

**ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION  
OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND**

**Alder Avenue Middle School Board Room  
25 Alder Avenue  
Egg Harbor Township, New Jersey 08234**

**CLOSED SESSION MINUTES**

**Wednesday, September 18, 2019**

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on September 18, 2019 at 12:07 p.m., with Linda Albright, Fund Chair, presiding.

**ROLL CALL**

(Board Members and Alternate Trustees identified in bold print.)

***2019-2020 Trustees in attendance***

**Linda Albright, Northfield BOE, Chair  
Christopher Veneziani, Folsom BOE, Secretary (SPELL Alternate #1)  
Jonathan Houdart, Brigantine Public Schools  
Joseph Smurlo, Egg Harbor City School District (SPELL Trustee)  
Michelle D. Richardson, Jackson Township BOE**

***2019-2020 Trustees absent***

**John Hansen, Lower Township Elementary School District, Vice Chair  
Kim Robinson, Mainland Regional High School, (SPELL Alternate #2)**

***2019-2020 Alternate Trustees in attendance***

**Mark Mallett, Lower Cape May Regional School District  
Rose Millar, North Wildwood School District  
Chandra Anaya, Egg Harbor Township School District**

***2019-2020 Alternate Trustees absent***

**None**

***2019-2020 Fund Commissioners in attendance***

**Joe Rodio, Estell Manor City School District  
Joy Nixon, Galloway Township Public Schools  
Tom Grossi, Greater Egg Harbor RHSD (SPELL Trustee)  
Ann Marie Fala, Hamilton Township School District  
Barbara Prettyman, Hammonton, BOE  
Teri Weeks, Linwood BOE/Longport BOE  
Jennifer Germana, Margate City BOE  
Diane Fox, Middle Township BOE  
Karen Gfroehrer, Mullica Twp. BOE/Washington Twp. SD-Greenbank  
Laurie Ryan, Upper Township BOE**

**2019-2020 Fund Commissioners absent**

Kelly Brazelton, Pitman BOE  
Susan Irons, Somers Point BOE  
Patricia Palmieri, Weymouth Township School District

**District Personnel in Attendance**

Betsy Overbey, Somers Point BOE

**Fund Professionals in attendance**

Craig H. Wilkie, Area Vice President, Gallagher  
Scott C. Tennant, Area Vice President, Gallagher  
Jennifer Fox, Senior Account Manager, Gallagher  
Lou Greco, Fund Solicitor  
Chris Roselli, Claims Administrator, Qual-Lynx  
Karen Beatty, Client Services Manager, Qual-Lynx  
John W. Geitz, Safety Coordinator, Risk Assessment Services  
Jim Weber, Assistant Safety Coordinator, Risk Assessment Services  
Danielle Colaianni, Hardenbergh Insurance Group, Student Accident Program  
Kelly Batz, Treasurer  
Annette Reap, Recording Secretary

**Risk Management Consultants and members of the Public**

C. J. Adams Company  
J. Byrne Agency  
Glenn Insurance  
Hardenbergh  
Marsh & McLennan Agency  
McMahon Agency  
Mossbrook & Hicks  
MLR Risk Management (arrived 12:17 pm)  
Siracusa-Kauffman Agency

Mr. Roselli reviewed the following Workers' Compensation Payment Authorization Requests for September, 2019:

000967090 – The claimant was lifting boxes when she experienced a pulling sensation in her lower back. Total Incurred Value: \$985,524.00

2016078117 – The claimant had started the bus to warm it up and could not get back in the side door because it was air tight. Therefore, as she was climbing in the back of the bus through the emergency exit, she strained her left shoulder and back. Total Incurred Value: \$215,700.00

2019147541 – While lifting boxes and equipment, the claimant strained his left shoulder and left side of his neck. Total Incurred Value: \$187,654.15

001080223 – The claimant was cleaning the kitchen when she slipped on a wet floor causing injuries to her left side. Total Incurred Value: \$175,131.00

2019155115 – Claimant was breaking up concrete and putting it in a wheel barrow when he felt a pop in his low back. Total Incurred Value: \$160,818.00

2019169857 – While coming out of the boiler room carrying a ladder, the claimant went to swing the ladder upright and felt a pop in right shoulder. Total Incurred Value: \$129,746.00

2019171555 – After using an electric hammer all day to chip tile off of a wall, the claimant experienced pain in his right upper arm and shoulder. Total Incurred Value: \$128,038.41

2019162662 – After digging a hole for a drainage pump system, the claimant felt a twinge in his lower back, radiating down both legs. Total Incurred Value: \$94,310.36

000990997 – While stepping off the bus, claimant struck her left knee against the side of the bus stairs. Total Incurred Value: \$85,571.06

2019152707 – The claimant was standing on a stool, giving a presentation to the class, when his leg got caught in one of the rungs and he fell. Total Incurred Value: \$81,912.63

2018113526 – While riding in the van, the driver stopped short, causing claimant to jam her left arm into the seat. Total Incurred Value: \$58,386.23

001055180 – The claimant was walking into the building while a co-worker was exiting and jammed her right thumb in the door. Total Incurred Value: \$43,639.00

2019150865 – While lowering a table in the classroom, the claimant twisted incorrectly and heard/felt a pop in his lower back. Total Incurred Value: \$42,584.72

2018144236 – During a field trip, the claimant was stepping off the school bus and felt/heard a pop in her right knee and could not bear weight on it. Total Incurred Value: \$33,270.95

2018122053 – While in classroom, claimant tripped over a chair, injuring her right rib cage. Total Incurred Value: \$30,002.29

2018115862 – While coaching volleyball, the claimant was accidently struck in the head by a volleyball. Total Incurred Value: \$29,684.22

Mr. Roselli reviewed the following Liability Payment Authorization Request for September, 2019:

2017083502 – Claimant alleges emotional distress due to an incident on bus. Proposed Authority: \$55,000.00

2019150464 – Claimant alleges harassment. Proposed Authority: \$55,000.00

2019163831 – Claimant alleges discrimination. Proposed Authority: \$85,000.00

001228610 – Claimant alleges damages from being struck on forehead with a softball. Proposed Authority: \$125,000.00

2020179039 – Property claim for damages from rain storm. Total Incurred Value: \$22,400.00

2020180345 – Property claim for damages from a fire in utility room at elementary school. Total Incurred Value: \$73,960.00

2019176029 – Insured's vehicle damaged as the result of other vehicle disregarding a stop sign. Total Incurred Value: \$27,000.00

2019174711 – Property claim for water damage as the result of broken water main. Total Incurred Value: \$135,000.00

*Motion* by Ms. Richardson, second by Mr. Smurlo, to return to Open Session at 12:43 p.m. All in favor. Motion carried by unanimous vote.