, Risk Assessment Services  
Karen Beatty, Client Services Manager, QualCare Alliance Network, Inc.  
Kelly Batz – Fund Treasurer  
Sharon Wilson, Recording Secretary

**Risk Management Consultants and members of the Public**

C. J. Adams Company  
D'Agostino Agency  
Len Ackman  
Glenn Insurance, Dennis Brown  
Glenn Insurance, Kamini Patel  
Mossbrook & Hicks Agency  
Syracusa-Kauffman

**CLAIM ADMINISTRATOR'S REPORT**

Mr. Roselli reviewed the following Workers' Compensation Payment Authorization Requests for November, 2018:

001095852 01 – The claimant was riding on a bus that was struck by another vehicle. Total Incurred Value: \$521,801.00.

Ms. Shallow reviewed the following Workers' Compensation Payment Authorization Request for November, 2018:

2018123445 01 – The claimant was moving folded cafeteria tables when she tripped and fell, landing on the ground. Total Incurred Value: \$200,000.00.

2016075564 01 – Claimant was throwing wet ceiling tiles into a dumpster when he felt pain in his low back. Total Incurred Value: \$190,784.00.

2019146879 01 – While polishing the floor with stripper fluid, the claimant slipped and fell onto right shoulder and right side of chest. Total Incurred Value: \$122,198.32.

2018130703 01 – While running up the stairs, the claimant heard a pop in her right knee. Total Incurred Value: \$87,480.00.

2017102818 01 – A 4<sup>th</sup> grade special needs student gave the claimant a hug from behind while the claimant was seated, but squeezed too hard, lifting her up and choking her as well as causing her to twist her neck. Total Incurred Value: \$81,724.34.

2018108227 01 – While walking into the entrance of the school, the claimant slipped on the floor and fell, injuring her right hip down to her right knee. Total Incurred Value: \$47,806.00.

Mr. Roselli reviewed the following Liability Payment Authorization Request for November, 2018:

001223508 01 – Concussion caused by other party at wrestling. Proposed Authority: \$200,000.00.

2017097934 01 – Educator's legal dispute seeking enforcement of administrative judgement. Proposed Authority: \$80,000.00.

001228610 01 – Student struck on head with baseball. Proposed Authority: \$70,000.00.

2019155526 01 – Water damage to the interior of the middle school from rain storm. Total Incurred Value: \$32,000.00.

2019149872 01 – Vandalism of the gym floor. This claim is being presented for approval to abandon subrogation.

2019154165 01 – Illegal wire transfer of school funds. Total Incurred Value: \$200,000.00.

*Motion* by Ms. Anaya, second by Ms. Fox, to return to Open Session at 12:54 p.m. All in favor. Motion carried by unanimous vote.