

**ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION  
OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND**

**Alder Avenue Middle School Board Room  
25 Alder Avenue  
Egg Harbor Township, New Jersey 08234**

**CLOSED SESSION MINUTES**

**Wednesday, November 20, 2019**

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on November 20, 2019 at 12:07 p.m., with Linda Albright, Fund Chair, presiding.

**ROLL CALL**

(Board Members and Alternate Trustees identified in bold print.)

***2019-2020 Trustees in attendance***

**Linda Albright, Northfield BOE, Chair**  
**John Hansen, Lower Township Elementary School District, Vice Chair**  
**Christopher Veneziani, Folsom BOE, Secretary (SPELL Alternate #1)**  
**Jonathan Houdart, Brigantine Public Schools**  
**Joseph Smurlo, Egg Harbor City School District (SPELL Trustee)**  
**Michelle D. Richardson, Jackson Township BOE**  
**Kim Robinson, Mainland Regional High School, (SPELL Alternate #2)**

***2019-2020 Trustees absent***

***None***

***2019-2020 Alternate Trustees in attendance***

**Mark Mallett, Lower Cape May Regional School District**  
**Chandra Anaya, Egg Harbor Township School District**

***2019-2020 Alternate Trustees absent***

**Rose Millar, North Wildwood School District**

***2019-2020 Fund Commissioners in attendance***

**Joe Rodio, Estell Manor City School District**  
**Joy Nixon, Galloway Township Public Schools (arrived 12:11 pm)**  
**Tom Grossi, Greater Egg Harbor RHSD (SPELL Trustee)**  
**Ann Marie Fala, Hamilton Township School District (arrived 12:11 pm)**  
**Barbara Prettyman, Hammonton, BOE**  
**Jennifer Germana, Margate City BOE**  
**Diane Fox, Middle Township BOE**  
**Karen Gfroehrer, Mullica Twp. BOE/Washington Twp. SD-Greenbank**  
**Kelly Brazelton, Pitman BOE**  
**Laurie Ryan, Upper Township BOE**

**2019-2020 Fund Commissioners absent**

Teri Weeks, Linwood BOE/Longport BOE  
Susan Irons, Somers Point BOE  
Steve Moran, Weymouth Township School District

**Fund Professionals in attendance**

Craig H. Wilkie, Area Vice President, Gallagher  
Scott C. Tennant, Area Vice President, Gallagher  
Jennifer Fox, Senior Account Manager, Gallagher  
Chris Roselli, Claims Administrator, Qual-Lynx  
Karen Beatty, Client Services Manager, Qual-Lynx  
John W. Geitz, Safety Coordinator, Risk Assessment Services  
Jim Weber, Assistant Safety Coordinator, Risk Assessment Services  
Danielle Colaianni, Hardenbergh Insurance Group, Student Accident Program  
Kelly Batz, Treasurer  
Annette Reap, Recording Secretary

**Risk Management Consultants and members of the Public**

C. J. Adams Company  
J. Byrne Agency  
Len Eckman  
Glenn Insurance  
Hardenbergh  
Mossbrook & Hicks  
MLR Risk Management

Mr. Roselli reviewed the following Workers' Compensation Payment Authorization Requests for November, 2019:

001016326 – Claimant was standing on the food service truck lift gate when he slid off due to the wet surface from rain, causing him to twist his right ankle. Total Incurred Value: \$353,296.00.

2017091243 – While reaching up to overhead cabinet to grab a notebook, claimant felt pain in her upper right arm, going up into her right shoulder and neck. Total Incurred Value: \$154,103.84.

2019155875 – Claimant was lifting/pulling a 5 gallon bucket of tar to the roof and experienced pain in his right shoulder. Total Incurred Value: \$139,316.07.

2020178708 – Claimant was coming down off a ladder when his right leg gave out causing him to fall to the ground injuring his left shoulder, left hip and hitting his head on a metal filing cabinet. Total Incurred Value: \$113,733.68.

2019173713 – While vacuuming, the claimant's foot got caught in the carpet causing a hyperextension injury to her right knee. Total Incurred Value: \$98,848.60.

2020180332 – Claimant was lifting and moving boxes of food from freezer/warehouse to other schools when he injured his left upper arm and shoulder area. Total Incurred Value: \$96,616.00.00.

001217491 – Claimant slipped and fell on black ice. Total Incurred Value: \$80,000.00.

001198672 – While using a snow blower, the claimant hit an uneven part of the sidewalk which jammed the snow blower, resulting in a strain of left arm and shoulder. Total Incurred Value: \$79,785.54.

2020181168 – While tightening an axial using a nut/bolt, the socket slipped causing the claimant to lose his balance and fall onto his right ankle. Total Incurred Value: \$67,539.00.

2019164430 – Claimant was attempting to help a student onto the bus, when a leashed dog bit the claimant's right hand. Total Incurred Value: \$64,825.32.

001175710 – Claimant was helping another teacher with a student who was yelling and screaming at two other boys. The student went after the two boys. Claimant grabbed him to prevent a fight when all three fell on top of the claimant injuring her back. Total Incurred Value: \$55,782.00.

001125213 – Claimant was fixing a pipe under a sink when he leaned to the side and felt a pop in his right knee. Total Incurred Value: \$33,710.00.

Mr. Roselli reviewed the following Liability Payment Authorization Request for November, 2019:

001238556 – Claimant injured as the result of a slip and fall. Total Incurred Value: \$130,000.00.

2020179029 – Water damage caused by a rubber hose which sprang a leak. Total Incurred Value: \$27,500.00.

*Motion* by Ms. Richardson, second by Mr. Smurlo, to return to Open Session at 12:34 p.m. All in favor. Motion carried by unanimous vote.