

# ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND

ETTC/Stockton University  
10 West Jimmie Leeds Road  
Galloway, New Jersey

## CLOSED SESSION MINUTES

Wednesday, May 16, 2018

A Closed Session of the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) was held on May 16, 2018 at 12:04 p.m., with Kim Jensen, Mainland Regional High School, Chair, presiding.

### ROLL CALL

(Board Members and Alternate Trustees identified in bold print.)

#### ***2017-2018 Trustees in attendance***

**Kim Jensen, Mainland Regional High School, Chair (SPELL Alternate #2)**

**Linda Albright, Northfield BOE, Vice Chair**

**John Hansen, Lower Township Elementary School District, Secretary**

**Jonathan Houdart, Brigantine Public Schools**

**Joseph Smurlo, Egg Harbor City School District (SPELL Trustee)**

**Michelle D. Richardson, Jackson Township BOE**

**Christopher Veneziani, Folsom BOE**

#### ***2017-2018 Trustees absent***

**No One**

#### ***2017-2018 Alternate Trustees in attendance***

**Mark Mallett, Lower Cape May Regional School District**

**Chandra Anaya, Egg Harbor Township School District (arrived at 12:11 am)**

#### ***2017-2018 Alternate Trustees absent***

**Rose Millar, North Wildwood School District**

#### ***2017-2018 Fund Commissioners in attendance***

**Tom Grossi, Greater Egg Harbor RHSD (SPELL Trustee)**

**Teri Weeks, Linwood BOE**

**Laurie Ryan, Upper Township BOE**

#### ***2017-2018 Fund Commissioners absent***

**Joe Rodio, Estell Manor City School District**

**Ann Marie Fala, Hamilton Township School District**

**Diane Fox, Middle Township BOE**

**Deborah Roncace, Pitman BOE**

**Susan Irons, Somers Point BOE**

**Patricia Palmieri, Weymouth Township School District**

**District Personnel in Attendance**  
Betsy Overbey, Somers Point BOE

***Fund Professionals in attendance***

Craig H. Wilkie, Area Vice President, AJGRMS, Inc.  
Bradford Hoffman, Area Vice President, AJGRMS, Inc.  
Jennifer Fox, Senior Account Manager, AJGRMS, Inc.  
Annette Reap, Executive Coordinator, AJGRMS, Inc.  
Louis J. Greco, Esquire, Fund Solicitor  
Chris Roselli, Claims Administrator, Qual-Lynx  
John W. Geitz, Safety Coordinator, Risk Assessment Services  
James Weber, Assistant Safety Coordinator, Risk Assessment Services  
Karen Beatty, Client Services Manager, QualCare Alliance Network, Inc.  
Kelly Batz – Fund Treasurer (left @ 12:36 am)  
Sharon Wilson, Recording Secretary

**Risk Management Consultants and members of the Public**

C. J. Adams Company  
J. Byrne Insurance Agency  
D'Agostino Agency  
Glenn Insurance, Dennis Brown  
Marsh & McLennan Agency  
McMahon Agency  
Siracusa-Kauffman

**CLAIM ADMINISTRATOR'S REPORT**

Mr. Roselli reviewed the following Workers' Compensation Payment Authorization Requests for May, 2018:

2018120167 01 – While showing a wrestling move to a student, the claimant felt a sharp pain in his right shoulder. Total Incurred Value: \$43,267.98.

2016081782 01 – The claimant tripped over a chair and fell to the ground. Total Incurred Value: \$49,303.04.

2017085443 01 – The claimant attempted to sit down into her chair, when it slid out from under her and she fell to the ground. Total Incurred Value: \$63,180.00.

2018121251 01 – Claimant turned around and stumbled into two students, when the toe of her shoe went into the sidewalk, causing her to trip and injure her left foot. Proposed Authority: \$71,015.75.

001230835 01 – Claimant was in the kitchen, working with a steamer, when the boiling water poured out of steamer onto her legs and feet. Total Incurred Value: \$78,743.00.

2018128504 01 – Claimant tripped over the curb in the school parking lot after returning from lunch. Total Incurred Value: \$96,799.55.

000968051 01 – The claimant was entering the building after shoveling snow and slipped and fell onto her right shoulder. Total Incurred Value: \$186,487.00.

2017087518 01 – Claimant tripped while walking in the parking lot, causing her to fall onto her knees. Total Incurred Value: \$219,300.50.

001018321 01 – As the claimant was walking with the students in the hallway, a student's book bag hit her leg, causing her to trip and fall on the floor. Total Incurred Value: \$314,961.79.

000967090 01 – The claimant was lifting boxes when she experienced a pulling sensation in her low back. Total Incurred Value: \$627,371.00.

Mr. Roselli reviewed the following Liability Payment Authorization Request for May, 2018:

001223058 01 – Injury caused by other party (pushing). Proposed Authority: \$100,000.00.

2018130127 01 – Severe wind damage to the track and field equipment. Total Incurred Value: \$31,500.00.

2018122376 01 – Insured vehicle struck another insured vehicle. Total Incurred Value: \$32,100.00.

*Motion* by Mr. Grossi, second by Ms. Richardson, to return to Open Session at 12:24 p.m. All in favor. Motion carried by unanimous vote.

Closed session re-convened at 12:58 p.m. Mr. Wilkie distributed a packet of prospective new members, and reviewed all applicants in detail, along with Mr. Hoffman. Members discussed the applicants, and agreed that all were acceptable to ACCASBO JIF membership.

Discussion was held regarding a more consistent meeting location. Stockton will not guarantee the larger room for meetings. Ms. Anaya will check with her Superintendent to approve use of the Egg Harbor Township Board Room and other options will be explored as well.

*Motion* by Mr. Grossi, second by Ms. Fala, to return to Open Session at 1:24 p.m. All in favor. Motion carried by unanimous vote.

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